




DCUSA Change Report		At what stage is this document in the process?
<h1>DCP 323</h1> <h2>Update Schedule 25 - Appendix 2 Removal of Unused Data Items</h2> <p>Date raised: 13 June 2018</p> <p>Status of Change: Standard</p>		01 – Change Proposal
		02 – Consultation
		03 – Change Report
		04 – Change Declaration
Purpose of Change Proposal: This Change Proposal seeks to update the data items within the TRAS Providers Programming Manual to reflect the removal of unused data Items in consumption and outcome submissions.		
	This document is issued in accordance with Clause 11.20 of the DCUSA, and details DCP 323 'Update Schedule 25 – Appendix 2 Removal of Unused Data Items'. Parties are invited to consider the proposed amendment (Attachment 1) and submit their votes using the Voting form (Attachment 2) to dcusa@electralink.co.uk by 10 September 2018 . The voting process for the proposed variation and the timetable of the progression of the Change Proposal (CP) through the DCUSA Change Control Process is set out in this document. If you have any questions about this paper or the DCUSA Change Process, please contact the DCUSA by email to dcusa@electralink.co.uk or telephone 020 7432 3008.	
	 Parties Impacted: Suppliers	
	 Impacted Clauses: DCUSA Schedule 25 – Appendix 2	

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Any questions?

Contact:

Austin Gash

DCUSA@electralink.co.uk

0207 432 3008

Proposer:

Spark Energy

Julie.Jeffreys@sparkenergy.co.uk

Timetable

The timetable for the progression of the CP is as follows:

Change Proposal timetable

Activity	Date
Initial Assessment Report Approved by Panel	13 June 2018
Change Report Approved by Panel	18 July 2018
Change Report issued for Voting	17 August 2018
Party Voting Closes	10 September 2018
Change Declaration Issued to Parties	12 September 2018
Implementation	01 November 2018

1 Executive Summary

What?

- 1.1 During discussions at the TRAS Expert Group (TEG) the Theft Risk Assessment Service (TRAS) Provider (Experian) undertook a review of the use of Supplier data within the service. The purpose of the review was to address Data Protection concerns and ensure that only relevant data items were being provided on an ongoing basis. As a result, Experian raised a Contact Change Notification (TRAS089) putting forward options for the removal of unused data items and update to the Programming Manual. The TEG agreed for unused data items to no longer be populated, and any historical data provided will be cleared from the service. Suppliers will no longer submit data items to the unused fields.
- 1.2 Suppliers are to be notified that if submitted unused data items will be auto deleted as they are no longer required. Experian is to flag unused data items to the submitting Supplier to ensure this is not repeated and also provide updates on Suppliers still submitting unused data items at Service TRAS Review meeting for the SPAA and DCUSA to follow up.

Why?

- 1.3 The TRAS Programming Manual has been updated to reflect the changes to the submission of unused data items to the TRAS Service Provider. For consistency the change should be reflected in the SPAA Schedule 34 and DCUSA Schedule 25, Appendix 2.

How?

- 1.4 There will be an amendment to be made to Schedule 25, Appendix 2 to show the description/permitted value has been updated to 'NO LONGER REQUIRED - Leave as 'null' (blank/empty)' in the below:

Consumption – Residential

- Current Tariff Start Date

Outcome – Residential

- Crime Reference No.

Consumption – Commercial

- Current Contract Start Date

Outcome – Commercial

- Crime Reference No.

- 1.5 Attachment 1 reflects the changes made to the Programming Manual.

2 Governance

Justification Part 2 Matter

- 2.1 This Change Proposal should be classed as a Part 2 Matter as it does not have a material impact on DCUSA Parties and does not meet the criteria that would require the Authority to make a decision.

Requested Next Steps

- 2.2 The Panel considered that the Proposer has carried out the level of analysis required to enable Parties to understand the impact of the proposed amendment and to vote on DCP 324.
- 2.3 The DCUSA Panel recommends that this CP:
- be issued to Parties for Voting.

3 Why Change?

Background of DCP 323

- 3.1 This proposed amendment will facilitate governance in how data items for TRAS are presented and ensure consistency between the DCUSA code and TRAS programming Manual.

4 Solution

DCP 323 Assessment

- 4.1 With recommendation from the TEG, the DCP 323 Change Proposal (CP) was raised by Spark Energy to update supply address data items in DCUSA Schedule 25, Appendix 2 to align with the commercial and residential consumption and outcome tabs of the TRAS Programming Manual.
- 4.2 The CP seeks to make housekeeping updates to Schedule 25 following the approval and implementation of DCP 277¹. The proposed changes will align appendix 2 of the DCUSA with the Programming Manual data items.

¹ DCP 277 – ‘Schedule 25 – Amendment to Appendix 2 – Conditionality’

5 Relevant Objectives

Evaluation Against the DCUSA Objectives

- 5.1 For a DCUSA Change Proposal to be approved, it must be demonstrated that it better meets the DCUSA Objectives. There are five General DCUSA Objectives and six Charging Objectives. The full list of objectives is documented in the CP form provided as Attachment 3.
- 5.2 The Proposer and the TEG consider that DCP 323 better facilitates the following DCUSA General Objective: is better facilitated by DCP323:

DCUSA General Objectives	Identified impact
<input type="checkbox"/> 1 The development, maintenance and operation by the DNO Parties and IDNO Parties of efficient, co-ordinated, and economical Distribution Networks	None
<input type="checkbox"/> 2 The facilitation of effective competition in the generation and supply of electricity and (so far as is consistent therewith) the promotion of such competition in the sale, distribution and purchase of electricity	None
<input type="checkbox"/> 3 The efficient discharge by the DNO Parties and IDNO Parties of obligations imposed upon them in their Distribution Licences	None
<input checked="" type="checkbox"/> 4 The promotion of efficiency in the implementation and administration of the DCUSA	Positive impact
<input type="checkbox"/> 5 Compliance with the Regulation on Cross-Border Exchange in Electricity and any relevant legally binding decisions of the European Commission and/or the Agency for the Co-operation of Energy Regulators.	None

- 5.3 General Objective 4 is better facilitated as this change will help to ensure the effective operation of TRAS arrangements through providing Suppliers with clear process for populating data items.

6 Impacts & Other Considerations

Consumer Impacts

- 6.1 The Proposer did not identify any material impact on consumers from the implementation of this CP.

Environmental Impacts

- 6.2 In accordance with DCUSA Clause 11.14.6, the Proposer assessed whether there would be a material impact on greenhouse gas emissions if DCP 323 were implemented. The Proposer did not identify any material impact on greenhouse gas emissions from the implementation of this CP.

7 Implementation

- 7.1 Subject to Party approval, DCP 323 will be implemented on 01 November 2018. As DCP 323 is classified as a Part 2 Matter, Authority determination is not required.

8 Legal Text

- 8.1 The proposed amendments to the legal text in Schedule 25 are set out within Attachment 1. The legal text has been reviewed by the TEG and the Proposer, who all agree that the amendments meet the intent of the CP.

9 Recommendations

Panel's Recommendation

- 9.1 The Panel approved this Change Report on **15 August 2018**. The Panel considered that a sufficient level of analysis had been carried out to enable Parties to understand the impact of the proposed amendment and to vote on DCP 323.
- 9.2 The Panel have recommended that this report is issued for Voting and DCUSA Parties should consider whether they wish to submit views regarding this Change Proposal.

10 Attachments

- Attachment 1 – DCP 323 Legal Text
- Attachment 2 – DCP 323 Voting Form
- Attachment 3 – DCP 323 Change Proposal Form