




DCUSA Change Report		At what stage is this document in the process?
<h1>DCP 322</h1> <h2>ETTOS Tip-Offs Read and Response Timelines</h2> <p>Date Raised: 13 June 2018</p> <p>CP Status: Standard Change</p>		01 – Change Proposal
		02 – Consultation
		03 – Change Report
		04 – Change Declaration
Purpose of Change Proposals: This Change Proposal seeks to add timelines for Suppliers to read tip offs within 10 Working Days and DNOs/IDNOs to respond to the ETTOS Service Provider with matching findings no later than 10 Working Days.		
	This document is issued in accordance with Clause 11.20 of the DCUSA, and details DCP 322 'ETTOS Tip-Offs Read and Response Timelines'. Parties are invited to consider the proposed amendment (Attachment 1) and submit their votes using the Voting form (Attachment 2) to dcusa@electralink.co.uk by 10 September 2018 . The voting process for the proposed variation and the timetable of the progression of the Change Proposal (CP) through the DCUSA Change Control Process is set out in this document. If you have any questions about this paper or the DCUSA Change Process, please contact the DCUSA by email to dcusa@electralink.co.uk or telephone 020 7432 3008.	
	 Parties Impacted: Suppliers, DNOs and IDNOs	
	 Impacted Clauses: DCUSA Schedule 26	

Contents

1

Executive Summary

3

2

Governance

3

3

Why Change?

4

4

Solution

4

5

Relevant Objectives

4

6

Impacts & Other Considerations

5

7

Implementation

5

8

Legal Text

6

9

Recommendations

6

10

Attachments

6

?

Any questions?

Contact:

Fungai Madzivadondo

DCUSA@electralink.co.uk

0207 432 3008

Proposer:

British Gas

Piers Merritt

piers.merritt@britishgas.co.uk

Timetable

The timetable for the progression of the CP is as follows:

Change Proposal timetable

Activity	Date
Initial Assessment Report Issued to Panel	13 June 2018
Change Report Approved by Panel	15 August 2018
Change Report issued for Voting	17 August 2018
Party Voting Closes	10 September 2018
Change Declaration Issued to Parties	12 September 2018
Implementation Date	01 November 2018

1 Executive Summary

What?

- 1.1 The Theft Issues Group (TIG) has developed the Energy Theft Tip Off Service (ETTOS) escalation process to help ensure Suppliers and network operators meet their obligations to retrieve tip-offs from the ETTOS Service Provider (Crimestoppers). This does not place additional obligations on Parties but adds timelines for Suppliers, Distribution Network Operators (DNOs) and Independent Distribution Network Operators (IDNOs) to read tip offs and for DNOs and IDNOs to respond to the ETTOS Service Provider with findings on reports issued for matching. Most Parties access their reports in less than 10 Working Days of receipt this is to ensure the process is consistent for all Suppliers, DNOs and IDNOs

Why?

- 1.2 For the ETTOS escalation process to be effective an amendment should be made to the DCUSA adding tip-offs read and response timelines.

How?

- 1.3 It is proposed that timelines are added to the DCUSA Schedule 26. The proposed legal text is provided as Attachment 1.

2 Governance

Justification for a Part 2 Matter

- 2.1 This Change Proposal should be classed as a Part 2 Matter as it does not have a material impact on DCUSA Parties and does not meet the criteria that would require the Authority to make a decision.

Requested Next Steps

- 2.2 The Panel considered that the TIG has carried out the level of analysis required to enable Parties to understand the impact of the proposed amendment and to vote on DCP 322.
- 2.3 The DCUSA Panel recommends that this CP:
- Be issued to Parties for Voting.

3 Why Change?

Background of DCP 322

- 3.1 The TIG has developed the ETTOS escalation process to help ensure Suppliers and Network Operators meet their obligations to retrieve tip-offs from the ETTOS Service Provider (Crimestoppers). This does not place additional obligations on Parties but adds timelines for Suppliers, DNOs and IDNOs to read tip offs and for DNOs and IDNOs to respond to the ETTOS Service Provider with findings on reports issued for matching. Most Parties access their reports in less than 10 Working Days of receipt this is to ensure the process is consistent for all Suppliers, DNOs and IDNOs.
- 3.2 This change will ensure effective administration of the ETTOS service and therefore within the DCUSA.

4 Solution

Theft Issues Group Assessment

- 4.1 With recommendation from the TIG, DCP 322 was raised by British Gas to amend DCUSA Schedule 26 to add timelines for Suppliers to read tip offs within 10 Working Days and DNOs/IDNOs to read reports and respond to the ETTOS Service Provider with matching findings no later than 10 Working Days.
- 4.2 The CP seeks to align gas and electricity theft reporting and investigating processes.

5 Relevant Objectives

Evaluation Against the DCUSA Objectives

- 5.1 For a DCUSA Change Proposal to be approved it must be demonstrated that it better meets the DCUSA Objectives. There are five General DCUSA Objectives and six Charging Objectives. The full list of objectives is documented in the CP form provided as Attachment 3.
- 5.2 The Proposer and the TIG consider that the following DCUSA Objective are better facilitated by DCP 322:

DCUSA General Objectives	Identified impact
<input type="checkbox"/> 1 The development, maintenance and operation by the DNO Parties and IDNO Parties of efficient, co-ordinated, and economical Distribution Networks	None
<input type="checkbox"/> 2 The facilitation of effective competition in the generation and supply of electricity and (so far as is consistent therewith) the promotion of such competition in the sale, distribution and purchase of electricity	None
<input type="checkbox"/> 3 The efficient discharge by the DNO Parties and IDNO Parties of obligations imposed upon them in their Distribution Licences	None
<input checked="" type="checkbox"/> 4 The promotion of efficiency in the implementation and administration of the DCUSA	Positive impact
<input type="checkbox"/> 5 Compliance with the Regulation on Cross-Border Exchange in Electricity and any relevant legally binding decisions of the European Commission and/or the Agency for the Co-operation of Energy Regulators.	None

- 5.3 DCP 322 better facilitates DCUSA General Objective 4 as it will help to ensure effective administration of the ETTOS service and help Suppliers, DNOs and IDNOs meet their licence conditions.

6 Impacts & Other Considerations

Consumer Impacts

- 6.1 The TIG did not identify any material impact on consumers from the implementation of this CP.

Environmental Impacts

- 6.2 In accordance with DCUSA Clause 11.14.6, the TIG assessed whether there would be a material impact on greenhouse gas emissions if DCP 322 were implemented. The Working Group did not identify any material impact on greenhouse gas emissions from the implementation of this CP.

Engagement with the Authority

- 6.3 Ofgem has been fully engaged throughout the development of DCP 322 as a member of the TIG.

7 Implementation

- 7.1 Subject to Party approval, DCP 322 will be implemented on 01 November 2018. As DCP 322 is classified as a Part 2 matter, Authority determination is not required.

8 Legal Text

- 8.1 The proposed legal text for DCP 322 is provided within Attachment 1.
- 8.2 The undermentioned changes are to be made to DCUSA Schedule 26:
- Add timelines for Suppliers to read tip offs within 10 Working Days;
 - Add timelines for DNOs/IDNOs to respond to the ETTOS Service Provider with matching findings no later than 10 Working Days; and
 - Add the ETTOS escalation process diagram noting that the escalation process will be triggered should Parties fail to meet their ETTOS obligations.

9 Recommendations

Panel's Recommendation

- 9.1 The Panel approved this Change Report on **15 August 2018**. The Panel considered that the TIG has carried out the level of analysis required to enable Parties to understand the impact of the proposed amendment and to vote on DCP 322.
- 9.2 The Panel have recommended that this report is issued for Voting and DCUSA Parties should consider whether they wish to submit views regarding this Change Proposal.

10 Attachments

- Attachment 1 – DCP 322 Legal Text
- Attachment 2 – DCP 322 Voting Form
- Attachment 3 – DCP 322 Change Proposal Form

