

Meeting Session	DCUSA Panel (Open Session)
Paper Reference	Panel_2017_0920_07_Initial Assessment Report: DCPs 307, 308, 309 and 310
Meeting Date	20 September 2017
Action	For Decision

Initial Assessment Paper

1. Synopsis

- 1.1 This paper refers DCUSA Change Proposals (DCPs) 307, 308, 309 and 310 to the DCUSA Panel for agreement on their progression.
- 1.2 The Change Proposals (CPs) have been assessed by the Secretariat in accordance with Section 10.11 of the DCUSA. The CPs have met the requirements set out in the DCUSA and ElectraLink has prepared a set of recommendations for consideration by the Panel.

2. DCP Overview

- 2.1 Table 1 details the CPs that has been received by the DCUSA Secretariat.
 - It is the view of the Proposer that DCP 307 be classed as a Standard change and a Part 2 Matter.
 - It is the view of the Proposer that DCP 308 be classed as a Standard change and a Part 2 Matter.
 - It is the view of the Proposer that DCP 309 be classed as a Standard change and a Part 2 Matter.
 - It is the view of the Proposer that DCP 310 be classed as an Urgent change and a Part 1 Matter.
- 2.2 The DCUSA Panel should, with reference to DCUSA Clause 9.4, determine whether in their opinion each change relates to a Part 1 or Part 2 Matter, taking into account the Proposer's opinion.

Table 1 – DCUSA Change Proposals

DCP No.	Title	Proposer	Part 1 / Part 2 Matter	Proposed Implementation Date	Impacted Clauses	CP Area	Summary
307	Requiring IDNOs to comply with D2021 billing	Claire Towler – SSE Energy Supply Limited	Part 2	Next scheduled release following approval	21.2B	General	This Change Proposal seeks to extend compliance with D2021 billing to IDNOs, as it currently is with all other distributors, in order to automate the process and support a more accurate and efficient billing process.
308	Notice period to change Revenue Protection Agent	Andrew Sherry - Electricity North West	Part 2	Next scheduled release following approval	32.2	General	This Change Proposal seeks to require that a Party provides three months' notice in the event they wish to change their Revenue Protection Agent.
309	Reporting ETTOS Identified Theft to the TRAS Service Provider	Philip Hayward - Opus Energy Ltd	Part 2	Next scheduled release following approval	Schedule 26, Clause 8.7	Theft	This Change Proposal seeks is to amend the Supplier process for reporting theft identified through the Energy Theft Tip-Off Service (ETTOS) to the TRAS Service Provider.
310	ENA Office Move	Peter Waymont – UK Power Networks	Part 1	01 April 2018	Schedule 2B & 2C	General	This Change Proposal seeks to amend the ENA's address details due to their forthcoming office move.

3. Progression of the Change Proposals

DCP 307

- 3.1 ElectraLink recommends that DCP 307 is progressed to the Change Report phase as a Part 2 Matter.
- 3.2 The proposed timetable for the progression of DCP 307 is as follows:

Table 2 – Proposed Timetable for DCP 307

Activity	Target Date
Initial Assessment Report	13 September 2017
Change Report Agreed	18 October 2017
Party Voting Ends	10 November 2017
Change Declaration Issued	14 November 2017

DCP 308

- 3.3 ElectraLink recommends that DCP 308 is progressed to the Change Report phase as a Part 2 Matter.
- 3.4 The proposed timetable for the progression of DCP 308 is as follows:

Table 3 – Proposed Timetable for DCP 308

Activity	Target Date
Initial Assessment Report	13 September 2017
Change Report Agreed	18 October 2017
Party Voting Ends	10 November 2017
Change Declaration Issued	14 November 2017

DCP 309

- 3.5 ElectraLink recommends that DCP 309 is progressed to the Change Report phase as a Part 2 Matter.
- 3.6 The proposed timetable for the progression of DCP 309 is as follows:

Table 4 – Proposed Timetable for DCP 309

Activity	Target Date
Initial Assessment Report	13 September 2017
Change Report Agreed	18 October 2017
Party Voting Ends	10 November 2017
Change Declaration Issued	14 November 2017

DCP 310

- 3.7 ElectraLink recommends that DCP 310 is progressed to the Change Report phase as a Part 1 Matter.
- 3.8 The proposed timetable for the progression of DCP 310 is as follows:

Table 5 – Proposed Timetable for DCP 310

Activity	Target Date
Initial Assessment Report	19 September 2017
Change Report Agreed	18 October 2017
Party Voting Ends	10 November 2017
Change Declaration Issued to Authority	14 November 2017
Authority Decision	19 December 2017

4. Recommendation

4.1 For DCP 307, the DCUSA Panel is invited to:

- **ACCEPT** the referral of the CP;
- **AGREE** that the CP should be treated as a Standard change;
- **AGREE** that DCP 307 should be treated as a Part 2 Matter;
- **AGREE** that DCP 307 should be progressed to the Change Report phase; and
- **AGREE** the progression of the CP in accordance with the timescales set out in section 3.2

4.2 For DCP 308, the DCUSA Panel is invited to:

- **ACCEPT** the referral of the CP;
- **AGREE** that the CP should be treated as a Standard change;
- **AGREE** that DCP 308 should be treated as a Part 2 Matter;
- **AGREE** that DCP 308 should be progressed to the Change Report phase; and
- **AGREE** the progression of the CP in accordance with the timescales set out in section 3.4

4.3 For DCP 309, the DCUSA Panel is invited to:

- **ACCEPT** the referral of the CP;
- **AGREE** that the CP should be treated as a Standard change;
- **AGREE** that DCP 309 should be treated as a Part 2 Matter;
- **AGREE** that DCP 309 should be progressed to the Change Report phase; and
- **AGREE** the progression of the CP in accordance with the timescales set out in section 3.6

4.4 For DCP 310, the DCUSA Panel is invited to:

- **ACCEPT** the referral of the CP;
- **AGREE** that the CP should be treated as an Urgent change;
- **AGREE** that DCP 310 should be treated as a Part 1 Matter;
- **AGREE** that DCP 310 should be progressed to the Change Report phase; and
- **AGREE** the progression of the CP in accordance with the timescales set out in section 3.8

5. Attachments

- Attachment 1 – DCP 307 Change Proposal Form
- Attachment 2 – DCP 308 Change Proposal Form
- Attachment 3 – DCP 309 Change Proposal Form
- Attachment 4 – DCP 310 Change Proposal Form

Dylan Townsend