

DCUSA Panel Meeting 138

20 December 2017 at 10:00

ElectraLink, Third Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ / Teleconference

Attendee	Representing	Company
Panel Members		
Julia Haughey [JH] (Chair)	Panel Member	DCUSA Ltd
Kevin Woollard [KW]	Panel Member	DCUSA Ltd
Peter Waymont [PW]	Panel Member	DCUSA Ltd
Simon Brooke [SB]	Panel Member	DCUSA Ltd
Thomas Cadge [TC]	Panel Member	DCUSA Ltd
Observers (Open Session Only)		
Andy Bard [AB]	Observer	MRA
Vivian Marangoni [VM]	Observer	Ofgem
Anna Stacey [AS]	Observer	Ofgem
Justin Andrews [JA]	Observer	Elexon
Alice Siri [AS]	Observer	Ofgem
Code Administrator		
Dan Fittock [DF]	Secretariat	ElectraLink Ltd
Angelo Fitzhenry [AF]	Secretariat	ElectraLink Ltd
Dylan Townsend [DT]	Technical Secretariat	ElectraLink Ltd
Alexandra Moore [AM]	Secretariat	ElectraLink Ltd
Michelle Simpson [MS]	Secretariat	ElectraLink Ltd
Apologies		Company
Simon Yeo		DCUSA Ltd

1. Administration

- 1.1 The minutes of the last meeting were approved as an accurate record of proceedings.
- 1.2 The Panel reviewed the open actions, updates on all actions are set out in Appendix A.

2. Mandatory HHS presentations

Update on Market-Wide Settlement Reform

- 2.1 AS walked the Panel through the Ofgem update on Market-Wide Settlement Reform, detailing how benefits will be realised through the short, medium and long term. This detailed the interactions between different areas of the market and the expected likelihood of each occurring.
- 2.2 AS detailed the expected timeline for work which is due to complete in winter 2019 at a stage where it will be known whether reform is necessary, when the reform will take place and how it will be completed. It was noted that the strategic outline case is due to be published shortly followed by outline business case in mid-2018 and the full business case by the second half of 2019.
- 2.3 It was noted that the Target Operating Model (TOM) will be mandatory on suppliers but not on consumers and as such this piece of work is no longer titled Mandatory Half-Hourly Settlement but Market Wide Half-Hourly Settlement.
- 2.4 Separately from the Target Operating Model development, it was noted that Ofgem are considering an approach on whether or not to centralise functions currently performed by supplier agents. This is alongside considerations on an approach to access to data for settlement, specifically that half hourly data from smart meters is currently on an opt-in basis for consumers and what other options may be available. Consideration is also being given to any potential impacts that time of use tariffs may have on vulnerable customers as well as the implications of half-hourly settlement more generally.

Market-wide Half Hourly Settlement and the DCUSA (ELEXON)

- 2.5 JA detailed the context which has led to this reform and noted that something needs to be done as the landscape is changing. It was highlighted that the basis of the reform is to improve cost reflectivity. JA noted that analysis has been undertaken on the market segments differentiation by types of metering. This analysis will feed into a consultation due to be issued in April and that a further update could be provided to the Panel in March prior to the consultation being issued.
- 2.6 JA noted that there have been three Working Group meetings so far which have looked at potential TOMs. It was noted that the model on page 3 of the presentation could be seen as a transitional model during the period where the number of half-hourly meters is increasing. The second model 'Centralised Model' outlines a central body which receives data from the DCC that has been received via consumer metering. The central body feeds data to suppliers for billing purposes and data is also fed into the settlement process.

- 2.7 JA highlighted that the next steps include consulting on the potential models and then constructing the models and drafting a detailed report which will be issued to Ofgem in Q1 of 2019. It was noted that the next Working Group meeting will be held on 10 January 2018.
- 2.8 The Panel noted the content of the presentations. One Panel member questioned the gap in the timeline between now and mid-2018 to which it was noted that work is being undertaken during the period but that due to the nature of the work it has not been set out step by step in the timeline.

3. DCUSA Operational Plan

- 3.1 The Panel noted the contents of the DCUSA Operational Plan (see Appendix B). The Chair highlighted that this is a standing agenda item, however considered that this particular activity could be closed dependent upon the outcome of the DCMDG meeting on 04 January 2018.

4. Updates from Industry Codes

Balancing Settlement Code (BSC)

- 4.1 The BSC update was circulated prior to the meeting. The following items were noted by JA during the meeting:
- Two European Network Codes (The Electricity Balancing Guideline and the Network Code on Emergency and Restoration) have been published in their final form and became law on Monday 18 December 2017.
 - It was noted that there have been some recent improvements to the Balancing Mechanism Reporting Service (BMRS)
 - CP1484 'Introduction of Additional SVAA Validation at SVAA runtime' was implemented on 13 December 2017

Master Registration Agreement (MRA)

- 4.2 The MRA update was circulated prior to the meeting. The following items were noted by AB during the meeting:

The MRA Development Board (MDB) Update

- The MDB last convened on 30 November 2017.
- 11 Change Proposals were voted on and accepted at the meeting and Change Proposals were deferred.
- It was noted that there are a number of changes that are out for Impact Assessment for a period of 26 Working days and will go back to the MDB for Vote.

Issues Resolution Expert Group (IREG) Update

- The IREG last met on 13 December 2017, the following items were covered:
- MIF219 – Accuracy of Working Practice Product Set (WPPS)
- MIF238 – Changes to WP152 Requesting Additional or New MPANs
- MIF240 – Missing Register Mapping Coefficient for Non-Settlement Meter on D0367
- MIF246 – Review of MAP04 process for full and Selective refreshes
- MIF247 – ECOES Password reset access

- MIF249 – Review of the Distribution of Unallocated Transactions in MAP14
- MIF250 – Review of the D0268 ‘Half Hourly Meter Technical Details’ Data Flow
- It was noted that the next IREG meeting is scheduled for 10 January 2018

Ofgem

- 4.3 VM noted that regarding preparations for Brexit, Ofgem are reviewing the work carried out by code administrators in trawling through codes for relevant references alongside Ofgem’s own licence conditions. There is a workshop planned for January.
- 4.4 On the Charging Futures Forum, VM noted that two task forces have been set up, one is looking at ‘access’ and the other ‘forward looking charges’. Task force meetings and open workshops will continue into next year.
- 4.5 On the TCR, it was noted that there have been two workshops one in Birmingham and another in London and further workshops will be held next year.

Smart Energy Code (SEC)

- 4.6 The SEC update was circulated prior to the meeting. The Panel noted the contents of the update.

5. Accession Applications

- 5.1 DF presented the Accession Applications cover paper to the Panel. See paper (Panel_2017_1220_01). The paper presented the Accession Application for Fulcrum Electricity Assets Limited for consideration by the Panel.
- 5.2 The Panel noted that a SRN was provided as part of the application but that it is not required as it is only a requirement for Suppliers to provide a SRN. As this is the case the SRN should not be included on the website for this applicant. For the Accession Application for Fulcrum Electricity Assets Limited, the Panel agreed to:
- Instruct the Panel Secretary to notify the Party and the Authority of the Applicants identity and the information which will form the Party details;
 - Instruct the Panel Secretary to prepare an Accession Agreement for the Applicant; and
 - That the Board is to execute an Accession Agreement on behalf of all Parties.
- 5.3 ElectraLink took an action to process the Accession Application.

ACTION: Panel _138/01: ElectraLink to progress the Accession Application for Fulcrum Electricity Assets Limited.

6. DCMDG Headline Report

- 6.1 AF presented the DCMDG Headline Report which was circulated prior to the meeting. See paper (Panel_2017_1220_02). AF noted that a third meeting occurred on 14 December 2017 and a brief verbal update will be provided.
- 6.2 It was noted that the Panel is not being asked to agree to the DCMDGs Terms of Reference (ToR) today as they are still in process and are expected to be finalised at the January meeting. AF

highlighted that a Forward Work Plan (FWP) has been created as requested by the Panel and in order to complete a remaining item from Ofgem's CGR3 Final Proposals. It was noted that the FWP captures the ongoing work of the DCMDG alongside the current charging methodology changes that are either progressing or approved but yet to be implemented.

- 6.3 AF also noted that as requested by the Panel a pre-modification process for Change Proposals impacting the charging methodologies was debated during the third meeting and that the basis of the text included in the terms of reference has been drawn from guidance produced by Ofgem.
- 6.4 The Panel noted the contents of the paper and verbal update and requested for ElectraLink to circulate the Ofgem pre-modification guidance.

ACTION: Panel _138/02: ElectraLink to circulate the Ofgem pre-modification guidance.

7. Ofgem's Faster Switching Programme Update

- 7.1 DF presented Ofgem's Faster Switching Programme Update paper which was circulated prior to the meeting. See paper (Panel_2017_1220_03). The Panel noted the contents of the paper.

8. DCUSA Action Plan on Ofgem's CGR3 Final Proposals

- 8.1 DT presented the DCUSA Action Plan on Ofgem's CGR3 Final Proposals which was circulated prior to the meeting. See paper (Panel_2017_1220_04).
- 8.2 It has previously been noted that pending the outcomes from the discussions held at the DCMDG regarding the Terms of Reference for the group that the two items remaining on the log could be closed. The Panel was asked to consider if the two items have been covered off given the update provided as part of the DCMDG Headline Report.
- 8.3 The Panel noted that as the ToR for the DCMDG have not been finalised, the two items will need to remain open on the log.

9. DCUSA Monthly Horizon Scan

- 9.1 DF presented the DCUSA Monthly Horizon Scan and cover paper which was circulated prior to the meeting. See paper (Panel_2017_1220_05). The paper presented the monthly Horizon Scan with the inclusion of the Monitoring Activity log as a 'background' tab.
- 9.2 The Panel approved the monthly horizon scan and requested the following inclusions/amendments:
 - The UK general election should be set for 2022 and not 2023;
 - The smart meter roll-out should be included; and
 - Mandatory half-hourly settlement should be amended to market wide half-hourly settlement and the date should be amended to 2021.

ACTION: Panel _138/03: ElectraLink to make the following amendments to the Horizon Scan spreadsheet:

- **The UK general election should be set for 2022 and not 2023;**
- **The smart meter roll-out should be included; and**
- **Mandatory half-hourly settlement should be amended to market wide half-hourly settlement and the date should be amended to 2021.**

Part Two: Change Administration (Open Session)

10. Change Register

- 10.1 The Secretariat presented the Change Register updates and the Work Plan activities. See paper (Panel_2017_1220_06). The Secretariat noted that a new version of the legal text overlap tracker was created and included alongside the old version for reference. The new tracker contains all changes relevant to the charging methodologies and contains all clause numbers from each of the methodologies. It was noted that the sheet has been filtered to only show where two or more changes impact the same clause in the Charging Methodology schedules. The Panel noted the contents of the Change Register.
- 10.2 The Panel reviewed the Work Plans for DCPs **294, 304, 311, 312** and **313** and approved each of the Work Plans in accordance with the timescales set out in the Attachments.

11. Initial Assessments

- 11.1 The Secretariat noted that no new Change Proposals (CPs) had been submitted in the past month and thus no CPs are submitted to the Panel for initial assessment.

12. Change Reports: DCP

- 12.1 The Secretariat presented the Change Report Cover paper, which detailed the attached Change Reports for DCPs 283, 288/A/B and 297. See paper (Panel_2017_1220_07).

DCP 283 'The calculation of generation credits in the CDCM'

- 12.1 The Panel reviewed the DCP 283 Change Report and requested the following amendments:
- Paragraph 4.11 contains an erroneous apostrophe in the acronym 'DNOs'
 - Paragraph 6.6 contains the typo 'mmodelling'
 - Paragraphs 5.2 on 5.6 should be switched so that the majority view of the Working Group is detailed in a more prominent position.
 - IDNOs are to be included as impacted Parties in both the Change Report and Voting form.
- 12.2 Subject to the amendments noted above, the Panel agreed the following:
- that the Change Report contains the level of information required to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal;

- that all Parties are eligible to vote on the Change Proposal;
- that the Change Report be issued with a three-week voting period; and
- for the Change Report to be issued to Parties in the first week of January 2018.

ACTION: Panel _138/04: ElectraLink to amend the DCP 283 Change Report as follows:

- Paragraph 4.11 contains an erroneous apostrophe in the acronym 'DNOs'
- Paragraph 6.6 contains the typo 'mmodelling'
- Paragraphs 5.2 on 5.6 should be switched so that the majority view of the Working Group is detailed in a more prominent position.
- IDNOs are to be included as impacted Parties in both the Change Report and Voting form.

Subject to completing the amendments, the DCP 283 Change Report is to be issued to Parties to vote upon in the first week of January for a period of three weeks.

DCP 288/A 'Introduction of the Electricity Theft Detection Incentive Scheme' / 288B 'Equitable Theft Detection Incentive Scheme'

12.3 The Panel reviewed the DCP 288/A/B Change Report and noted the following:

- The text in the table below paragraph 9.4 states 'the objective better facilitates the change' but this should be the other way around.
- The second sentence in paragraphs 9.2 and 9.4 states 'The reasoning against this objective is set out in the table below' but this should be reworded as it is ambiguous if meant in the positive or negative.
- The majority view set out in paragraph 9.3 is not presented within the corresponding table below and should be included.
- The impacted Parties section states that Suppliers are impacted by DCP 288/A and that Suppliers and Distributors are impacted by DCP 288B. The word 'Distributors' is ambiguous as to whether it is DNOs and IDNOs and as such should be amended to be clear. The difference between DCP 288/A and 288B on impacted Parties needs to be explained if DNOs/IDNOs are impacted and therefore allowed to vote and if not the term 'Distributors' should be removed.
- The voting arrangements need to be more clearly detailed in the Change Report. It is to be explained that Parties can Accept one and Reject the others or Accept all and indicate a preference between 1 to 3 or Reject all. This is to be detailed in the voting form as well.
- The numbering of the headings between the 'Impacts and other considerations' section and the 'Implementation' is incorrect and needs to be amended.
- The TIG needs defining as there is no explanation as to who they are.

12.4 The Panel agreed that the Change Report should be amended as described above and approval should be sought from the TIG regarding the amendments made. The Change Report can then be reissued to the Panel ex-committee if the above is completed off prior to the final agenda and papers being issued for the January Panel meeting.

ACTION: Panel _138/05: ElectraLink to amend the DCP 288/A and 288B Change Report as described in the minutes from the Panel meeting (Open Session) on 20 December 2017. The amended Change Report is to be circulated to the TIG for approval and then can be reissued to the Panel ex-committee if the above is completed off prior to the final agenda and papers being issued for the January Panel meeting.

DCP 297 – ‘Network Interventions SLA Enhancement’ -

12.5 The Panel reviewed the DCP 297 Change Report and requested the following amendments:

- Paragraph 3.3 states ‘British Gas’ and should be changed to ‘the Proposer’.
- There is an erroneous ‘k’ located on the first page which needs to be removed.
- Paragraphs 5.2 and 5.4 should state that they are the minority view.
- There are erroneous apostrophes in paragraphs 1.7, 5.4 and 8.2.
- Paragraph 2.1 states that the change is a Part 1 matter but needs the reasoning needs to be included.
- The voting form needs to include IDNOS in the impacted Parties section.

12.6 Subject to the amendments noted above, the Panel agreed the following:

- that the Change Report contains the level of information required to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal;
- that all Parties are eligible to vote on the Change Proposal;
- that the Change Report be issued with a three-week voting period; and
- for the Change Report to be issued to Parties on 22 December 2017.

ACTION: Panel _138/06: ElectraLink to amend the DCP 297 Change Report as follows:

- Paragraph 3.3 states ‘British Gas’ and should be changed to ‘the Proposer’.
- There is an erroneous ‘k’ located on the first page which needs to be removed.
- Paragraphs 5.2 and 5.4 should state that they are the minority view.
- There are erroneous apostrophes in paragraphs 1.7, 5.4 and 8.2.
- Paragraph 2.1 states that the change is a Part 1 matter but needs the reasoning needs to be included.
- The voting form needs to include IDNOS in the impacted Parties section.

Subject to completing the amendments, ElectraLink is to issue the DCP 297 Change Report to Parties to vote upon on 22 December 2017 for a period of three weeks.

13. Housekeeping Log

13.1 The Secretariat presented the Housekeeping Log Summary Paper and Housekeeping Log which were circulated prior to the meeting. See paper (Panel_2017_1220_08).

- 13.2 It was noted that at the November 2017 Panel meeting it was highlighted that ElectraLink no longer has a fax facility and as such questioned if a housekeeping change should be raised to remove references to fax or facsimile in the DCUSA. It is noted that there are 17 references located in DCUSA which are mostly related to Parties contacting each other and not DCUSA Ltd. Therefore, the majority of references would need to stay. The Panel agreed that the removal of references to fax or facsimile could be added to the Housekeeping Log.

ACTION: Panel _138/07: ElectraLink to accept the red-lined tracked changes included in the Housekeeping Log.

14. Any other Business

- 14.1 VM noted that this will likely be her last DCUSA Panel meeting as has accepted a position within another organisation. The Panel thanked VM for her input whilst being the Ofgem representative for the DCUSA Panel meetings.
- 14.2 There were no items of any other business discussed.

Next Meeting – 17 January 2018 at 10:00am

The meeting venue is ElectraLink, Northumberland House, 303-306 High Holborn, London WC1V 7JZ

Appendix A: Summary of Actions

New and Open Actions – Open Session

Action Ref.	Action	Owner	Update
134/03	Investigate whether GFP Trading Ltd require a licence and provide confirmation to the Panel of the outcome of the investigation prior to resubmitting the Accession Application to the Panel.	ElectraLink / PW	<p>20/09/2017 – Ongoing: noted that licence not required due to amount of generation not exceeding limits after which a licence would be required. GFP Trading Ltd is not Party to the CUSC so does not meet conditions precedent. PW to confirm the best way forward.</p> <p>18/10/2017 – In progress – PW noted that GFP Trading are both a CVA registrant and a generator and believes that they can accede. Comfortable with no generation licence. ElectraLink to confirm with GFP if it their intention to accede to the CUSC within 6-months and in that case accession can progress.</p> <p>Possibility to look at changing the conditions precedent and confirm whether the rules are applicable these days. PW will talk to DCUSA legal advisors to confirm the above.</p> <p>15/11/2017 – Ongoing: Panel noted they will wait until further information is received from the CUSC and will address at the December Panel meeting.</p> <p>20/12/2017 – Ongoing: Deferred until January as still awaiting feedback from the CUSC Helpdesk.</p>
136/02	Review the Ofgem consultation titled 'Delivering Faster and More Reliable Switching: proposed new switching arrangements' and confirm if there are references to TRAS and if so note the references in the Monitoring Activities Log. ElectraLink to add the link to the DWG page on the ELEXON website to the Monitoring Activities Log.	ElectraLink	<p>15/11/2017 – Ongoing</p> <p>20/12/2017 – Ongoing</p>
138/01	Progress the Accession Application for Fulcrum Electricity Assets Limited.		

138/02	Circulate the Ofgem pre-modification guidance to the Panel.		
138/03	<p>Make the following amendments to the Horizon Scan spreadsheet:</p> <ul style="list-style-type: none"> • The UK general election should be set for 2022 and not 2023; • The smart meter roll-out should be included; and • Mandatory half-hourly settlement should be amended to market wide half-hourly settlement and the date should be amended to 2021. 		
138/04	<p>Amend the DCP 283 Change Report as follows:</p> <ul style="list-style-type: none"> • Paragraph 4.11 contains an erroneous apostrophe in the acronym ‘DNOs’ • Paragraph 6.6 contains the typo ‘mmodelling’ • Paragraphs 5.2 on 5.6 should be switched so that the majority view of the Working Group is detailed in a more prominent position. • IDNOs are to be included as impacted Parties in both the Change Report and Voting form. <p>Subject to completing the amendments, the DCP 283 Change Report is to be issued to</p>		

	Parties to vote upon in the first week of January for a period of three weeks.		
138/05	Amend the DCP 288/A and 288B Change Report as described in the minutes from the Panel meeting (Open Session) on 20 December 2017. The amended Change Report is to be circulated to the TIG for approval and then can be reissued to the Panel ex-committee if the above is completed off prior to the final agenda and papers being issued for the January Panel meeting.		
138/06	<p>Amend the DCP 297 Change Report as follows:</p> <ul style="list-style-type: none"> • Paragraph 3.3 states ‘British Gas’ and should be changed to ‘the Proposer’. • There is an erroneous ‘k’ located on the first page which needs to be removed. • Paragraphs 5.2 and 5.4 should state that they are the minority view. • There are erroneous apostrophes in paragraphs 1.7, 5.4 and 8.2. • Paragraph 2.1 states that the change is a Part 1 matter but the reasoning needs to be included. • The voting form needs to include IDNOS in the impacted Parties section. <p>Subject to completing the amendments, ElectraLink is to issue the DCP 297 Change</p>		

	Report to Parties to vote upon on 22 December 2017 for a period of three weeks.		
138/07	Accept the red-lined tracked changes included in the Housekeeping Log.		

Closed Actions – Open Session

Action Ref.	Action	Owner	Update
136/05	Contact Tru Energy Limited and explain that the Panel have requested that they apply for derogation extension with a sensible timeline which reflects the stage that they are up to. The derogation extension should be sent back within five working days and then submitted to the Panel ex-committee for approval.	ElectraLink	15/11/2017 – Ongoing: Verbal updated provided to state that the derogation extension application has been received and will be issued to the Panel today (15/11/2017). 20/12/2017 – Completed
136/06	Ensure that the DCMDG discuss how they wish to run and operate in the future and in doing so create a well-defined pre-modification process for issues and solutions relating to the charging methodologies. The options that come out of the discussion are to be presented to the Panel.	ElectraLink	15/11/2017 – Ongoing: Next DCMDG is scheduled for 16 November 2017. 20/12/2017 – Completed
136/07	Complete a general tidy up of the DCMDG ToR as noted in the minutes and to ensure ElectraLink to ensure that the DCMDG discuss the two items that remain on the actions log from Ofgem’s CGR3 Final Proposals.	ElectraLink	15/11/2017 – Ongoing: Next DCMDG is scheduled for 16 November 2017. 20/12/2017 – Completed
137/01	Amend the minutes of the previous meeting as follows:	ElectraLink	20/12/2017 – Completed

	<ul style="list-style-type: none"> The actions log text for items (136/11 and 136/12) need to be amended as follows: <table border="1"> <tr> <td>136/11</td> <td>Progress DCP 313 as a Part 1 Matter and for it to be progressed via a Working Group.</td> </tr> <tr> <td>136/12</td> <td>Progress DCP 313 as a Part 1 Matter and for it to be progressed via a Working Group.</td> </tr> </table>	136/11	Progress DCP 313 as a Part 1 Matter and for it to be progressed via a Working Group.	136/12	Progress DCP 313 as a Part 1 Matter and for it to be progressed via a Working Group.		
136/11	Progress DCP 313 as a Part 1 Matter and for it to be progressed via a Working Group.						
136/12	Progress DCP 313 as a Part 1 Matter and for it to be progressed via a Working Group.						
137/02	Ask that the BSC representative provide a paper when not attending the Panel meeting to provide an update.	ElectraLink	20/12/2017 – Completed				
137/03	Progress the Accession Applications for Arizona Energy Limited and Murphy Power Distribution Limited.	ElectraLink	20/12/2017 – Completed				
137/04	Amend the table provided in the Accession Applications cover paper to include the Party category for each of the applicants.	ElectraLink	20/12/2017 – Completed				
137/05	Add the approved DCUSA Panel 2018 meeting dates on the website.	ElectraLink	20/12/2017 – Completed				
137/06	Reconvene the DCP 268 Working Group to resolve the areas highlighted by Ofgem in their decision letter.	ElectraLink	20/12/2017 – Completed				
137/07	Amend the legal text overlap tracker contained within the Change Register to reflect the current changes and applicable dates.	ElectraLink	20/12/2017 – Completed				

137/08	<p>Take the DCP 297 Change Report back to the IWG and ensure the following areas are addressed:</p> <ul style="list-style-type: none"> • the Working Groups position needs to be clarified throughout including in the Objectives section, and if need be, any opposing views can be detailed within the report • the quality issues with spelling and use of apostrophes need to be rectified prior to resubmission • consider the impacts on IDNOs, as if IDNOs are bound to the obligation then changing the obligation will have impacts and thus IDNO Parties need to be able to vote on the proposal. 	ElectraLink	20/12/2017 – Completed
137/09	Add the removal of references to fax or facsimile to the Housekeeping Log Summary Paper for review by the Panel at their meeting in December	ElectraLink	20/12/2017 – Completed

Appendix B: DCUSA Operational Plan

Active Projects (All amendments in this month are shown in blue)

No	Task	Status
1	Ofgem Code Governance Review Phase 3 (CGR3) Final Proposals	<p>On 31 March 2016, Ofgem set out its Final Proposals as part of CGR3. The third phase of the review has sought to review the effectiveness of the key measures introduced under previous phases of the CGR, in order to identify further reforms. The reforms put forward by Ofgem seek to both ensure that the governance arrangements of all industry codes deliver both non-material self-governance changes and more complex changes in an efficient and timely way and that the governance arrangements also promote transparency and accessibility for all industry participants.</p> <p>Since April 2016 the Secretariat has been providing the Panel with monthly project updates on the implementation of CGR3 outcomes in the closed session Panel meetings. This item has been moved to the Open Session and updates on the CGR3 activities will be added to the Operational log going forward.</p> <p>October 2016 – The Panel noted the Secretariat issued an email requesting Parties who do not wish to be contacted by the Ofgem selected research agency to notify the Secretariat accordingly. Parties were given a two-week period to respond and where Parties either opt out or an out of office notification is received, the Panel agreed that such Party details should not be passed on to research agency.</p> <p>DCUSA Voting Process – The Panel reviewed the DCUSA Voting Process response email and agreed for this to be issued to the DCUSA Parties.</p> <p>December 2016 - The Panel requested for the CGR3 Action Plan Attachment to be updated in the following manner:</p> <ul style="list-style-type: none"> • A check on the progress of all items and correcting status' as required. • Completed items need to be updated to blue status colour. <p>February 2017 - The CGR3 Paper and Action log were provided to the Panel who subsequently review the action log and requested for the action log to be updated in line with the minutes above.</p> <p>June 2017 – The Panel noted that the DCUSA Action Plan on Ofgem’s CGR3 Final Proposals is now a standing agenda item for the DCUSA Panel Open Session.</p>