

Interventions Working Group Minutes

Meeting 12

14 August 2017 at 10:00

ElectraLink's Office, 10 Bloomsbury Way, Holborn, London, WC1A 2SL.

Attendee	Representing
IWG Member	
Andrew Sherry [AS] (teleconference)	ENWL
David Brown [Dbr]	E.ON Energy
David Brogden [DB]	SSE
Ian Dobson [ID]	EDF Energy
Paul Abreu [PA]	Energy Networks
Paul Morris [PM]	UK Power Networks
Kevin Woollard [KW]	British Gas
Martin Murphy [MM]	Northern Powergrid
Rachael Williams [RW]	SPEN
Richard Hill [RH]	British Gas
Mark Hogan [MH] (teleconference)	Ofgem
Secretariat	
Lauren Nicholls [LN] Chair	ElectraLink
Dan Fittock [DF]	ElectraLink
Apologies	
Michael Walls [MW]	Ofgem

1. Welcomes and Apologies

- 1.1 The Chair welcomed attendees to the Interventions Working Group meeting and noted the apologies.
- 1.2 The Working Group agreed to act in accordance with the terms set out in the DCUSA "Competition Law Dos and Don'ts".

2. Minutes

- 2.1 The Group approved the minutes of the last meeting, held on 24 July 2017, as an accurate record subject to a number of minor amendments being addressed within sections 5.7, 7.8 and 7.14.

3. Outstanding Actions

- 3.1 Attendees walked through the open actions. The updates on all actions are provided within Attachment 1.

4. Smart Meter Installs

- 4.1 The Chair provided an update regarding the monthly and cumulative SMETS meters that have been installed since the last meeting. In accordance with action 07/04, an proposal was presented to tailor the smart meter install reporting to confirm the percentage of smart meters installed in relation to the total numbers of MPANs within a GSP group. The dummy data used provided the breakdown of SMETS1 and SMETS2 that had been installed in a calendar month and it was queried whether the reporting could be updated to provide the cumulative smart meters installed rather than the total installs in a given month, to which the Chair confirmed.
- 4.2 It was highlighted that the data used to develop the report would be highly variable depending on when the data is collated within the month due to the timescales associated with issuing a D0150 flow. It was agreed that this report should be run a month in arrears to ensure that the vast majority of the installs are successfully included. IWG members agreed to take the report back to their respective organisations to ascertain their view as to whether this would be of use.

ACTION 12/01: Members

5. Operational Issues, Safety and Reporting Issues

- 5.1 The Chair asked members to share any operational, safety and reporting issues.

DNO Reporting

- 5.2 It was noted that the Health and Safety Subgroup of the Smart Meter Operational Group (SMOG) is investigating high profile post install issues that have been featured on televised media, the outputs of which are being fed back to BEIS and are expected to result in additional reporting. Suppliers are currently undertaking voluntary reporting on these issues with an expected increased focus on this area in the coming months. The raft of industry reporting was noted, including the data provided to Energy UK, BEIS, Ofgem, ESQCR, HSE via RIDDORs et cetera. To date, no issues to date have been identified that impact the DCUSA IWG; however, the members agreed to maintain a watching brief.

- 5.3 Some IWG members noted their concerns that if these post installation issues continue to occur, BEIS will request in depth reporting for each metering job which would be significantly labour intensive to begin this level of reporting mid-programme as it will involve collecting data from their service providers.

B02 – Cut Out Loose

- 5.4 A member informed the IWG of a increase in the number of B02's being received, where the issues relate to the meter board and not the cut-out. It was noted that the meter board is not a DNO asset and as such is not required to be replaced by the DNOs. It was confirmed that DNOs should receive a service termination report if the cut-out is loose on the meter board, not any issues with the meter board or metering equipment itself. In future, it is likely that some DNOs will secure the cut-out on such site visits, but not the meter board itself.

6. DCP 297 Change Report

- 6.1 The IWG reviewed the DCP 297 Change Report provided by the Secretariat, which can be found as Attachment 2. Upon review a number of drafting changes were made, including the following:
- Clauses 1.5 and 3.5 were amended to replace the word 'Customers' with 'Suppliers' as Suppliers require interventions and not Customers;
 - Clause 4.3 was reworded to state that there are issues regarding expectations around reporting with some DNO IWG members suggesting that there is a high level of mis-reports;
 - Clause 4.5 was amended to include a breakdown of the Parties that responded to the consultation;
 - Clause 4.11 was amended to remove 'to attempt', and the end of the clause was updated to reflect the most up to date position of the proposer;
 - Clause 4.20 was updated to include the consequences of not providing rollout profiles;
 - Clause 4.23 was updated to include that one IWG member noted that this proposal could disincentivise Suppliers to accurately report and forecast;
 - The impacts on consumers was updated in line with the identified impacts within the Change Proposal form; and
 - The implementation date requires updating following a review by the Proposer.
- 6.2 It was agreed that once these amendments were made, the DCP 297 Change Report would be issued for Legal Review with a plan to be submitted to the September DCUSA Panel.

7. DCP 297 Work Plan

- 7.1 The Group discussed the timetable for advancing DCP 297, noting that the implementation date may be updated in light of the Proposer's review. It was also noted that the Change Report may require further discussion if material changes are highlighted as part of this review of the legal text.

8. DCP 302 Draft Consultation

- 8.1 The IWG reviewed the DCP 302 Draft Consultation provided by the Secretariat, which can be found as Attachment 3. The IWG discussed the Proposal and Consultation, including:
- Whether the proposal should only be implemented upon agreement of the MOCOPA definition of 'made safe';
 - Whether the new code comes into effect when the installer deems the site safe to leave, or when an installer has deemed the work to be safe to leave;
 - Whether the word 'safe' in the proposal should be changed to 'safer', as Suppliers' liabilities will remain in place until a Meter Operator attends the site. It was agreed that it is down to the Supplier to make the call on what 'safe' is and manage the risk until the meter operator arrives on site;
 - It was noted that this change will not impact current practices, as if an unsafe meter is walked away from and something dangerous happens it is still down to the Supplier who found the meter to ensure that it is safe until such a time as a DNO arrives. This change is only looking to amend DCUSA to align with current practices and to ensure that reporting follows this same approach;
- 8.2 It was agreed that the consultation document should ask respondents to provide feedback on the legal text rather than the IWG making amendments prior to the consultation being issued, to allow for market-wide feedback to be considered by the IWG.
- 8.3 It was further noted that a consequential MRA or MOCOPA change would be required to introduce a new or amend an existing data item as a result of this DCUSA change, and the MOCOPA Termination Guidance would also require an update.
- 8.4 It was agreed that the Secretariat will update the DCP 302 Consultation document as a result of today's discussions and issue it to industry for a duration of three weeks on 29 August 2017. The consultation responses will be reviewed at the October IWG meeting.

9. DCP 302 Work Plan

- 9.1 The IWG reviewed and agreed the proposed DCP 302 Work Plan.

10. DCP 304 Draft Consultation

10.1 The IWG reviewed the DCP 304 Change Report provided by the Secretariat, which can be found as Attachment 3. Upon review a number of drafting changes were made, including the following highlights:

- The IWG did not agree that the DCUSA General Objectives 2, 3 and 5 are better facilitated by this change, and agreed that a consultation question should be added asking for respondent's feedback;
- The IWG questioned whether this proposal has Alt Han impacts. ElectraLink agreed to take an action to contact Jason Stevens at (Energy UK) to ascertain his view on this; and
- The IWG agreed that there may be positive Environmental impacts as journeys to and from the site would be reduce, thus reducing the overall carbon footprint. It was agreed that a consultation question should be added asking if respondents agree.

ACTION 12/02: ElectraLink

10.2 It was agreed that the Secretariat will update the DCP 304 Consultation document as a result of today's discussions and issue it to industry for a duration of three weeks on 29 August 2017. The consultation responses will be reviewed at the September IWG meeting.

11. DCP 304 Work Plan

11.1 The IWG reviewed and agreed the proposed DCP 304 Work Plan.

12. Next Steps

12.1 The Chair confirmed the below next steps:

- Following an update as a result of today's meeting, the DCP 297 Change Report would be issued for Legal Review with a plan to be submitted to the September DCUSA Panel; and
- Following updates as a result of today's meeting, DCPs 302 and 304 Consultation documents will be issued to industry for a duration of three weeks on 29 August 2017. The consultation responses will be reviewed at the October IWG meeting.

13. Any Other Business

13.1 The Chair queried whether the members had any other business to raise. There were no further items of business and the Chair closed the meeting.

14. Next Meeting Date

14.1 Members noted that the next IWG meeting will be at 10am on 16 October 2017.

15. Attachments

- Attachment 1 – Outstanding Actions
- Attachment 2 – DCP 297 Change Report
- Attachment 3 – DCP 302 Consultation Document
- Attachment 4 – DCP 304 Consultation Document