

Interventions Working Group (IWG) Minutes

Meeting 19

13 June 2018 at 10:00

ElectraLink, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ

Attendee	Representing
IWG Members	
Adam Dudzinski [AD]	BEIS
Andy Clay [AC]	BEIS
David Brown [Dbr]	E.ON Energy
Dave Wright [DW]	Npower
Geoff Huckerby [GHu]	Association of Meter Operators
Jane Eccleston [JE]	ENWL
Lee Ireland [LI]	British Gas
Martin Murphy [MM] (teleconference)	Northern Powergrid
Paul Morris [PM]	UK Power Networks
Richard Brady [RB]	Western Power
Richard Hill [RH]	British Gas
Simon Wilson [SW]	EDF Energy
Tracey Pack [TC]	SSE
Secretariat	
Darta Valtere [DV] Chair	ElectraLink
Graham Hall [GH] Secretariat	ElectraLink
Apologies	Representing

David Brogden [DB]	Scottish & Southern Electricity Networks
John Gray [JG]	SP Energy Networks
Kevin Woollard [KW]	British Gas
Paul Abreu [PA]	Energy Networks

1. Welcomes and Apologies

- 1.1 The Chair welcomed attendees to the IWG meeting.
- 1.2 The Working Group agreed to act in accordance with the terms set out in the DCUSA “Competition Law Do’s and Don’ts”.

2. Minutes

- 2.1 The Group approved the minutes of the last meeting, held on 9 May 2018, as an accurate record.

3. Outstanding Actions

- 3.1 The Chair walked through the open actions. The updates on all actions are provided within Attachment 1.
- 3.2 Action 13/01 (IWG to write to Suppliers to ask their installers not to call in defects that they have installed) - the Group agreed that this sits within MOCOPA guidance, and thus the Action can be closed.
- 3.3 Action 15/01 (KW to provide forecast on Gas First install volume estimates from British Gas) – KW has provided an update, and the Action can be closed.
- 3.4 Action 17/02 (ElectraLink to send out Doodle Poll to ascertain attendance levels for BEIS workshop on 20 June 2018, with invitations to be sent out thereafter) – The Chair noted that the Doodle Poll and subsequent calendar invites have been sent out. Action is closed.
- 3.5 Action 17/04 (DNOs to look into types of cut-outs associated with voltage reports) – the Group agreed that this action should be renamed to provide more detail. It was agreed that DNOs should report all volumes and types of cut-outs as an ongoing monthly agenda item, and this Action will be updated to reflect this.

- 3.6 18/01 (DW to contact GHu of AMO with invitation to attend IWG in June 2018) – this Action can be closed as GHu was present at the meeting.
- 3.7 18/02 (ElectraLink to investigate potential for future IWG newsletter or updates to Small Supplier Forums) – the Group noted that updates to Small Supplier forums could go through AC and AD.
- 3.8 18/04 (ElectraLink to request that all Suppliers indicate if they are installing Gas First) - all Suppliers barring British Gas have reported that they are not installing Gas First meters at this time. This Action can be closed.
- 3.9 18/05 (Group to email DBr with training issues that they have discovered, relating to Workstream 1) - DBr confirmed that emails had been received. This Action can be closed.

4. DCP 297 Update

- 4.1 The Chair noted that DCP 297 (Network Interventions SLA Enhancement) is still with the Authority, with a decision set to be announced imminently.

5. DCP 302 Work Plan

- 5.1 The Chair noted that DCP 302 (Moving Made Safe Instances to Category B) remains open for the time being before any conclusions or amendments are agreed upon at the BEIS workshop, as per the Groups agreement at IWG 18 on 9 May 2018.

6. DCP 304 Work Plan

- 6.1 The Chair noted that DCP 304 (Metering Works by Non-Appointed Meter Operator) has been accepted by DCUSA Parties, and as a result has been raised as a Part 1 Matter and has been issued to the Authority for determination.

7. Smart Meter Installs

- 7.1 GH provided an update on monthly and cumulative smart meter installs for May 2018, which highlighted that 273,142 smart meters were installed in the reported month, and the total cumulative number (from January 2012) is now standing at 8,181,538.

8. Operational, Safety and Reporting Issues

- 8.1 The Chair invited members to share any operational, safety or reporting issues.

Building Network Operators

- 8.2 PM presented slides (included as Attachment 1) illustrating issues that have arisen due to confusion between DNOs, Suppliers and Meter Operatives over who owns the electricity distribution network in some multi-occupancy buildings.
- 8.3 PM noted that in some cases buildings are owned by a Building Network Operator (BNO), thus in such instances a DNO would not be responsible for the network. The Group noted that transient workers who are temporarily working in another area may not know about such rules, and a remedy would be practical when situations arise where responsibility for a building is unknown, and in some cases involve BNOs based overseas.
- 8.4 The Group agreed that PA would send a guidance document to the Association of Meter Operators to ensure that the role of BNOs is clarified.

ACTION 19/01: PA to send a guidance document to the Association of Meter Operators to ensure that the role of Building Network Operatives is clarified.

IP Breach tool

- 8.5 RH displayed an IP Breach tool to the Group, noting that the tool had been cropped so that it is 80mm long and has a diameter of 12mm. RH noted that the tool can be used for identifying breaches but is designed so that a person's finger will not be able to fit where the tool cannot, thus increasing safety. RH noted that the tool has been tested and is currently being trialled.

9. BEIS Operational Issues Workshop Preparation

- 9.1 MM outlined the proposed structure for the IWG BEIS Operational Issues Workshop on 20 June 2018, noting that each of the four workstreams should be allocated an hour each for a presentation, discussion and next steps. The Group agreed.
- 9.2 The Group agreed that bi-lateral conversations combined with discussions at previous IWG meetings have provided the leads of the workstreams to have ample information to provide at the workshop.
- 9.3 GH requested that if any members had not yet confirmed their attendance (or wished to invite an industry expert or colleague) to please do so as soon as possible.

10. Any Other Business

- 10.1 The Chair queried whether members had any other business to raise. The following item was raised:

Bi-phase cut-outs

- 10.2 RP noted that there may be some ongoing training issues relating to Meter Operators with only single-phase training going out to jobs on meters that have a bi-phase cut-out. DW noted that it

would be useful if such incidents could be reported so that they could be fed back to those who do not attend IWG meetings. RP noted that this could be a triage issue, however the main issue was that Meter Operators should not be sent out to such jobs in the first place.

11. Next Steps

11.1 The Chair confirmed the below next steps:

- IWG BEIS Operational Issues Workshop update to be provided at next IWG on 11 July 2018

12. Next Meeting Date

12.1 The next IWG meeting is scheduled for 11 July 2018 at ElectraLink's offices.

13. Attachments

- Attachment 1 – Operational Issues Presentation
- Attachment 2 – Outstanding Actions