

DCUSA Panel Meeting 126

21 December 2016 at 10:00

ElectraLink, Ground Floor, Grafton House, 2-3 Golden Square, London W1F 9HR

Attendee	Representing	Company
Panel Members		
Kevin Woollard [KW] (Chair)	Panel Member	DCUSA Ltd
John Lawton [JL]	Panel Member	DCUSA Ltd
Julia Haughey [JH]	Panel Member	DCUSA Ltd
Peter Waymont [PT]	Panel Member	DCUSA Ltd
Observers		
Andy Bard [AB] (Open session only)	Observer	MRA
Kayla Reinhart [KR] (Open session only)	Observer	SECAS
Laura Nell [LN]	Observer	Ofgem
Vivian Marangoni [VM] (Open session only)	Observer	Ofgem
Code Administrator		
Claire Hynes [CH]	Secretariat	ElectraLink Ltd
Dylan Townsend [DT]	Technical Secretariat	ElectraLink Ltd
Rosalind Timperley [RT]	Secretariat	ElectraLink Ltd
Naomi Anderson [NA] (Part meeting)	ElectraLink	ElectraLink Ltd

Apologies	Company
Alex Travel	Panel Member
Lucy Hibbert	Panel Member
Matthew McKeon	Observer
Sasha Pearce	Alternate Panel Member
Simon Yeo	Alternate Panel Member
Thomas Cadge	Alternate Panel Member

Part One: General (Open Session)

1. Ofgem Code Governance Remedies Presentation

- 1.1 LN went through the Ofgem’s Code Governance Remedies presentation with the Panel and discussed a high level overview of the November Ofgem Consultation. Ofgem is looking to play a more strategic role going forward through the setting of industry objectives. The proposed changes to code governance have been developed to address the findings of the CMA. The package of remedies proposed will improve the consumer experience of the codes. The DCUSA Panel were invited to attend an Ofgem stakeholder workshop to provide their views on these changes on the 12 January 2017.
- 1.2 LN walked the Panel through the proposed next steps including what these changes may mean for Code Governance and what policy changes may be required. A key change that is being considered by Ofgem in their consultation is for Competition and Licensing of industry Codes. Ofgem highlight that based on existing precedent in the energy sector, there are two possible approaches to awarding licences for the new roles:
- Permissive licences: A low bar pre-requisite to bidding for the role, which allow an organisation to carry out a relevant role, potentially subject to meeting certain requirements. This would allow for a pool of code managers to exist which can bid for the role of code management for a particular code.
 - Sole provider licences: A single licence per code, requiring the licensee to provide the relevant service. This is awarded as a result of the competitive licence application process.
- 1.3 Ofgem has also put forward four proposed models for licencing in order to promote competition, these include:
- Model 1: where Ofgem grants licences to applicants that demonstrate basic requirements then Ofgem runs a code tender to award specific licences;
 - Model 2: where Ofgem grants licences to applicants that demonstrate basic requirements then other bodies run tenders for individual contracts;
 - Model 3: Ofgem runs a tender to select a code manager; and

- Model 4: another body runs a tender to select a code manager and Ofgem grants a licence to the winner.

- 1.4 Ofgem is seeking views from parties on how licensing could work as it may not be applicable in all circumstances.
- 1.5 The Panel members sought clarity on licensee deliverables and if implications of non-delivery have been formulated. LN advised that Ofgem recognise that costs and risks of changes need to be addressed as part of this process.
- 1.6 There is a plan to consult on the strategic draft in September with a view to setting the first strategic direction in December 2017. The intention is to have the consultative board in place in 2018. Licencing is dependent on the Department of Business, Energy and Industrial Strategy (BEIS) legislation but if expected timelines are met then the licences will be issued in 2019.
- 1.7 Panel members questioned where existing Panels sit within this new code governance and LN noted that more development is needed around the roles and responsibilities of existing parties. Discussion on these roles and responsibilities could be raised at the stakeholder engagement day.

2. Administration

- 2.1 The minutes of the last meeting were commented upon prior to the meeting and a red-lined copy was provided to members. These minutes were approved as an accurate record of proceedings with one minor amendment.
- 2.2 The group reviewed the open actions and noted the following items
- 2.3 Updates on all actions are set out in Appendix A.
 - ACTION 124/07 - Panel to consider whether there is any impact on DCUSA resulting from Ofgem's reform package proposals and provide feedback to Ofgem. The Panel agreed they do not wish to respond collectively from the Panel but may as individual parties'
 - ACTION 125/02 – Explain to Corona 4 now that the licence has transferred from Corona 5 they need to complete an accession application

The Panel discussed that as previously noted in the November Panel meeting that as the Corona Energy 4 Supplier licence has been transferred from Corona Energy 5, Corona Energy 4 needs to complete an accession application to the DCUSA or they are in breach of their licence. A Panel member noted that it's possible that they are supplying customers without a Use of System Agreement in place. The Ofgem observer took an action to check with their reporting Director if anything can be done by Ofgem to enforce this issue.

ACTION 125/15 – Panel members to consider the Ofgem Code Governance Consultation and whether they would like to respond collectively from the Panel.

Members considered whether it would be beneficial to provide information on the code and its impact to inform the code governance remedies decisions rather than provide views on Ofgem's strategic direction. The Panel requested for the secretariat to set up a teleconference in early January to consider this.

ACTION: Panel _126/01: ElectraLink to arrange Ex-Committee Panel meeting for a teleconference in early January for DCUSA Panel members to discuss the DCUSA impacts on the Ofgem Code Governance Consultation. A doodle for the 09/10/11 January 2016 will be issued to Panel members.

ACTION: Panel _126/02: VM agreed to take the issue with Corona Energy 4 not acceding to DCUSA to her reporting director at Ofgem.

3. DCUSA Operational Plan

3.1 The Panel noted the contents of the DCUSA Operational Plan (see Appendix B).

4. Monitoring Activities Log

4.1 The Panel reviewed the DCUSA Monitoring Activities Log (see Appendix B) and noted the following:

- On the *'European Code Development'* item, the Panel noted that the Energy Network Association (ENA) and are monitoring the European Network Code impacts on DCUSA and have not identified any at this time. There are approximately 70 changes identified across all codes. The secretariat agreed to circulate the 70 changes identified to the DCUSA Panel for their consideration.
- On the *'Implementation of CMA changes'* item, the Panel considered that it would be beneficial to provide information on the DCUSA code and its impact to inform the code governance remedies decisions.
- On the *'Significant Code Review (SCR) Ofgem consultation on Central Registration Service provision'* item, the Panel members noted that a Request for Information (RFI) is expected to be issued in January on Faster Switching.
- On the *'SCR: Half Hourly Settlement'* item, the Panel agreed to the outcome of the Ofgem HH settlement consultation once the outcome of the consultation is known.

ACTION: Panel _126/03: ElectraLink to circulate the 70 changes identified across all the codes from the European Network Code to the DCUSA Panel members for their consideration

5. Updates from the Industry Working Groups/Codes

National Grid

5.1 DT provided a verbal update based on a communication received from National Grid. The Panel was updated on the following;

- National Grid have received the consultation responses for the European Interface Document (EID) proposals. The majority of respondents are in favour of continuing as is, there was some support for the EID light but none for a full EID.

Balancing & Settlement Code (BSC) -

5.2 The BSC update was circulated prior to the meeting, the Panel noted the contents of the update.

Meter Registration Agreement (MRA)

5.3 The MRA update was circulated prior to the meeting. The paper outlines for the DCUSA Panel of any relevant activities and developments occurring in relation to the MRA.

- DTC CP 3499 seeks to introduce a number of changes to the valid code list for Data Item J1699 in order to implement the recommendations outlined in Ofgem's Priority Services Register Review: Statutory Consultation dated 13th June 2016
- DTC CP 3500 seeks to amend the structure of the D0225 Data Flow in order to implement the recommendations outlined in Ofgem's Priority Services Register Review: Statutory Consultation dated 13th June 2016.
- DTC CP 3501 seeks to make changes to the D0225 Data Flow which advises changes to the DTC in order to improve the transfer of Priority Services Register (PSR) data by requiring parties to send all current PSR codes rather than just the details.
- All of the change mentioned above are to be implemented on 29th June 2017.

Changes going for Impact Assessment:

- DTC CP 3505 – Introducing IHD Installed Status of Failed
- DTC CP 3506 – Use of @ Character in the D0132
- DTC CP 3507 – Allowing smart Data Flows to be sent to the Supplier by the HHDC
- MDB meets tomorrow to impact assess the above Changes.

Issues Resolution Expert Group (IREG) Update

5.4 IREG met on 14th December 2016 and discussed the following:

MIF 197 Mandating the secure sending of data via the DTC

- IREG reviewed the drafting of a number of change proposals associated to ensuring data is sent securely across the DTN. These included:
- MAP09 (Standard Address Format) where the group felt that the sending of a new Data Flow, similar in kind to the D0131, could be used to advise the Distribution Businesses of the existing address information and the proposed new information, which they could then accept or reject. A draft change proposal would be required for MAP09, a DTC change for the new Data Flow and Data Item/s.
- IREG also considered some agreed drafting for MAP12 (Agreed Procedure for Customer Requested and Co-operative Objections). A number of amendments were agreed and a final review for both MAP's will take place at January 2017 meeting.

MIF 198 Procedure for the Assignment of Debt in Relation to Prepayment Metering

- IREG reviewed the latest drafting of the MAP and noted that it would be beneficial to update the documentation to utilise the latest version released in November 2016.
- IREG also recommended a number of changes to the drafting of Change Proposals and to look at best fit for the MRA changes that will be needed. IREG agreed to review the recommendations at the January 2017 meeting.

Ofgem

5.5 There was no update provided as the relevant material had been discussed under Ofgem's presentation at the start of the meeting and will be covered in the remaining agenda items.

Smart Energy Code (SEC)

5.6 The SEC update was circulated prior to the meeting. This paper intends to inform the DCUSA Panel, and Parties, of the activities occurring in relation to the SEC, including relevant updates from the SEC Panel meeting held on 09 December 2016.

Code Update - SEC Version 5.0 – DCC Live in full

- On 25 November 2016 it was confirmed that DCC Release 1.2 (R1.2) activities are complete. The following confirmations have been received; Large Supplier User Mandate (25 May 2017) and Small Supplier User Mandate (25 November 2017)

SEC Version 5.1

- At the 23 November 2016 meeting, the Change Board agreed to an implementation date of 14th December 2016 for the latest version of the SEC. This followed the Change Board approval of SECMP0020 Modification Proposal – “Removal of the confidential classification of the unique identifiers listed in SEC Schedule 5” and SECMP0022 Modification Proposal – “Expanding SMKI PMA membership and removing Alternate restrictions” at the same meeting.

DCC Release 1.3 (R1.3) Consultation

- On 21 November 2016, the DCC issued a consultation on a proposal for new release dates for R1.3. The consultation closed on 5 December 2016. The DCC’s new proposal moves the milestone for R1.3 Live from 12 December 2016 to 3 March 2017.

SEC Modifications Update

- SECMP0016 “*Consideration of "Maximum Credit" value in credit cover calculation*” was issued for industry consultation which closed on 7 December 2016. Change Board will consider the Modification on 21 December 2016.
- SECMP0025 – Electricity Network Party Access to Load Switching Information has been submitted to SECAS. This proposal seeks to enable Electricity Network Parties to have access to information from the Smart Metering System relating to load switching carried out by Smart Meters or Smart Meter connected Devices. It also proposes that the Smart Metering System informs Electricity Network Parties when changes are made to existing load switching regimes.

Distribution Charging Methodologies Forum (DCMF)

CDCM and EDCM Review Project Plan

- DNOs presented a project plan to the MIG on how to take forward the next phase in the review of the CDCM and EDCM. Following the initial three workshops, the CPs identified will need to be tested against the outcomes of the Ofgem consultation on flexibility. It is expected that these CPs will be submitted to the July 2017 DCUSA Panel meeting, with an implementation date of the 01 April 2020.

Application of EDCM Credits

- MIG discussed the eligibility criteria for EDCM credits, which appears to be different across DNOs. The Chair agreed to draft an RFI for circulation to DNOs to obtain clarity on this area.

2017/18 NHH Tariffs for Profile Class (PC) 5-8 customers

- The DCMF MIG discussed the monitoring of customer's migration to HH settlement under the P272 'Mandated Half Hourly Settlement for Profile Classes 5 -8' migration plans. It was confirmed that approximately 20,000 sites may not have migrated by April 2017. Ofgem issued a letter acknowledging the issue, and urged industry parties to undertake appropriate steps to migrate the carry out the migration.

5.7 The DCUSA Panel requested that Secretariat provide the dates for the CDCM and EDCM review workshops to the DCUSA Panel once they are known.

6. DCUSA Accession Applications

6.1 The Secretariat presented the Accession Applications for the companies listed below. See paper (Panel_2016_1221_02)

1. Dirac Energy Supply Limited
2. Eddington Energy Supply Limited
3. Faraday Energy Supply Limited
4. Hawking Energy Supply Limited
5. Rayleigh Energy Supply Limited
6. Rutherford Energy Supply Limited
7. Satus Energy Limited
8. Saphir Energy Limited
9. Spalt Energy Limited
10. Symbio Energy Limited

6.2 A Panel member requested that the missing MPIDs for Satus Energy Limited, Saphir Energy Limited and Spalt Energy Limited be populated in the accession agreements. ElectraLink took an action to confirm if the above listed companies have obtained their MPID and update the accession applications accordingly.

6.3 A Panel member queried the license transfer of Symbio Energy Limited and wanted to know from which License they had transferred. ElectraLink confirmed that Symbio Energy Limited transferred from Symbio Energy Solutions LLP and that this information is contained within the Withdrawal Notification Paper.

6.4 For each accession application the Panel agreed, subject to the confirmation of MPIDs outlined above, to:

- Instruct the Panel Secretary to notify the Party and the Authority of the Applicants identity and the information which will form the Party details;
- Instruct the Panel Secretary to prepare an Accession Agreement for the Applicants; and
- That the Board is to execute Accession Agreements on behalf of all Parties.

6.5 ElectraLink took an action to process the Accession Applications.

ACTION: Panel _126/04: Secretariat to check the missing MPIDs from the Satus Energy Limited, Saphir Energy Limited and Spalt Energy Limited accession applications

ACTION: Panel _126/05: ElectraLink to progress the accession applications.

7. Derogations

- 7.1 The Secretariat presented the Derogation Application for GnERGY Ltd which requests derogation from the requirements set out in DCUSA Schedule 25 '*Theft Risk Assessment Service (TRAS)*' Section 8.
- 7.2 The Panel is invited to consider each and determine whether or not the derogation should be granted and any associated conditions.
- 7.3 For the Derogation Application, the Panel:
- **Agreed** to grant a derogation to GnERGY Ltd.
 - **Agreed** that during the derogation period GnERGY Ltd is to provide monthly updates to the DCUSA Panel informing them of their progress in updating their systems.

ACTION: Panel _126/06: ElectraLink to progress the Derogation application.

ACTION: Panel _126/07: ElectraLink to notify GnERGY Ltd that they are required to provide monthly updates to the DCUSA Panel informing them of their progress during the derogation period.

8. Withdrawal Notification

- 8.1 The Secretariat presented the Symbio Energy Solutions LLP and Energy Data Company Limited Withdrawal Notices. See paper (Panel_2016_1221_06)
- 8.2 The Panel reviewed the Symbio Energy Solutions LLP and Energy Data Company Limited withdrawal notices. It was noted that neither Company hold a share in DCUSA Ltd nor do they have any outstanding DCUSA charges.
- 8.3 A Panel member noted that as Symbio Energy Solutions LLP was withdrawing on the 13 January 2017 and transferring its licence to Symbio Energy Ltd whose accession application has been accepted at today's meeting then there will be an overlap for the time period under which they hold the licence for. The DCUSA Panel requested the Secretariat to look at their process.
- 8.4 For the Withdrawal Application, the Panel:
- **Agreed** that Symbio Energy Solutions LLP will withdraw from the DCUSA on 13 January 2017.
 - **Agreed** that Energy Data Company Limited will withdraw from the DCUSA on 13 January 2017.

ACTION: Panel _126/08: ElectraLink to inform Symbio Energy Solutions LLP and Energy Data Company Limited and DCUSA Parties of each withdrawal acceptance and update the website accordingly.

9. Ofgem's Switching Programme Update

- 9.1 The Ofgem Switching Programme update was circulated prior to the meeting. CH presented a high level update on the Design Teams progress over the past month. It was noted that work over the past month has been relatively light due to Ofgem finalising the industry Request for Information (RFI) ready for publication in the new year. The Panel noted the contents of the paper.

10. Ofgem's CGR3 Final Proposals

- 10.1 The Secretariat presented Ofgem's CGR3 Final Proposals Paper. See paper (Panel_2016_1221_06). The Panel commented on the paper and the discussed the DCUSA CGR3 Action plan.
- 10.2 It was outlined that general feedback from code parties had been mixed when using the new standard modification templates. It was raised that the length of the templates was undesirable by some and code administrators queried the flexibility to update the templates and whether the template should form part of the CACoP. Members agreed that the post-implementation review of the templates could be held as part of the CACoP annual review with a view to add a final template to CACoP for consistency.
- 10.3 One Panel member noted that feedback had been provided on the change declaration template from two industry representatives that it was not clear where to locate the consolidated votes which acts as Attachment 1 in the change declaration. The secretariat agreed to provide the consolidate votes as an attachment to the change declaration notification e-mail.
- 10.4 The Panel members agreed that the CGR3 action plan needs some attention. Specifically, some items say closed but are still open. The Panel also requested that the colour scheme for completed items be changed to blue and green should be used for 'on track' but still open items.

ACTION: Panel _126/09: DCUSA Panel to submit comments to the Secretariat on the CACoP templates.

ACTION: Panel _126/10: ElectraLink to update the CGR3 Action Plan by checking the progress of all items and correcting status' as required. Completed items need to be updated to blue status colour.

Part Two: Change Administration (Open Session)

11. Change Register

- 11.1 DT presented the Change Register updates and the proposal activity. See paper (Panel_2016_1221_07)
- 11.2 The Panel approved the CP Work Plans in accordance with the timescales set out in the Attachments.

12. Initial Assessments: DCP 287, 288 and 289

12.1 The Panel reviewed the following new DCPs. See paper (Panel_2016_1221_08)

- DCP 287 *'Generation credits in the EDCM'*
- DCP 288 *'Introduction of the Electricity Theft Detection Incentive Scheme'*
- DCP 289 *'Creation of Distribution Charging Methodology Development Group'*

12.2 The Panel reviewed DCP 287 *'Generation credits in the EDCM'*.

12.3 The Panel agreed to:

- Accept the referral of the CP;
- Treat the CP as a Standard change;
- Treat the CP as a Part 1 matter;
- Progress the CP to the Definition phase; and
- Progress the CP in accordance with the agreed timetable.

ACTION: Panel _126/11: ElectraLink to progress DCP 287 to the definition phase and the secretariat directed to set up a Working Group.

12.4 The Panel reviewed DCP 288 *'Introduction of the Electricity Theft Detection Incentive Scheme'*

12.5 The Panel agreed to:

- Accept the referral of the CP;
- Treat the CP as a Standard change;
- Treat the CP as a Part 1 matter;
- Progress the CP to the Definition phase; and
- Progress the CP in accordance with the agreed timetable.
- Schedule an extra meeting of the TIG to work on DCP 288.

ACTION: Panel _126/12: ElectraLink to progress DCP 288 and Schedule an extra meeting of the TIG to work on DCP 288.

12.6 The Panel reviewed DCP 289 *'Creation of Distribution Charging Methodology Development Group'*.

12.7 The Panel members discussed why this change should be treated as an Urgent Change and concluded it was due to the timescales for implementation.

12.8 The Panel agreed to:

- Accept the referral of the CP;
- Treat the CP as an Urgent change;
- Treat the CP as a Part 1 matter;
- Progress the CP to the Change Report phase; and
- Progress the CP in accordance with the agreed timetable.

ACTION: Panel _126/13: ElectraLink to progress DCP 289 and update the timetable for the change report agreed to change it to the DCUSA Panel date.

13. Change Report: DCP 285

13.1 The Panel reviewed the Change Report for DCP 285 (see paper Panel_2016_1221_09).

13.2 The DCUSA Panel requested the following updates to the DCP 285 Change Report before approving for issue to Parties to vote upon:

- DCP number in Draft Legal Text attachment needs to be amended. It currently states DCP 267 however it should state DCP 285;
- Remove the 's' from the end of the word 'Standards' in paragraph 4.3 of the Change Report;
- Voting to be four weeks and this should be reflected in the Change Report and Voting Form; and
- Ensure all documents reflect that All Parties can vote.

ACTION: Panel _126/14: ElectraLink to update the DCP 285 Change Report as follows:

- **DCP number in Draft Legal Text attachment needs to be amended. It currently states DCP 267 however it should state DCP 285.**
- **Remove the 's' from the end of the word 'Standards' in paragraph 4.3 of the Change Report.**
- **Voting to be four weeks and this should be reflected in the Change Report and Voting Form)**
- **Ensure all documents reflect that All Parties can vote.**
- **Once updated the Change Report can be issued to Parties to vote upon.**

14. Housekeeping Log

14.1 DT presented the Housekeeping Log Summary Paper to the Panel (see paper Panel_2016_1221_10). A new Housekeeping item had recently been identified and is set out below;

- The item is with regard to the DCP 234 '*Merging the PCDM and Extended PCDM*' legal text. It omits amendments to Schedule 17 and Schedule 18 Clause1.3b which sets out the version number and date of the PCDM and extended PCDM model to reflect that a joint method m

model has been developed for use under DCP 234. The DCUSA Panel were asked to consider whether a housekeeping change needs to be raised to address this.

14.2 The Panel agreed to raise a CP for this change and PW took an action to raise the CP.

ACTION: Panel _126/15: ElectraLink to add a new housekeeping log item on the omission of the DCP 234 legal text to update Schedule 17 and 18 Clause 1.3b

ACTION: Panel _126/16: PW to Draft a CP to address the new housekeeping log item

15. Any other Business

15.1 NA presented to the DCUSA Panel a high level version of the European Network Code (ENC) Implementation presentation.

- It has been identified that the ENC has multiple interactions between industry codes to manage and they want codes administrators work together to address these interactions. The Panel noted that the ENA are monitoring the European Network Code impacts on DCUSA and have not identified any at this time. The Panel requested that ElectraLink circulate the 70 changes identified to the DCUSA Panel for information.

15.2 The Panel requested for ElectraLink to provide a paper on the DCUSA Interventions Group activities to the January Panel. ElectraLink agreed to provide the Paper.

15.3 The Chair discussed the information that was covered at the Interventions Working Group.

ACTION: Panel _126/17: ElectraLink to circulate the 70 changes from the ENC to the DCUSA Panel

ACTION: Panel _126/18: ElectraLink to provide a paper on the DCUSA Interventions Group activities to the January Panel.

Next Meeting – 18 January 2017 at 10:00am

15.4 The meeting venue is ElectraLink, Ground Floor, Grafton House, 2-3 Golden Square, London W1F 9HR.

Appendix A: Summary of Actions

New and Open Actions – Open Session

Action Ref.	Action	Owner	Update
104/01	PW to work with the Secretariat and the DCUSA legal text advisor on DCP 226 'Housekeeping 66/72/73/77/80' to review and revise the DCUSA document.	Peter Waymont	21/09/2016 - On-hold
113/07	Process the Accession Application for Home Counties Energy PLC once the MPID has been provided.	ElectraLink	21/09/2016 – Ongoing 18/10/2016 – Ongoing 14/12/2016 – Ongoing No MPID
117/08	Process the Withdrawal Notices and Shares Transfer letters once Ofgem publish their Notice of Licence revocation. (See board Energy Limited and British Energy Direct Limited)	ElectraLink	21/09/2016 - In Progress The Parties have provided the signed withdrawal notices. The Shares Transfers letters are being processed 18/10/2016 – Ongoing 14/12/2016 – Ongoing
122/09	Process the Accession Application Corona Energy Retail 4 Ltd	ElectraLink	18/10/2016 – Ongoing 14/12/2016 – Ongoing A chase e-mail and phone call has been made to Corona Energy Retail 4
123/02	Once Corona Energy 4 Ltd accession has progressed, withdraw Corona Energy 5 Ltd from the DCUSA as their licence has been transferred to Corona Energy 4 Ltd.	ElectraLink	12/10/2016 – In progress Updated agreement sent to Contract manager still awaiting information for the accession process to be completed 18/10/2016 – Ongoing 14/12/2016 – Ongoing

			A chase e-mail and phone call has been made to Corona Energy Retail 4
125/02	Explain to Corona 4 now that the licence has transferred from Corona 5 they need to complete an accession application	ElectraLink	14/12/2016 – Ongoing A chase e-mail and phone call has been made to Corona Energy Retail 4
126/01	Arrange Ex-Committee Panel meeting for a teleconference in early January for DCUSA Panel members to discuss the DCUSA impacts on the Ofgem Code Governance Consultation. A doodle for the 09/10/11 January 2016 will be issued to Panel members.	ElectraLink	
126/02	Take the issue with Corona Energy 4 not acceding to DCUSA to reporting director at Ofgem.	Ofgem	
126/03	Circulate the 70 changes identified across all the codes from the European Network Code to the DCUSA Panel members for their consideration.	ElectraLink	
126/04	Check the missing MPIDs from the Satus Energy Limited, Saphir Energy Limited and Spalt Energy Limited accession applications.	ElectraLink	
126/05	Progress the accession applications	ElectraLink	
126/06	Progress the Derogation application.	ElectraLink	
126/07	Notify GnERGY Ltd that they are required to provide monthly updates to the DCUSA Panel informing them of their progress during the derogation period.	ElectraLink	
126/08	Inform Symbio Energy Solutions LLP and Energy Data Company Limited and DCUSA Parties of each	ElectraLink	

	withdrawal acceptance and update the website accordingly.		
126/09	Submit comments to the Secretariat on the CACoP templates.	Panel Members	
126/10	Update the CGR3 Action Plan by checking the progress of all items and correcting status' as required. Completed items need to be updated to blue status colour.	ElectraLink	
126/11	Progress DCP 287 to the definition phase and the secretariat directed to set up a Working Group.	ElectraLink	
126/12	Progress DCP 288 and Schedule an extra meeting of the TIG to work on DCP 288.	ElectraLink	
126/13	Progress DCP 289 and update the timetable for the change report agreed to change it to the DCUSA Panel date.	ElectraLink	
126/14	<p>Update the DCP 285 Change Report as follows:</p> <ul style="list-style-type: none"> • DCP number in Draft Legal Text attachment needs to be amended. It currently states DCP 267 however it should state DCP 285. • Remove the 's' from the end of 'Standards' in paragraph 4.3 of the Change Report. • Voting to be four weeks, this should be reflected in the Change Report and Voting Form) • Ensure all documents reflect that All Parties can vote. 	ElectraLink	

	Once updated the Change Report can be issued to Parties to vote upon.		
126/15	Add a new housekeeping log item on the omission of the DCP 234 legal text to update Schedule 17 and 18 Clause 1.3b	ElectraLink	
126/16	Draft a CP to address the new housekeeping log item	Peter Waymont	
126/17	Circulate the 70 changes from the ENC to the DCUSA Panel.	ElectraLink	
126/18	Provide a paper on the DCUSA Interventions Group activities to the January Panel.	ElectraLink	

Closed Actions – Open Session

Action Ref.	Action	Owner	Update
124/05	<p>Discuss the DCMF feedback on the Change Report templates with Ofgem at the next Code Administrators meeting scheduled for 24 November 2016.</p> <ul style="list-style-type: none"> Some members generally felt that the templates were burdensome with certain sections being repetitive, and others not necessarily relevant. 	ElectraLink	<p>09/11/2016 - Ongoing to be discussed at the next CA's meeting scheduled for 24 November</p> <p>14/12/2016 – Completed</p> <p>Please see paper Panel_2016_1221_06.</p>
124/07	Panel to consider whether there is any impact on DCUSA resulting from Ofgem's reform package proposals and provide feedback to Ofgem.	Panel members	<p>21/12/2016 – Completed</p> <p>Discussed at the December DCUSA Panel meeting</p>

124/09	Issue email to DCUSA Parties thanking them for their feedback on the DCUSA voting process.	ElectraLink	14/12/2016 - Completed
124/10	Update the impacted Parties sections of the DCP 283 and DCP 284, <ul style="list-style-type: none"> • for DCP 283 update to state that DNOs and Suppliers are impacted • for DCP 284 update to state that DNOs are also impacted by the CP • update the CP submission template to say that the CP will be treated as a 'Standard Change'. 	ElectraLink	14/12/2016 - Completed
125/01	Delete word "explain" in para 1.3 of the previous minutes	ElectraLink	14/12/2016 - Completed
125/03	Add BEIS consultation on "smart flexible energy system call for evidence" to the monitoring log under Demand Side response	ElectraLink	14/12/2016 - Completed
125/04	Update Central Registration Service/ Fast Switching item in monitoring log to explain that an RFI is expected to be issued in January regarding governance options	ElectraLink	14/12/2016 - Completed
125/05	Update the HH Settlement Item in the monitoring log to state that the Panel will not be drafting a response to Ofgem's consultation as Parties can each provide their own response	ElectraLink	14/12/2016 - Completed
125/06	Include an agenda item (open session) in the December Panel meeting on "Ofgem CMA Presentation".	ElectraLink	14/12/2016 - Completed
125/07	Progress the accession applications	ElectraLink	14/12/2016 – Completed

125/08	<p>Apply the following amendments to the DCUSA Self Governance document:</p> <ul style="list-style-type: none"> - remove copyright from bottom of document - Party 2 matter decisions by the Panel should say “by Parties” - The sentence “most self-governance CPs go straight to the change report” phase should be removed as this is not the case for DCUSA changes <p>Approved and rejected changes can be appealed, not just rejected ones</p>	ElectraLink	14/12/2016 – Completed
125/09	<p>Publish Cross Code Self-governance document and updated DCUSA Self Governance document in a single zip file on the DCUSA websites</p>	ElectraLink	14/12/2016 – Completed
125/10	<p>Progress DCP 286 via the TIG</p>	ElectraLink	14/12/2016 – Completed
125/11	<p>Update the DCP 263 Change Report as follows:</p> <ul style="list-style-type: none"> - Correct the numbering in section 5 - Provide a legal text summary - Figure 3 of the diagram contained in the Appendix has been truncated - Bracketed wordings in paragraph 4.26, it needs to be clearer which party it is referring to 	ElectraLink	14/12/2016 – Completed

	- Missing bracket in paragraph3.4 Once updated circulate the report for ex-committee decision		
125/12	Issue DCP 278 Change Report	ElectraLink	14/12/2016 – Completed
125/13	ElectraLink to update DCP 279 Change Report to provide a summary of the legal text and a description of how the calculation will work in practice to the DCP 279 change report Once updated circulate the report for ex-committee decision	ElectraLink	14/12/2016 – Completed
125/14	Update DCP 280 Change Report as follows: <ul style="list-style-type: none"> - Update the CP reference which is currently listed as “DCP 16/280”; and - Under 6.4 and 8.2 last bullet point– put “TRAS Contract Manager”, not just Contract Manager. Once updated issue to Parties to vote on.	ElectraLink	14/12/2016 – Completed
125/15	Panel members to consider the Ofgem Code Governance Consultation and whether they would like to respond collectively from the Panel	Panel Members	21/12/2016 – Completed Discussed at the December DCUSA Panel meeting
125/16	Include Ofgem’s Code Industry Code Governance Consultation on the agenda for the December 2016 meeting (closed session). (This is the late paper from the November meeting, which they want more time to consider)	ElectraLink	14/12/2016 – Completed
125/17	Update CRG3 action plan on the following points:	ElectraLink	14/12/2016 – Completed

	<p>No. 1 can be closed as DCP 275 has been approved</p> <p>No. 2 – discussed at meeting – add update</p> <p>No. 4 – can close one once the customer contacts have been shared</p> <p>No. 6 – Feedback to the Panel on the latest status of the forward work plan at the December Panel meeting</p>		
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Appendix B: Monitoring Activities Log 2016/17

Active Projects (All amendments in this month are shown in blue)

No	Task	Status
1	Ofgem Code Governance Review Phase 3 (CGR3) Final Proposals	<p>On 31 March 2016, Ofgem set out its Final Proposals as part of CGR3. The third phase of the review has sought to review the effectiveness of the key measures introduced under previous phases of the CGR, in order to identify further reforms. The reforms put forward by Ofgem seek to both ensure that the governance arrangements of all industry codes deliver both non-material self-governance changes and more complex changes in an efficient and timely way and that the governance arrangements also promote transparency and accessibility for all industry participants.</p> <p>Since April 2016 the Secretariat has been providing the Panel with monthly project updates on the implementation of CGR3 outcomes in the closed session Panel meetings. This item has been moved to the Open Session and updates on the CGR3 activities will be added to the Operational log going forward.</p> <p>October 2016 – The Panel noted the Secretariat issued an email requesting Parties who do not wish to be contacted by the Ofgem selected research agency to notify the Secretariat accordingly. Parties were given a two-week period to respond and where Parties either opt out or an out of office notification is received, the Panel agreed that such Party details should not be passed on to research agency.</p> <p>DCUSA Voting Process – The Panel reviewed the DCUSA Voting Process response email and agreed for this to be issued to the DCUSA Parties.</p>

Monitoring Log (All amendments in this month are shown in blue)

No	Task	Status	Owner	Outlook date
1	Distributed Generation and Demand Side Response	<p>Monitoring activity on distributed generation, including updates on developments relating to low-carbon technologies. In the past, this included to monitor activities of the DE Working Group Work on hold – likely to re-start with DCPR 5, the Renewable Heat Incentive Items (which are unlikely to affect the DCUSA but to remain an area to be monitored),</p> <p>December 2012 – Ofgem-led Working Group on socialising connection charges for low-carbon technologies.</p>	Panel (CA)	Ongoing

June 2013 – CA advised of a problem in regards to photovoltaic installations at domestic premises that could affect the smart meter roll-out.

July 2015 – An Ofgem consultation on Distributed Generation will be issued during the summer.

The Panel is to keep up to date with any developments under Work Stream 6.

March 2013 – CA pointed to sub-groups dealing with connection charges changes to socialise reinforcement costs and Ofgem’s working programme. Any developments would also come to the attention of the Panel via the Connection Charges Methodologies Forum.

September 2013 – Ofgem to confirm current status of the discussions.

October 2013 – Ofgem update received: Working group, including the chair of the COG, set up to identify necessary changes to the connection charges with RIIO-ED 1. No decisions taken at this point yet, with draft changes undergoing refinement.

January 2014 – Work Stream 6 is closed; still need to be confirmed by what it will be replaced. There will be a consultation on this in the future. Ofgem’s conclusions from the April consultation ‘Creating the right environment for demand-side response’ published on 16 December 2013 proposed to start a project in early 2014 building on work undertaken by WS6.

February 2014 – The Ofgem representative advised that Work Stream 6 reconvened on 18 February, but no update was available yet. Panel members also advised that a DCP on Radio Teleswitching might be raised.

March 2014 – DCP 204 has been raised for initial assessment at March Panel.

April 2014 – The first meeting of the DCP 204 Working Group took place on 15 April 2014.

May 2015 –Awaiting the Authority decision on DCP 204

Ofgem and DECC updates on demand side response

August 2015 – Ofgem sent back DCP 204 to the industry for further work, including the addition of a cost benefit analysis.

September 2015;

- It was noted that the DCP 204 Working Group will be issuing a second consultation and holding a dialling in session where market participants can ask the Working Group questions on the Change Proposal. It was highlighted that the Working Group is taking action to engage with Suppliers.
- It was highlighted that Ofgem will be publishing a strategy document on Demand Side Response.

October 2015

- AS informed the Panel that Ofgem has been working to understand the issues which may be inhibiting flexibility and that their focus in the next 12 months will be to work on specific interventions which help realise the benefits of flexibility as early as possible.
- Ofgem have published a paper on flexibility issue and that this can be found at the following link: <https://www.ofgem.gov.uk/publications-and-updates/position-paper-making-electricity-system-more-flexible-and-delivering-benefits-consumers>.

January 2016 – the Panel noted that DECC issued the following a Consultation and a Report in December

- DECC issued a report on Smart Energy systems and it sets out how smart, more flexible energy solutions could help meet the challenges faced by energy system. The report can be found at the following link: <https://www.gov.uk/government/publications/towards-a-smart-energy-system>
- DECC issued a consultation on regulation and innovation and this can be found at the following link <https://www.gov.uk/government/consultations/consultation-on-ensuring-regulation-encourages-innovation>

March 2016 – The Panel that the DCP 204 was approved by the Authority and will be implemented on 1 September 2016. It was noted that DCP 204 is intended to prevent coincidence of load on networks as a result of the smart metering roll out and to bring clarity for timeswitching arrangements through smart metering. Avoiding coincidence of load on networks can help minimise the requirement for additional distribution infrastructure and associated investment.

April 2016 - The Panel noted that at the DCMF meeting held on 07 April Franck Latremoliere presented on Virtual micro - grids and highlighted that virtual micro - grids are an arrangement over licensed networks which matches local demand with local generation on a half hourly basis. A solution was put forward which involves Suppliers or customers informing DNOs of the amount of consumption which is matched to generation. It was noted that the new DUoS tariffs would take account only of the lower-voltage parts of the network that are actually used, so that they would be a zero or proportionally reduced generation credit to matched generation units, and a zero or proportionally reduced unit rate to matched consumption units.

		<p>May 2016 – The Panel noted that at the last Methodologies Issues Group (MIG) Open Utility provided further insight on a proposal which seeks to ensure that consumers only pay for the respective part of the network which had been used for distributing the electricity. Open Utility will run trials on Virtual micro-grids and are inviting DNOs to participate.</p> <p>September 2016 – The Panel noted that there is a cross between the EU and demand side response and that updates on EU development relating to demand side responses should be added to this section of the update.</p> <p>November 2016 - The Panel members noted that the Joint Ofgem and BEIS consultation on “Smart Flexible Energy System Call for Evidence” closes in January. Ofgem will respond to the evidence in Spring 2017.</p>		
2	European Code Development	<p>Industry Working Group (led by BSC / CUSC) to determine impact on industry. Ofgem/IDNO & DNO meeting 23 July to discuss impact of the wider industry. PW to circulate note to DNOs and Distributors November 2012 – Ofgem consultation on EU Third Package was published. No impact on DCUSA expected. December 2012 – Slight delay in the Requirements for Generators Code expected (now to enter comitology together with the Demand Connection Code in April 2014). January 2013 – Impact on National Terms of Connection to be analysed once requirements for generators are known. June 2013 – National Grid Presentation on GB Implementation July 2013 – National Grid presented draft Terms of Reference (ToR) for European Code Coordination Application Forum (ECCAF). Final ToR to be presented to August Panel. August 2013 – Final ToR for ECCAF presented to the DCUSA Panel. September 2013 – National Grid confirmed the ECCAF is in the process of being set up and noted nominations of the DCUSA Panel representatives. October 2013 – First invitation to the ECCAF issued with meeting date yet to be determined. November 2013 – First ECCAF meeting on 21 November 2013. Clarification to be sought whether current DCUSA Panel representative can continue without being Panel member. January 2014 – Next ECCAF meeting to take place on 30 January 2013.</p>	Panel	Ongoing

	<p>February 2014 – ECCAF meeting took place on 30 January. Note on structural options for implementation was brought to February Panel.</p> <p>March 2014 – The next ECCAF meeting will take place on 27 March 2014.</p> <p>April 2014 – The next ECCAF meeting will take place on 29 April 2014.</p> <p>September 2015 – Peter Waymont confirmed he will speak to Chris Allanson to get an update on the European code update.</p> <p>October 2015</p> <ul style="list-style-type: none"> • Peter confirmed that Chris Allanson is still the DCUSA representative on European Codes and will provide the Panel with any updates on European Side demand connection code activities. <p>January 2016 – The National Grid update circulated prior to the meeting highlighted that there would be a change to settlement periods. I was noted that Electricity Balancing Code will provide the rules for procurement and exchange of balancing energy, reservation of capacity for balancing purposes and greater harmonisation of settlement arrangements.</p> <p>March 2016 – The Panel noted that the Electricity Balancing Code is currently with the Commission for Comitology preparations post ACER’s qualified recommendation. It is anticipated the Network Code will enter inter-service consultation in April 2016, Comitology in May with potential voting in June.</p> <p>April 2016 – Abid Sheikh informed the Panel that the Grid Code Change 48 (CG0048)¹ is looking to introduce banding. PW took an action to investigate whether there are any consequential updates required to the DCUSA as a result of Grid Code Change 48 which introduces bandings for generators.</p> <p>May 2016 - PW informed the Panel that the Grid Code Change 48 is less likely to have an impact on the DCUSA as the change is mainly related to the D-code. PW agreed to review this further and check whether any consequential changes will be required to the DCUSA.</p> <p>August 2016 – The Panel noted that National Grid will no longer be providing the European Codes industry updates to the DCUSA Panel meetings. A member of the Panel pointed out that the EU codes updates are useful as they provide industry timescales and potential impacts on DCUSA. It was noted that the Panel</p>		
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¹ GC0048 - Application / Implementation of the Requirements for Generators European Network Code

		<p>might benefit from getting a simplified version of the simplified version of the EU codes updates. ElectraLink took an action to inform National Grid that the Panel found their update useful and request whether they can provide a simplified version of the report.</p> <p>September 2016 - The Panel noted that the ENA is currently looking at EU development matters including any commercial issues that may impact codes.</p> <p>December 2016 – The Panel noted that the ENA are monitoring the European Network Code impacts on DCUSA and have not identified any at this time. There are approximately 70 changes identified across all codes.</p>		
3	Implementation of CMA changes	<p>Item to Monitor – ongoing discussions on the Energy industry code governance.</p> <p>February 2015 – The CMA issues statement published on 18 February 2015. The statement highlighted the effects of Code governance in the Energy industry.</p> <p>May 2015 – Ofgem Open Letter on Further Review of Industry Code Governance was published on 15 May 2015.</p> <p>July 2015 – Ofgem will be holding a workshop on code Governance on 22 July 2015. Details of the workshop can be found at the following link: https://www.ofgem.gov.uk/publications-and-updates/code-governance-review-workshop-22-july-2015</p> <p>February 2016 – It was noted that that the DCUSA Panel has responded to the Ofgem Consultation on Code Governance Review 3.</p> <p>March 2016 – The CMA update highlighted that on 10 March 2016, the CMA set out its provisional decision on a wide-ranging package of remedies based on over 80 responses to its consultation and further analysis been undertaken.</p> <p>July 2016 – The Panel noted that the CMA published its final report on the Great Britain energy market investigation on 24 June 2016. The Final Report details the CMA’s package of over 30 remedies which seek to ‘revitalise the energy market’ and bring about technical and regulatory changes to ‘intensify competition’ between energy companies and ensure the market works in consumers’ interests.</p> <p>The Panel agreed for ElectraLink to support Ofgem in the delivery of the CMA remedies and agreed to a CRF for ongoing CMA support activity.</p>	Panel	Ongoing

		<p>August 2016 - The Panel noted that on 3 August 2016, Ofgem released its CMA Remedy Implementation Strategy² which outlined that there are over 30 remedies, with a substantial proportion of these in the form of recommendations to Ofgem.</p> <p>October 2016 - The Panel noted that Ofgem is planning to publish the CMA outputs by November 2016.</p> <p>November 2016 - A Request for Information (RFI) is expected to be issued in January regarding on governance options.</p> <p>December 2016 – Ofgem’s industry code governance consultation was issued on the 09 November 2016 with a closing date of the 01 February 2017. The Panel considered that it would be beneficial to provide information on the code and its impact to inform the code governance remedies decisions.</p>		
4	Significant Code Review: Ofgem consultation on Central Registration Service provision	<p>September 2015 – The Panel agreed for the consultation should be added to the Log as it might have an impact on the DCUSA, details of the consultation can be found at the following link: https://www.ofgem.gov.uk/sites/default/files/docs/2015/07/crs_dcc_licence_consultation_final3.pdf</p> <p>October 2015 – It was noted that Ofgem has had presentations on the consultation at other Panels and AS took an action to find out if Ofgem would be carrying out a presentation on their consultation to the DCUSA Panel.</p> <p>December 2015 – the Panel noted Ofgem presented on their consultation at the November Panel meeting</p> <p>February 2016 – The Panel noted that the Ofgem Workshops have are now in progress and the DCUSA Panel should be aware of the discussions at the workshops as there may be changes that might have an impact on the DCCUSA.</p> <p>May 2016 – The Panel noted that a CMA presentation took place at the DCUSA Panel April Panel meeting. The Panel requested that Ofgem provide periodical updates on the progress of the faster switching project. AS took an action to confirm whether Ofgem can establish formal communication routes for industry bodies that are not represented on the Central Registration Project (faster switching)</p>	Panel	Ongoing

² https://www.ofgem.gov.uk/system/files/docs/2016/08/ofgem_implementation_strategy.pdf

		<p>Workgroups. This would give these bodies insight into the development of the project and potential impacts.</p> <p>June 2016 – It was noted that AS is to organise a presentation on the Central Registration Project (faster switching) Workgroups. It was noted that this would be useful towards the end of the year so that the impacts of the project can feed into the DCUSA budget setting processes for 2017/18.</p> <p>July 2016 – AS informed that the Panel that Ofgem will be providing a presentation on the Central Registration Project (faster switching) later on in the year.</p> <p>September 2016 - The Panel noted that Ofgem will provide a general update on the Central Registration Project (faster switching) at the October meeting.</p> <p>October 2016 - Ofgem presented on the Central Registration Project (faster switching). It was noted that the purpose of the presentation was to:</p> <ul style="list-style-type: none"> • Request views on Ofgem’s proposed reform packages; • Test initial thinking on the RFI; and • Set out Ofgem’s next steps <p>December 2016 - A Request for Information (RFI) is expected to be issued in January regarding faster switching.</p>		
5	Significant Code Review: Half Hourly Settlement.	<p>January 2016 - Ofgem has initiated a review to establish cost effective half hourly settlement for all consumers.</p> <p>February 2016 – The Panel noted that the Ofgem Open letter on Half Hourly Settlement was issued in December 2015 and is now closed. Ofgem is reviewing the responses and the next step is to publish the responses in March 2016.</p> <p>March 2016 – The Panel noted that Ofgem published the responses to their Open letter on Half Hourly Settlement on 09 March 2016. The responses can be found at the following link: https://www.ofgem.gov.uk/publications-and-updates/elective-half-hourly-settlement-publication-responses-december-open-letter</p>	Panel	Ongoing

	<p>May 2016 - AS informed the Panel that conclusions on Half Hourly Settlement will be published at the end of May 2016.</p> <p>June 2016 – The Panel noted Ofgem’s conclusions on ‘HH Elective Settlement’ in relation to the impact on DCP 268 ‘DUoS Charging Using HH Settlement Data’.</p> <p>The Panel noted that Ofgem expects the change to be implemented by early 2017. The Panel noted that there is no immediate barrier under DCP 268 and agreed that the CP should run its normal course.</p> <p>September 2016 – It was noted that DCP 268 was raised to facilitate a transition to half-hourly (HH) settlement for non-half hourly (NHH) customers by moving to a time band charging basis, based on the HH (profiled) data used in settlement. This is a standalone change. The DCP 268 Working Group is developing the CP solution and the proposed implementation date is 1 April 2019.</p> <p>November 2016 - The DCUSA Panel agreed to not provide a response to Ofgem’s consultation on Half-Hourly (HH) Settlement as it was considered that Parties responses to this consultation should be sufficient.</p> <p>December 2016 - Panel agreed to discuss the results of the consultation once they are available.</p>		
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