

# DCP 340 Working Group Meeting 03

02 July 2019 at 11:00am

Web-Conference

Attendee	Company
<b>Working Group Members</b>	
Dave Wornell	WPD
Lee Wells [LW]	Northern Powergrid
Claire Campbell [CC]	SPEN
<b>Code Administrator</b>	
Hollie Nicholls [HN] (Chair)	ElectraLink
George Dawson [GD] (Secretariat)	ElectraLink

## 1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Guidance” document and Working Group members agreed to be bound by these for the duration of the meeting.
- 1.3 The Working Group reviewed the minutes and actions from the previous meeting held on 14 June 2019 and agreed that these were a true reflection of the discussions held.

## 2. Purpose of the Meeting

- 2.1 The Chair highlighted that the purpose of the meeting was to finalise the DCP 340 Change Report and proposed Legal Text.

## 3. Review of DCP 340 Change Report

- 3.1 The Working Group reviewed the DCP 340 Change Report and an updated version can be found as Attachment 1.
- 3.2 The Chair highlighted that there had been some suggested amendments provided prior to the meeting which Working Group members agreed should be accepted into the finalised document.

#### 4. Review of DCP 340 Legal Text

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- 4.1 The Working Group reviewed the DCP 340 Legal Text and an updated version can be found as Attachment 2.
- 4.2 The Working Group agreed that they were happy with the current drafting of the DCP 340 legal text and it was agreed that the Secretariat should submit this for review by the DCUSA Legal Advisors.

**ACTION 03/01: The Secretariat to submit the DCP 340 Legal Text to the DCUSA Legal Advisors for review.**

#### 5. Work Plan and Next Steps

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- 5.1 The Working Group reviewed the work plan and an updated version can be found as Attachment 3.
- 5.2 The following next steps were agreed:
  - The Secretariat to submit the DCP 340 Legal Text to the DCUSA Legal Advisors for review; and
  - The Secretariat to submit the DCP 340 Change Report to the July DCUSA Panel.

**ACTION 03/02: The Secretariat to submit the DCP 340 Change Report to the July DCUSA Panel.**

#### 6. Any Other Business

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- 6.1 There were no further items of AOB, and the Chair closed the meeting.

#### 7. Date of Next Meeting – N/A

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- 7.1 The Working Group noted that, providing there are no issues with either the Change Report or Legal Text prior to the July DCUSA Panel meeting, another meeting will not need to be organised at this current time.

#### 8. Attachments

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- Attachment 1 – DCP 340 Updated Change Report
- Attachment 2 – DCP 340 Updated Legal Text
- Attachment 3 – DCP 340 Updated Work Plan

## New and open actions

Action Ref.	Action	Owner	Update
<b>03/01</b>	The Secretariat to submit the finalised DCP 340 Legal Text to the DCUSA Legal Advisors for review.	ElectraLink	
<b>03/02</b>	The Secretariat to submit the DCP 340 Change Report to the July DCUSA Panel.	ElectraLink	

## Closed Actions

Action Ref.	Action	Owner	Update
<b>02/01</b>	The Secretariat to update the legal text to reflect the alternative approach suggested in the consultation responses.	ElectraLink	Completed
<b>02/02</b>	The Secretariat to update the Change Report and circulate to Working Group members for review.	ElectraLink	Completed