







DCUSA Change Declaration		At what stage is this document in the process?
<div>DCP 310</div> <div>DCP Title: ENA Office Move</div> <div>Date raised: 14 September 2017</div> <div>Status of Change: Standard</div>	01 – Change Proposal	
	02 – Consultation	
	03 – Change Report	
	04 – Change Declaration	
<div>Purpose of Change Proposal:</div> <div>To amend Energy Networks Association’s (ENA) address details due to their forthcoming office move.</div>		
<div></div>	<div>DCUSA Parties voted on the Change Report and recommend:</div> <div><ul style="list-style-type: none">• that the change solution is accepted• that the implementation date is accepted</div> <div>The consolidated party votes are provided as Attachment 1.</div>	
<div></div>	<div>DCUSA Parties voted to accept the implementation of</div> <div><ul style="list-style-type: none">• DCP 310</div>	
<div></div>	<div>Impacted Parties: Suppliers, DNOs, IDNOs</div>	
<div></div>	<div>Impacted Clauses: Schedules 2A and 2C</div>	

Contents			<div> Any questions?</div> <div>Contact: Joseph Underwood</div> <div> DCUSA@electralink.co.uk</div> <div> 0203 3191 851</div> <div>Proposer: Peter Waymont</div> <div> peter.waymont@ukpowernetworks.co.uk</div> <div> 07875 112757</div>
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Timeline			
The timetable for the progression of the CP is as follows:			
Change Proposal timetable			
Activity		Date	
Initial Assessment Report Approved by Panel		19 September 2017	
Change Report Approved by Panel		18 October 2017	
Change Report issued for Voting		20 October 2017	
Party Voting Closes		10 November 2017	
Change Declaration Issued to Parties		14 November 2017	
Implementation		01 April 2018	

1 Summary

What?

- 1.1 The address for the ENA in Schedules 2A and 2C need to be changed.

Why?

- 1.2 Because the ENA is moving office

How?

- 1.3 Update Schedules 2A and 2C to quote the new address.

2 Governance

Justification for Part 2 Matter

- 2.1 This Change Proposal has no material impact on DCUSA Parties and therefore has been classed as a Part 2 matter.

3 Why Change?

Background of DCP 310

- 3.1 The ENA is moving offices over a phased period. Post will be redirected. Supplier contracts are obliged, via Schedule 2A, to direct customers to methods by which they can obtain the NTC and writing to the ENA is one of them. The address is also quoted in Schedule 2C. Therefore, the address should be updated.

4 Solution

DCP 310 Assessment

- 4.1 The DCUSA Panel recommended that the CP be progressed to the Change Report Phase.
- 4.2 This change seeks to amend Schedules 2A and 2C to quote the new address.

5 Relevant Objectives

Assessment Against the DCUSA Objectives

- 5.1 For a DCUSA Change Proposal to be approved it must be demonstrated that it better meets the DCUSA Objectives.
- 5.2 It was agreed that DCUSA General Objective 4 is better facilitated as this change will ensure the DCUSA reflects the environment in which it operates.

Impact of the Change Proposal on the Relevant Objectives:

Relevant Objective	Identified impact
General Objective Four - The promotion of efficiency in the implementation and administration of this Agreement	Positive

6 Impacts & Other Considerations

Does this Change Proposal impact a Significant Code Review (SCR) or other significant industry change projects, if so, how?

- 6.1 Not applicable

Consumer Impacts

- 6.2 No consumer impacts have been identified.

Environmental Impacts

- 6.3 In accordance with DCUSA Clause 11.14.6, the Proposer assessed whether there would be a material impact on greenhouse gas emissions if DCP 310 were implemented. The Proposer did not identify any material impact on greenhouse gas emissions from the implementation of this CP.

7 Implementation

- 7.1 The proposed implementation date for DCP 310 is **01 April 2018** as this is a scheduled DCUSA release date within the phased office move with enough lead time for suppliers to amend their templates.
- 7.2 The date chosen is within the ENA's phased move period while giving suppliers time to change their stationery.

8 Legal Text

- 8.1 The legal text for DCP 310 has been reviewed by the DCUSA legal adviser and is provided as Attachment 1.

- 8.2 The legal text sets out the amendments made to the legal text, specifically the amendment of the text within Schedules 2A and 2C to quote the new address.
- 8.3 The Proposer is satisfied that the legal text meets the intent of the change.

9 Voting

- 9.1 DCP 310 was issued to DCUSA Parties for Voting on 20 October 2017.

DCP 310 – Voting Outcome

Part 2 Matter: Authority Determination Not Required

Change Solution – Accept

- 9.2 For the majority of the Party Categories that were eligible to vote:

- the number of groups in each Party Category which voted to accept the proposal was more than 65% of the total number of Groups in that Party Category which voted; and
- the sum of the Weighted Votes of the Groups in each Party Category which voted to accept the proposal was more than 65%.

Implementation Date – Accept

- 9.3 For the majority of the Party Categories that were eligible to vote:

- the number of groups in each Party Category which voted to accept the implementation date was more than 65% of the total number of Groups in that Party Category which voted; and
- the sum of the Weighted Votes of the Groups in each Party Category which voted to accept the implementation date was more than 65%.

10 Recommendations

DCUSA Parties Recommendation

DCUSA Parties recommend:

- that DCP 310 should be implemented
- that DCP 310 better facilitates the Relevant Objectives

Attachments

- Attachment 1 – DCP 310 Consolidated Party Votes
- Attachment 2 – DCP 310 Legal Text

