

Meeting Session	Interventions Working Group
Paper Reference	IWG 20170424 03
Action	For Information

## Outstanding Actions

This paper outlines the actions for the Interventions Working Group.

### Open Actions

Action Ref.	Action	Owner	Update
05/02	KW and DW to raise the DCUSA Change Proposal concerning an amendment to the scope of MOCOPA to state that equipment could be changed by the MOp which is not owned by their Supplier.	KW and DW	13 February 2017 - On going 24 April 2017 – On going 31 May 2017 – KW made initial drafting and will walk through it with the Group at today's meeting.
05/03	To check the voltage measures are aligned to the specification, which notes 50 volts.	SP Energy Networks	13 February 2017 - On going 24 April 2017 – It was noted that this item was due to be discussed at the STIG meeting later in the week. 32 May 2017 – On going

06/02	DNOs to bring their top three Category A and B mis-reporting issues to the next IWG meeting. The group can then compare if they are all finding the same top issues and drill down into the potential root causes.	DNOs	24 April 2017 – Preliminary analysis was provided by PA from three DNOs which was due to be discussed at the STIG meeting due to be held later in the week. The top mis-reported code was A07 as expected. 31 May 2017 – Will be discussed at the SIG on 19 June 2017.
06/04	Raise a DCUSA CP mandating that DCUSA Parties provide contact details for mis-reporting of the Category Codes.	MM	24 April 2017 – On going 31 May 2017 – A CP form has been pulled together and a request to DCUSA Contract Managers has been sent, so it was agreed that this action is on going.
06/05	Draft an email on the updated A07 guidance for review by DBr and DB. Once reviewed, issue to DCUSA Contract Managers	ElectraLink, DBr and DB.	24 April 2017 – On going 31 May 2017 – It was agreed that the proposed wording requires updating and ElectraLink will contact DCUSA Contract Managers to this effect.
06/06	Seek a slot at the next BEIS Small Supplier Forum to present on the updated A07 guidance.	PA	24 April 2017 – PA confirmed that he would be presenting at the BEIS Small Supplier Forum on 27 April 2017 and agreed to provide an update at the next IWG meeting. 31 May 2017 – Will be updated following IWG Meeting in June.
07/01	To amend DCP 244 in line of addressing the group's proposed way forward in addressing the concerns in relation to MOPs leaving sites for category A situations	PM	31 May 2017 – Complete – agenda item.
07/02	forward the proposer of DCP 244 some relevant wording/legal text and guidance on making sites safe, for incorporation within the DCP	KW	31 May 2017 – Complete.
07/03	To write out to Suppliers once again to submit their Supplier roll-out figures, and where possible provide a	ElectraLink	Complete: This request was issued on 22 May 2017 for submission by

	rationale as to why they are unable to submit this information		
07/04	To update the smart meter rollout data at IWG meetings to include cumulative figures as well as the number of effective installations as opposed to the number of meter install attempts.	ElectraLink	In Progress 31 May 2017 – IT department currently looking at this. The cumulative figures have been included this month. Ongoing.
07/05	To draft and circulate an RFI in respect of DCP 297, seeking views in respect of the DCP's intent and purpose in general, and more specifically including questions around the exemption threshold and the levels of roll-out forecast accuracy	ElectraLink	Complete: Agenda Item
09/01	To confirm how the classification of a Smart meter is ascertained as part of the Smart Rollout Reporting undertaken by ElectraLink.	ElectraLink	
09/02	To update the draft DCP 297 consultation document as a result of the discussions held.	ElectraLink	
09/03	To provide the blank BEIS reporting templates to ElectraLink.	Dave Brogden	

09/04	To draft a DCP form for the provision of Smart Rollout Reporting post rollout and circulate this to the IWG for review, requesting a volunteer to sponsor the change.	ElectraLink	
09/05	To provide an extract from the MOCOPA Board minutes for some suggested questions as part of an RFI to MOCOPA Parties regarding the introduction of audits for the progression of the MOP Auditing proposal.		

## Closed Actions

Action Ref.	Action	Owner	Update
DCP 195A 04/03	Provide your view on whether you are happy for an aggregated version of the DECC SMETs 1 and SMETS 2 rollout report to be shared with Distributors.	Suppliers	<p>DNO attendees noted that having an aggregated view at a GSP level would be very useful. In response, it was noted that Suppliers may not be reporting by GSP group.</p> <p>It was suggested that Andy Clay from DECC should contact the Supplier representatives that provide the reports to DECC to seek their permission. SB agreed to contact Andy to suggest he seek approval from the Suppliers that send in the reports.</p> <p>26 April 2016 – it was suggested that Suppliers could leave the DECC tab in the rollout spreadsheet that they send to DNOs, so that DNOs receive the SMETS1 and SMETS2 data too. The more information DNOs receive, the better their resource plans will be, it will also help with DCC demand forecasting.</p>

			<p>It was suggested that the data could be formally requested from DECC at the Smart Meter Operations Group (SMOG). John Grey agreed to raise this at the SMOG meeting on 5 May 2016.</p> <p>26 July 2016 - Chair asked if a note should be issued from DCUSA to ask all Suppliers if the data could be shared, to get full agreement – though members noted a request for this had been run before. DECC noted IA responses should shed some light on SMETS, but cannot give a timeframe for publication.</p> <p>13 December 2016 - It was queried who needed to agree to share the SMETS 1 and 2 data, to which members discussed that agreement would be required from Suppliers. IWG agreed to send a request to Suppliers to provide a rollout plan for SMETS 1 and 2, to be issued to DCUSA Contract Managers. It was suggested that any responses received are collated by ElectraLink and anonymised in one report</p> <p>13 February 2017 – It was noted that Suppliers need to confirm that they are happy to share the data. The IWG asked that the data also be broken down by GSP. ElectraLink agreed to email DCUSA Supplier Contract Managers to request SMETS 1 and 2 data by GSP Group on an annual basis for 2017 and 2018.</p> <p>24 April 2017 – Complete - It was noted that following the last meeting a request for information was issued to Supplier parties requesting their SMETS 1 and SMETS 2 forecasted install data by GSP group for 2017 and 2018. The resulted of which were presented in the meeting which concluded this item.</p>
06/08	Provide smart meter rollout data at IWG meetings and confirm how soon after the end of each month the data is published	ElectraLink	24 April 2017 – Complete – It was confirmed that the data is issued during the first 10 working days of the month.