

Meeting Session	DCUSA Panel (Open Session)
Meeting Date	20 September 2017
Paper Reference	Panel_2017_0920_02_2017 Panel Elections
Action	For Decision

2017 Panel Elections

1. Synopsis

- 1.1 This paper sets out the proposed timetable for the Panel nomination, voting and appointment process as required under Clause 6 of the DCUSA.

2. Introduction

- 2.1 This papers sets out the proposed timetable for the Panel nomination, voting and appointment process as required under Clause 6 of the DCUSA.
- 2.2 Under the terms of the Agreement any member who has completed two years in office is required to retire. The members and reserves required to retire on 1 December 2017 are:

DNO	John Lawton
DNO RESERVE	Simon Yeo
SUPPLIER	Kevin Woollard
IDNO	Lucy Hibbert
IDNO RESERVE	Thomas Cadge

- 2.3 Any retiring Panel member may be nominated as a candidate for reappointment.
- 2.4 The process is limited to the appointment of Panel Members and Reserves and does not extend to the appointment of alternates.

3. Proposed Timetable

- 3.1 Clause 6.2 of the Agreement defines the timetable in respect of the annual appointment of the Panel. The table below shows a proposed timetable commencing on Monday, 2 October 2017; these are on or before the latest dates which must be achieved to ensure compliance with the agreement.

Activity	Proposed Dates
Write to Parties asking for nominations – no later than 40 working days before 1 December	2 October 2017
Nominations period closing date – 10 working days to provide nominations	16 October 2017
Provide nomination listing to Parties – no later than 30 working days before 1 December	19 October 2017
Voting period closing dates - 10 working days for parties to vote on nominations	2 November 2017
List of new Panel members published	8 November 2017 ¹
Commencement Date for new Panel members	1 December 2017

4. Voting

- 4.1 If the number of nominations exceeds the number of seats, Parties will be asked to vote for their chosen candidate. Parties are entitled to one vote per party group and the voting period lasts 10 working days.
- 4.2 The Panel Secretary will notify Parties and the Panel of the outcome of the vote.

5. Impact on Board of Directors

- 5.1 In accordance with Schedule 10, Clause 5.1(a) the Directors of the Company shall be all the Panel members.
- 5.2 If the Panel members who are required to resign on 1 December 2017 are not re-appointed they will be also be required to resign from the Board of Directors. Any new Panel members will be required to be appointed as Directors.

6. Recommendation

- 6.1 The Panel is invited to:
- **NOTE** the content of the paper.
 - **APPROVE** the timetable set out in Section 2 of this paper.

7. Attachments

There are no attachments to this paper

Dylan Townsend

¹ This date may be moved if additional rounds of voting are required.