

| DCUSA Change Report   |  | At what stage is this document in the process? |
|---|--|--|
| <h1 data-bbox="124 353 550 448">DCP 300</h1> <h2 data-bbox="124 481 992 548">Panel members and alternates</h2> <p data-bbox="124 571 486 604">Date raised: <b>15 May 2017</b></p> <p data-bbox="124 627 523 660">Status of Change: <b>Standard</b></p>  | 01 – Change Proposal   |  |
|   | 02 – Consultation  |  |
|   | 03 – Change Report   |  |
|   | 04 – Change Declaration  |  |
| <p data-bbox="97 784 555 817"><b>Purpose of Change Proposal:</b></p> <p data-bbox="97 840 550 873">The intent of this proposal is to:</p> <p data-bbox="97 896 1420 1008">To reword the DCUSA sections around panel members and alternates, particularly around election and participation at meetings, to better reflect practicalities and solve issues with the current processes.</p> |  |  |
|    | <p data-bbox="223 1052 1461 1131">This document is issued in accordance with Clause 11.20 of the DCUSA, and details DCP 300 'Panel members and alternates'.</p> <p data-bbox="223 1153 1461 1220">Parties are invited to consider the proposed amendment (Attachment 1) and submit their votes using the Voting form (Attachment 2) to <a href="mailto:dcusa@electralink.co.uk">dcusa@electralink.co.uk</a> by <b>13 October 2017</b></p> <p data-bbox="223 1243 1380 1355">The voting process for the proposed variation and the timetable of the progression of the Change Proposal (CP) through the DCUSA Change Control Process is set out in this document.</p> <p data-bbox="223 1377 1461 1444">If you have any questions about this paper or the DCUSA Change Process, please contact the DCUSA by email to <a href="mailto:dcusa@electralink.co.uk">dcusa@electralink.co.uk</a> or telephone 020 7432 3008.</p> |  |
|    | <p data-bbox="223 1545 542 1579">Parties Impacted: <b>All</b></p>  |  |
|    | <p data-bbox="223 1657 1093 1691">Impacted Clauses: <b>6 and 7, plus minor change elsewhere</b></p>  |  |

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| <p>The timetable for the progression of the CP is as follows:</p> <p><b>Change Proposal timetable</b></p> <table border="1"> <thead> <tr> <th>Activity</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Initial Assessment Report Approved by Panel</td> <td>17 May 2017</td> </tr> <tr> <td>Change Report Approved by Panel</td> <td>20 September 2017</td> </tr> <tr> <td>Change Report issued for Voting</td> <td>22 September 2017</td> </tr> <tr> <td>Party Voting Closes</td> <td>13 October 2017</td> </tr> <tr> <td>Change Declaration Issued to Parties</td> <td>17 October 2017</td> </tr> <tr> <td>Implementation</td> <td>First release following approval<sup>1</sup></td> </tr> </tbody> </table> |   | Activity  | Date | Initial Assessment Report Approved by Panel | 17 May 2017 | Change Report Approved by Panel | 20 September 2017 | Change Report issued for Voting | 22 September 2017 | Party Voting Closes | 13 October 2017 | Change Declaration Issued to Parties | 17 October 2017 | Implementation | First release following approval <sup>1</sup> |  Contact:<br>Dan Fittock |
| Activity  | Date  |   |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |
| Initial Assessment Report Approved by Panel   | 17 May 2017                                   |   |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |
| Change Report Approved by Panel   | 20 September 2017                             |   |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |
| Change Report issued for Voting   | 22 September 2017                             |   |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |
| Party Voting Closes   | 13 October 2017                               |   |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |
| Change Declaration Issued to Parties  | 17 October 2017                               |   |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |
| Implementation  | First release following approval <sup>1</sup> |   |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |
|   |   |  DCUSA@electralink.co.uk             |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |
|   |   |  0207 432 3008                       |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |
|   |   | Proposer:<br>Peter Waymont  |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |
|   |   |  peter.waymont@ukpowernetworks.co.uk |      |   |             |                                 |                   |                                 |                   |                     |                 |                                      |                 |                |   |   |

<sup>1</sup> The next DCUSA release is scheduled on the 02 November 2017

## 1 Executive Summary

### What

- 1.1 The Distribution Connection and Use of System Agreement (DCUSA) is a multi-party contract between electricity Distributors and electricity Suppliers and large Generators. Parties to the DCUSA can raise Change Proposals (CPs) to amend the Agreement with the consent of other Parties and (where applicable) the Authority.
- 1.2 The election of Panel members is currently drafted to work in the manner that the winner in an election for a Party Category becomes the Panel member and the second placed becomes the Alternate. In practice people often volunteer to be Alternates (on the basis of the occasional stand in for the Panel member) but cannot commit to being permanent Panel members.
- 1.3 DCUSA provides for a member's alternate to attend a meeting in his place but does have a shortcoming in not recognising the unavailability of both Panel member and the alternate.
- 1.4 It is intended to amend DCUSA to address this shortcoming and to reflect these practicalities

### Why

- 1.5 To ensure that DCUSA is reflective of the practicalities of elected members and meeting attendance.

### How

- 1.6 By amending DCUSA to allow the mechanism for choosing Panel Members and their Alternates to recognise that some persons may be able to act as Alternates, on an occasional stand in basis, but cannot commit to being permanent Panel Members – effectively the mechanisms for choosing the Panel Member and the Alternate are divorced from each other. And;
- 1.7 By amending DCUSA to reflect that substitutes in meeting attendance could be from the pool of same-Party Alternates, in a hierarchy of choice (member's Alternate, Alternate from same Party Category) so long as existing quoracy requirements are maintained (i.e. there must still be one person elected by DNOs and one person elected by Suppliers).

## 2 Governance

### Justification Part 2 Matter

- 2.1 DCP 300 was submitted as a Part 1 matter as it impacts the governance of the DCUSA. In its initial assessment of this change, the Panel determined that it should be classed as a Part 2 matter instead, as the change does not impact how the DCUSA itself is governed but instead updates the text to better describe current practice.

## Requested Next Steps

2.2 The DCUSA Panel recommends that this CP:

- Be issued to Parties for Voting

## 3 Why Change?

### Background of DCP 300

3.1 DCP 300 was proposed to ensure practicality and reflect reality in the panel membership processes and more flexible and practical arrangements for Alternates to cover Member attendance.

## 4 Solution

### DCP 300 Assessment

4.1 The legal text was based on release 8.2 and contains more clauses than those that are changing to give context.

4.2 The definition of Alternate is revised and the definition of Reserve is removed.

4.3 Changes to Clause 6 allow for a new method of selecting Panel Members and Alternates, where a person may put themselves forward for either role independently. It further deals with attendance at meetings by Alternates acting as Panel Members in 6.12.

4.4 Minor consequential changes are also made in Clause 7 and Schedule 10.

## 5 Relevant Objectives

### Evaluation Against the DCUSA Objectives

5.1 For a DCUSA Change Proposal to be approved it must be demonstrated that it better meets the DCUSA Objectives.

5.2 The Proposer believes that this change is better facilitated by DCUSA General Objective 4:

| DCUSA General Objectives   | Identified impact |
|--|-------------------|
| <input checked="" type="checkbox"/> 4 The promotion of efficiency in the implementation and administration of the DCUSA  | Positive          |
| General Objective 4<br>By improving the practical selection and availability of Panel members and Alternates to provide a wider pool of Alternates to cover for Member absences. |                   |

## 6 Impacts & Other Considerations

### Does this Change Proposal impact a Significant Code Review (SCR) or other significant industry change projects, if so, how?

6.1 This Change Proposal does not impact a Significant Code Review or other significant industry change project.

### Consumer Impacts

6.2 The Proposer did not identify any material impact on consumers from the implementation of this CP.

### Environmental Impacts

6.3 In accordance with DCUSA Clause 11.14.6, the Proposer assessed whether there would be a material impact on greenhouse gas emissions if DCP 300 were implemented. The Proposer did not identify any material impact on greenhouse gas emissions from the implementation of this CP.

## 7 Implementation

7.1 Subject to Party approval, the DCP 300 change will be implemented on the next DCUSA Release following approval.

7.2 DCP 300 is classified as a Part 2 matter and therefore Authority determination is not required.

## 8 Legal Text

8.1 The DCP 300 Legal Text can be found as Attachment 1.

## 9 Recommendations

### Panel's Recommendation

9.1 When DCP 300 was issued for voting the Change Report incorrectly stated that it was a Part 1 matter. Consequently, DCP 300 has been re-issued for voting as a Part 2 Matter in accordance with the Panel's original determination in its initial assessment.

9.2 The Panel approved this Change Report on **20 September 2017**. The Panel considered that a sufficient level of analysis had been carried out to enable Parties to understand the impact of the proposed amendment and to vote on DCP 300.

### Requested Next Steps

9.3 The DCUSA Panel recommends that this CP:

- Be issued to Parties for Voting and DCUSA Parties should consider whether they wish to submit views regarding this Change Proposal.

### Attachments

- Attachment 1 – DCP 300 Draft Legal Text
- Attachment 2 – DCP 300 Voting Form
- Attachment 3 – DCP 300 Change Proposal Form