DCUSA Panel Meeting 125

16 November 2016 at 10:00

ElectraLink, Ground Floor, Grafton House, 2-3 Golden Square, London W1F 9HR

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| Attendee | Representing | Company |
| **Panel Members** | | |
| Kevin Woollard [KW] (Chair) | Panel Member | DCUSA Ltd |
| Alex Travel [AT] | Panel Member | DCUSA Ltd |
| John Lawton [JL] | Panel Member | DCUSA Ltd |
| Julia Haughey [JH] | Panel Member | DCUSA Ltd |
| Peter Waymont [PT] | Panel Member | DCUSA Ltd |
| Thomas Cadge [TC] | Panel Member | DCUSA Ltd |
| Observers | | |
| Kayla Reinhart [KR] (Open session only) | Observer | SECAS |
| Matthew McKeon [MM] (Open session only) | Observer | BSC |
| Mike Leonard [MM] (Open session only) | Observer | Ofgem |
| Vivian Marangoni [VM] (Open session only) | Observer | Ofgem |
| Code Administrator | | |
| Claire Hynes [CH] | Secretariat | ElectraLink Ltd |
| Dylan Townsend [DT] | Technical Secretariat | ElectraLink Ltd |
| Rosalind Timperley [RT] | Secretariat | ElectraLink Ltd |
| Naomi Anderson [NA] (Part meeting) | ElectraLink | ElectraLink Ltd |
| Rachael Mottram [RM] (part meeting) | ElectraLink | ElectraLink Ltd |
| Stefan Leedham (part meeting) | ElectraLink | ElectraLink Ltd |

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| **Apologies** | Company |
| Lucy Hibbert | Panel Member |
| Sasha Pearce | Alternate Panel Member |
| Simon Yeo | Alternate Panel Member |

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| **Part One: General (Open Session)** |

1. Administration
   1. The minutes of the last meeting were approved with the following amendment:
      * + Delete the word “explain” in para 1.3 of the previous minutes.

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| **ACTION: Panel \_125/01: ElectraLink to delete the word “explain” in para 1.3 of the previous minutes.** |

* 1. The group reviewed the open actions. Updates on all actions are set out in Appendix A.
     + - Corona energy is in breach of licence and needs to sign up for accession.

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| **ACTION: Panel \_125/02: ElectraLink to explain to Corona 4 now that the licence has transferred from Corona 5 they need to complete an accession application.** |

1. DCUSA Operational Plan
   1. The Panel noted the contents of the DCUSA Operational Plan (see Appendix B).
2. Monitoring Activities Log
   1. The Panel reviewed the DCUSA Monitoring Activities Log (see Appendix B) and noted the following;
   2. The Panel members agreed to add the BEIS consultation on “smart flexible energy system call for evidence” to the monitoring log under Demand Side.
   3. The Panel members agreed to update the Central Registration Service/ Fast Switching item in monitoring log to explain that a Request for Information (RFI) is expected to be issued in January regarding governance options.
   4. The Panel members agreed to update the HH Settlement Item in the monitoring log to state that the Panel will not be drafting a response to Ofgem’s consultation as Parties can each provide their own response.

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| **ACTION: Panel \_125/03: ElectraLink to add BEIS consultation on “smart flexible energy system call for evidence” to the monitoring log under Demand Side response.** |

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| **ACTION: Panel \_125/04: ElectraLink to update Central Registration Service/ Fast Switching item in monitoring log to explain that an RFI is expected to be issued in January regarding governance options.** |

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| **ACTION: Panel \_125/05: ElectraLink to update the HH Settlement Item in the monitoring log to state that the Panel will not be drafting a response to Ofgem’s consultation as Parties can each provide their own response.** |

1. Updates from the Industry Working Groups/Codes

National Grid

* 1. The National Grid update was circulated prior to the meeting. No questions were raised at the meeting.

Balancing & Settlement Code (BSC)

* 1. The BSC update was circulated prior to the meeting. MM updated the Panel on the following items;
     + - Move on to the new BMRS and benefit from the API and Data Push services
       - P272 update: P322 Supplier Migration Updates
       - P350 ‘Introduction of a seasonal Zonal Transmission Losses scheme
       - Credit Assessment Price (CAP) Review Consultation on increasing the CAP

Meter Registration Agreement (MRA)

* 1. The MRA update was circulated prior to the meeting. The Panel noted updates on the following items:
* DTC CP 3500 – Changes to the D0225 Data Flow
  + This CP seeks to amend the structure of the D0225 Data Flow in order to implement the recommendations outlined in Ofgem’s Priority Services Register Review: Statutory Consultation dated 13th June 2016.

IREG Update

* 1. IREG met on 9th November 2016 and the DCUSA Panel noted the following discussions from the IREG Update that was circulated prior to the meeting:
     + - P283 commissioning flow update:
       - Elexon gave an update to the group on the development of the new process and potential Data Flows for moving the meter commissioning to the Data Transfer Network. IREG felt that a more detailed view of what could and couldn’t be covered within a Data Flow structure was needed.
       - MIF 197 Mandating the secure sending of data via the DTC:
       - IREG reviewed the drafting of a number of change proposals associated to ensuring data is sent securely across the DTN. These included:
       - MAP09 (Standard Address Format)
       - The group felt that the sending of a new Data Flow, similar in kind to the D0131, could be used to advise the Distribution Businesses of the existing address information and the proposed new information, which they could then accept or reject. A draft change proposal would be required for MAP09, a DTC change for the new Data Flow and Data Item/s.
       - IREG will next meet on 14th December 2016.

Ofgem

* 1. RE updated the Panel on the following;
     + - DCP 228 ‘Revenue Matching in the CDCM’- The Authority has directed that DCP 228 shall be implemented on 1 April 2018.
       - DCP 270 ‘Removal of the HV Medium tariff from the CDCM’ The Authority rejected this change on the 16 November 2016.
       - DCP 160 ’NHH Notional Spare Capacity’ - The Authority rejected this modification on 18 October 2016.
       - Ofgem highlighted their consultation on the CMA Code Governance Remedies which closes on 1 February. Ofgem is seeking views on the scope of the new regulatory framework. The consultation sets out their proposed strategic direction for boards and codes management. The Ofgem policy lead will attend the December Panel to provide a presentation on the CMA Code Governance Remedies.
       - Ofgem are working jointly with BEIS on a call for evidence on Smart, Flexible Energy Systems. Ofgem will respond to the evidence submitted in the Spring of 2017.
       - Ofgem approved the modifications to the Common Network Asset Indices Methodology on 21 October.
       - Ofgem issued their decision on the Incentive on Connections Engagement: Qualitative assessment of the distribution network operators’ (DNOs) performance in 2015-2016. This year Ofgem determined that all DNOs met the minimum criteria and therefore, would not apply any penalties.
       - Ofgem announced their decision to modify gas and electricity supply, electricity distribution and gas transporter licences for Priority Service Register arrangements.
  2. The Panel welcomed an offer from Ofgem to attend the next DCUSA Panel meeting to present on Ofgem CMA Proposals.

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| **ACTION: Panel \_125/06: Include an agenda item (open session) in the December Panel meeting for Ofgem to present CMA Proposals Presentation”.** |

Smart Energy Code (SEC)

* 1. The SEC update was circulated prior to the meeting. KR provided the following updates:
     + - The Panel noted that there have been three new SEC designations since the last DCUSA Panel meeting; SEC 4.16, SEC 4.17 and SEC 5.0.
       - The Panel noted that there have been two new Modification Proposals submitted to SECAS since the last DCUSA Panel meeting; SECMP0023 and SECMP0024

Distribution Charging Methodologies Forum (DCMF)

* 1. The Panel members noted the comments on the CDCM review. It was explained that a DCP is due to be presented to the December 2016 Panel on ‘Generation credits in EDCM’ and DCMF attendees have been invited to provide comments on the change by 02 December 2016.

1. DCUSA Accession Applications
   1. The Secretariat presented the Accession Applications for the companies listed below (see Panel Paper 125/01).

* Temple Energy Limited
* Queensbury Energy Limited
* Putney Energy Limited
* Hyde Park Energy Limited
* Monument Energy Limited
* Euston Energy Limited
* Supply Energy Limited
  1. For the accession application the Panel agreed to:
* Instruct the Panel Secretary to notify the Party and the Authority of the Applicants identity and the information which will form the Party details;
* Instruct the Panel Secretary to prepare an Accession Agreement for the Applicants; and
* The Panel agreed for the Board to execute Accession Agreement on behalf of all Parties.
  1. ElectraLink took an action to process the Accession Applications.

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| **ACTION: Panel \_125/07: ElectraLink to progress the accession applications.** |

1. Ofgem’s Switching Programme Update
   1. The Ofgem Switching Programme update was circulated prior to the meeting. The Panel noted the contents of the paper. No questions were raised at the meeting.
2. Ofgem’s CGR3 Final Proposals
   1. The Secretariat presented Ofgem’s CGR3 Final Proposals Paper (see Paper 123/03).
   2. The Panel noted the contents of the paper and the updated DCUSA CGR3 Action plan.
   3. The Panel agreed to add the Cross Code self-governance document to the DCUSA website once the following amendments have been made:
      * + remove copyright from bottom of document;
        + Party 2 Matter decisions “by the Panel” should say “by Parties”;
        + the sentence “most self-governance CPs go straight to the change report phase” should be removed as this is not the case for DCUSA changes; and
        + Approved and rejected changes can be appealed, not just rejected.

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| **ACTION: Panel \_125/08: ElectraLink to apply the following amendments to the DCUSA Self Governance document:**  **- remove copyright from bottom of document;**  **- Party 2 matter decisions by the Panel should say “by Parties”;**  **- “most self-governance CPs go straight to the change report” phase should be removed as this is not the case for DCUSA changes; and**  **- Approved and rejected changes can be appealed, not just rejected ones** |

* 1. The Panel agreed to publish Cross Code Self-governance document and the updated DCUSA Self Governance document in a single zip file on the DCUSA website.

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| **ACTION: Panel \_125/09: ElectraLink to publish Cross Code Self-governance document and updated DCUSA Self Governance document in a single zip file on the DCUSA websites.** |

1. Priority Services Register Group Update
   1. RT presented the Priority Services Register Group Update (see Paper 125/04). RT explained that a Supply Point Administration Agreement (SPAA) working group has been established to implement a mechanism to share PSR data within the parameters of data protection and privacy laws.
   2. The Panel noted the contents of the Paper.
2. 2017 Meeting Dates
   1. The Secretariat presented the 2017 DCUSA Panel Meeting dates to the Panel (see paper 125/05).
   2. The Panel approved the meeting dates for 2017.

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| **Part Two: Change Administration (Open Session)** |

1. Change Register
   1. The Panel reviewed the Change Register updates and the proposal activity as highlighted in Panel Paper 125/06.
   2. The Panel approved the CP Work Plans listed in Panel paper 125/06 in accordance with the timescales set out in the paper.
2. Initial Assessments: DCP 286
   1. The Panel reviewed new DCP 286 (see Panel Paper 125/07).
   2. The Panel agreed to:
      * + Accept the referral of the CP;
        + Treat the CP as a Standard change;
        + Treat the CP as a Part 1 matter;
        + Progress the CP to the Definition phase; and
        + Progress the CP in accordance with the agreed timetable.
   3. The Panel agreed to progress DCP 286 via the Theft Issues Group (TIG).

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| **ACTION: Panel \_125/10: ElectraLink to progress DCP 268 via the TIG.** |

1. Change Reports: DCP 263, 278, 279 and 280
   1. The Panel reviewed the Change Reports for the following DCPs (See Panel paper 125/08):
      * + DCP 263 ‘NTC DEH Gap’
        + DCP 278 ‘Allocation of Users to the ETTOS Secure Email Service’
        + DCP 279 ‘Linking Credit Cover to the Annual Iteration Process’
        + DCP 280 ‘Clarification of TRAS Accession Process’
   2. The DCUSA Panel requested the following updates to the DCP 263 Change Report before approving for issue to Parties to vote upon:
      * + Correct the numbering in Section 5;
        + Provide a legal text summary;
        + Figure 3 of the diagram contained in the Appendix has been truncated;
        + Bracketed wording in paragraph 4.26, it needs to be clearer which party it is referring to; and
        + Missing bracket in paragraph 3.4.
   3. The secretariat agreed to circulate the updated report for ex-committee decision

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| **ACTION: Panel \_125/11: ElectraLink to update the DCP 263 Change Report as follows:**  **- Correct the numbering in section 5;**  **- Provide a legal text summary- Figure 3** **of the diagram contained in the Appendix has been truncated;**  **- Bracketed wordings in paragraph 4.26, it needs to be clearer which party it is referring to; and**  **- Missing bracket in paragraph 3.4.**  **Once updated circulate the report for ex-committee decision** |

* 1. For DCP 278, the Panel:
     + - Noted the contents of the Change Report;
       - Determined that the Change Report contains the level of information required to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal;
       - Determined the Parties eligible to vote on the Change Proposal;
       - Determined the voting period for the Change Proposal; and
       - Approved the Change Report for issue to Parties on **18 November 2016.**

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| **ACTION: Panel \_125/12: ElectraLink to** **issue DCP 278 Change Report.** |

* 1. The DCUSA Panel requested that a summary of the legal text and a description of how the calculation will work in practice be added to the DCP 279 change report. Once completed, the secretariat will circulate the updated change report to the DCUSA Panel for ex-committee decision.

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| **ACTION: Panel \_125/13: ElectraLink to update DCP 279 Change Report to provide** **a summary of the legal text and a description of how the calculation will work in practice to the DCP 279 change report Once updated circulate the report for ex-committee decision.** |

* 1. For DCP 280, the Panel:
     + - Noted the contents of the Change Report;
       - Determined that the Change Report contains the level of information required to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal;
       - Determined the Parties eligible to vote on the Change Proposal;
       - Determined the voting period for the Change Proposal; and
       - Approved the Change Report for issue to Parties on **18 November 2016.**
  2. The Panel requested the following updates/actions;
     + - Update the CP reference which is currently listed as “DCP 16/280”.
       - Under 6.4 and 8.2 last bullet point– put “TRAS Contract Manager”, not just Contract Manager.

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| **ACTION: Panel \_125/14: ElectraLink to update DCP 280 Change Report as follows:**  **- Update the CP reference which is currently listed as “DCP 16/280”; and**  **- Under 6.4 and 8.2 last bullet point– put “TRAS Contract Manager”, not just Contract Manager.**  **Once updated issue to Parties to vote on** |

1. Housekeeping Log
   1. CH presented the Housekeeping Log Summary Paper to the Panel (see paper 125/09).
   2. It was noted that no new Housekeeping items had been identified.
   3. The DCUSA Panel agreed to closed Housekeeping Item no. 92 as the DCP 280 ‘Clarification of TRAS Accession Process’ Working Group reviewed the definitions (including ‘Personal Data’) and determined those that needed to be defined in Schedule 25 ‘Theft Risk Assessment Service’.
2. Any other Business
   1. RM presented the Ofgem Code Governance Consultation Paper to the Panel for response. The paper provided the DCUSA Panel with an overview of Ofgem’s latest consultation in regards to implementing the CMA recommendations around Industry Code Governance which was published on 9 November 2016, with a deadline for responses by 1 February 2017.
   2. The Panel members discussed the Ofgem Code Governance Consultation Paper and whether they would like to respond collectively from the Panel.
   3. The Panel agreed that more time was necessary to consider the Paper and how they would like to respond and as such requested the Ofgem Industry Code Governance Consultation be included on the agenda for the December 2016 meeting. It was noted that the policy lead at Ofgem will be attending the next DCUSA Panel meeting should the DCUSA Panel have any questions.

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| **ACTION: Panel \_125/15: Panel members to consider the Ofgem Code Governance Consultation and whether they would like to respond collectively from the Panel.** |

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| **ACTION: Panel \_125/16: ElectraLink to Include Ofgem’s Code Industry Code Governance Consultation on the agenda for the December 2016 meeting (closed session).** |

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| **ACTION: Panel \_125/17: Update CRG3 action plan on the following points:**  **No. 1 can be closed as DCP 275 has been approved**  **No. 2 – discussed at meeting – add update**  **No. 4 – can close one once the customer contacts have been shared**  **No. 6 – Feedback to the Panel on the latest status of the forward work plan at the December Panel meeting** |

Appendix A: Summary of Actions

**New and Open Actions – Open Session**

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| **Action Ref.** | **Action** | **Owner** | **Update** |

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| 104/01 | PW to work with the Secretariat and the DCUSA legal text advisor on DCP 226 ‘Housekeeping 66/72/73/77/80’ to review and revise the DCUSA document. | Peter Waymont | 21/09/2016 - On-hold |
| 113/07 | Process the Accession Application for Home Counties Energy PLC once the MPID has been provided. | ElectraLink | 21/09/2016 – Ongoing  18/10/2016 - Ongoing |
| 117/08 | Process the Withdrawal Notices and Shares Transfer letters once Ofgem publish their Notice of Licence revocation. (Seeboard Energy Limited and British Energy Direct Limited) | ElectraLink | 21/09/2016 - In Progress - The Parties have provided the signed withdrawal notices. The Shares Transfers letters are being processed  18/10/2016 - Ongoing |
| 122/09 | Process the Accession Application Corona Energy Retail 4 Ltd | ElectraLink | Ongoing - Corona Energy Retail 4 Ltd still to submit their Accession agreement.  18/10/2016 - Ongoing |
| 123/02 | Once Corona Energy 4 Ltd accession has progressed, withdraw Corona Energy 5 Ltd from the DCUSA as their licence has been transferred to Corona Energy 4 Ltd. | ElectraLink | 12/10/2016 – In progress - Updated agreement sent to Contract manager still awaiting information for the accession process to be completed  18/10/2016 - Ongoing |
| 124/05 | Discuss the DCMF feedback on the Change Report templates with Ofgem at the next Code Administrators meeting scheduled for 24 November 2016.   * Some members generally felt that the templates were burdensome with certain sections being repetitive, and others not necessarily relevant. | ElectraLink | 09/11/2016 - Ongoing to be discussed at the next CA’s meeting scheduled for 24 November |
| 124/07 | Panel to consider whether there is any impact on DCUSA resulting from Ofgem’s reform package proposals and provide feedback to Ofgem. | Panel members |  |
| 124/09 | Issue email to DCUSA Parties thanking them for their feedback on the DCUSA voting process. | ElectraLink |  |
| 124/10 | Update the impacted Parties sections of the DCP 283 and DCP 284,   * for DCP 283 update to state that DNOs and Suppliers are impacted * for DCP 284 update to state that DNOs are also impacted by the CP * update the CP submission template to say that the CP will be treated as a ‘Standard Change’. | ElectraLink |  |
| 125/01 | Delete word “explain” in para 1.3 of the previous minutes | ElectraLink |  |
| 125/02 | Explain to Corona 4 now that the licence has transferred from Corona 5 they need to complete an accession application | ElectraLink |  |
| 125/03 | Add BEIS consultation on “smart flexible energy system call for evidence” to the monitoring log under Demand Side response | ElectraLink |  |
| 125/04 | Update Central Registration Service/ Fast Switching item in monitoring log to explain that an RFI is expected to be issued in January regarding governance options | ElectraLink |  |
| 125/05 | Update the HH Settlement Item in the monitoring log to state that the Panel will not be drafting a response to Ofgem’s consultation as Parties can each provide their own response | ElectraLink |  |
| 125/06 | Include an agenda item (open session) in the December Panel meeting on “Ofgem CMA Presentation”. | ElectraLink |  |
| 125/07 | Progress the accession applications | ElectraLink |  |
| 125/08 | Apply the following amendments to the DCUSA Self Governance document:   * remove copyright from bottom of document * Party 2 matter decisions by the Panel should say “by Parties” * The sentence “most self-governance CPs go straight to the change report” phase should be removed as this is not the case for DCUSA changes   Approved and rejected changes can be appealed, not just rejected ones | ElectraLink |  |
| 125/09 | Publish Cross Code Self-governance document and updated DCUSA Self Governance document in a single zip file on the DCUSA websites | ElectraLink |  |
| 125/10 | Progress DCP 268 via the TIG | ElectraLink |  |
| 125/11 | Update the DCP 263 Change Report as follows:  - Correct the numbering in section 5  - Provide a legal text summary  - Figure 3 of the diagram contained in the Appendix has been truncated  - Bracketed wordings in paragraph 4.26, it needs to be clearer which party it is referring to  - Missing bracket in paragraph3.4  Once updated circulate the report for ex-committee decision | ElectraLink |  |
| 125/12 | Issue DCP 278 Change Report | ElectraLink |  |
| 125/13 | ElectraLink to update DCP 279 Change Report to provide a summary of the legal text and a description of how the calculation will work in practice to the DCP 279 change report Once updated circulate the report for ex-committee decision | ElectraLink |  |
| 125/14 | Update DCP 280 Change Report as follows:   * Update the CP reference which is currently listed as “DCP 16/280 * Under 6.4 and 8.2 last bullet point– put “TRAS Contract Manager”, not just Contract Manager   Once updated issue to Parties to vote on | ElectraLink |  |
| 125/15 | Panel members to consider the Ofgem Code Governance Consultation and whether they would like to respond collectively from the Panel | Panel Members |  |
| 125/16 | Include Ofgem’s Code Industry Code Governance Consultation on the agenda for the December 2016 meeting (closed session). (This is the late paper from the November meeting, which they want more time to consider) | ElectraLink |  |
| 125/17 | Update CRG3 action plan on the following points:  No. 1 can be closed as DCP 275 has been approved  No. 2 – discussed at meeting – add update  No. 4 – can close one once the customer contacts have been shared  No. 6 – Feedback to the Panel on the latest status of the forward work plan at the December Panel meeting | ElectraLink |  |

Appendix A: Summary of Actions

**Agreed Closed Actions – Open Session**

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| **Action Ref.** | **Action** | **Owner** | **Update** |

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| 124/01 | Amend the 123 meeting minutes. | ElectraLink | 09/11/2016 - Completed |
| 124/02 | Update action 112/09 to clarify that the Corona Energy 5 Ltd licence was transferred to Corona Energy 4 Ltd. Corona 4 Ltd is the acceding Party | ElectraLink | 09/11/2016 – Completed – the Corona Energy 5 Ltd licence was transferred to Corona Energy 4 Ltd. |
| 124/03 | Update the Operational Log. | ElectraLink | 09/11/2016 - Completed |
| 124/04 | Update the Monitoring Activities Log. | ElectraLink | 09/11/2016 - Completed |
| 124/06 | Process the Accession Application for British Gas Trading Limited. | ElectraLink | 09/11/2016 - Completed |
| 124/08 | Circulate Ofgem’s “Draft reform packages and RFI Approach” slides with the meeting minutes. | ElectraLink | 09/11/2016 – Completed – Circulated with the October meeting minutes |
| 124/10 | Update the impacted Parties sections of the DCP 283 and DCP 284,   * for DCP 283 update to state that DNOs and Suppliers are impacted * for DCP 284 update to state that DNOs are also impacted by the CP   update the CP submission template to say that the CP will be treated as a ‘Standard Change’. | ElectraLink | 09/11/2016 – Completed – CP forms updated |
| 124/11 | Send out Working Group invitations for DCP 283 and DCP 285. | ElectraLink | 09/11/2016 – Completed – invitation issued on 21 October |
| 124/12 | DCP 285   * Update the DCP 285 intent to state that the CP has been raised to update the Supply Licence Reference (SLCs) to align with updated SLC’s not just the SLC 12.A.   Once intent update progress the DCP 285 Change Report. | Kevin Woollard and ElectraLink | 09/11/2016 – Completed |
| 124/13 | Update the DCP 275 Change Report to state that it is a part 2 matter and issue to DCUSA Parties for voting. | ElectraLink | 09/11/2016 – Completed – Change Report updated and issued on 21 October |
| 124/14 | Update the DCP 277 Change Report and legal text and issue to DCUSA Parties for Voting. | ElectraLink | 09/11/2016 – Completed - Change Report updated and issued on 21 October |
| 124/15 | Send the DCP 278 Change Report back to the Theft Issues Group for further updates.  the Change Report is to be updated to explain how some sections of the legal text on payment claims and ETTOS additional services are related to the CP. | ElectraLink | 09/11/2016 – Completed- the Working Group has updated the DCP 278 Change Report |
| 124/16 | Request for an update on the progression of Housekeeping item 92 ‘Personal data’ Definition in the DCUSA’ from the TRAS Expert Group. | ElectraLink | 09/11/2016 – Completed – This has been progressed as part of DCP 280. The TEG agreed that ‘Consumption File’, ‘Outcome File’, ‘STS’, ‘Qualified Outliers’, ‘Outliers’, ‘Classification’, ‘Supplier Data Warehouse’ and ‘Hunter System’ don’t need to be defined. The group agreed to convert these capitalised terms in the schedule to lower case.  The full list of terms that were defined are listed in the CP. |
| 124/17 | Update the Housekeeping Log. | ElectraLink | 09/11/2016 - Completed |

Appendix B: Monitoring Activities Log 2016/17

**Active Projects** (All amendments in this month are shown in blue)

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| No | Task | Status |
| 1 | Ofgem Code Governance Review Phase 3 (CGR3) Final Proposals | On 31 March 2016, Ofgem set out its Final Proposals as part of CGR3. The third phase of the review has sought to review the effectiveness of the key measures introduced under previous phases of the CGR, in order to identify further reforms. The reforms put forward by Ofgem seek to both ensure that the governance arrangements of all industry codes deliver both non-material self-governance changes and more complex changes in an efficient and timely way and that the governance arrangements also promote transparency and accessibility for all industry participants.  Since April 2016 the Secretariat has been providing the Panel with monthly project updates on the implementation of CGR3 outcomes in the closed session Panel meetings. This item has been moved to the Open Session and updates on the CGR3 activities will be added to the Operational log going forward.  October 2016 – The Panel noted the Secretariat issued an email requesting Parties who do not wish to be contacted by the Ofgem selected research agency to notify the Secretariat accordingly. Parties were given a two-week period to respond and where Parties either opt out or an out of office notification is received, the Panel agreed that such Party details should not be passed on to research agency.  DCUSA Voting Process – The Panel reviewed the DCUSA Voting Process response email and agreed for this to be issued to the DCUSA Parties. |

**Monitoring Log (All amendments in this month are shown in blue)**

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| No | Task | Status | Owner | Outlook date |
| 1 | Distributed Generation  and Demand Side Response | Monitoring activity on distributed generation, including updates on developments relating to low-carbon technologies. In the past, this included to monitor activities of the DE Working Group Work on hold – likely to re-start with DCPR 5, the Renewable Heat Incentive Items (which are unlikely to affect the DCUSA but to remain an area to be monitored),  December 2012 – Ofgem-led Working Group on socialising connection charges for low-carbon technologies.  June 2013 – CA advised of a problem in regards to photovoltaic installations at domestic premises that could affect the smart meter roll-out.  July 2015 – An Ofgem consultation on Distributed Generation will be issued during the summer.  The Panel is to keep up to date with any developments under Work Stream 6.  March 2013 – CA pointed to sub-groups dealing with connection charges changes to socialise reinforcement costs and Ofgem’s working programme. Any developments would also come to the attention of the Panel via the Connection Charges Methodologies Forum.  September 2013 – Ofgem to confirm current status of the discussions.  October 2013 – Ofgem update received: Working group, including the chair of the COG, set up to identify necessary changes to the connection charges with RIIO-ED 1. No decisions taken at this point yet, with draft changes undergoing refinement.  January 2014 – Work Stream 6 is closed; still need to be confirmed by what it will be replaced. There will be a consultation on this in the future. Ofgem’s conclusions from the April consultation ‘Creating the right environment for demand-side response’ published on 16 December 2013 proposed to start a project in early 2014 building on work undertaken by WS6.  February 2014 – The Ofgem representative advised that Work Stream 6 reconvened on 18 February, but no update was available yet. Panel members also advised that a DCP on Radio Teleswitching might be raised.  March 2014 – DCP 204 has been raised for initial assessment at  March Panel.  April 2014 – The first meeting of the DCP 204 Working Group took place on 15 April 2014.  May 2015 –Awaiting the Authority decision on DCP 204  Ofgem and DECC updates on demand side response  August 2015 – Ofgem sent back DCP 204 to the industry for further work, including the addition of a cost benefit analysis.  September 2015;   * It was noted that the DCP 204 Working Group will be issuing a second consultation and holding a dialling in session where market participants can ask the Working Group questions on the Change Proposal. It was highlighted that the Working Group is taking action to engage with Suppliers. * It was highlighted that Ofgem will be publishing a strategy document on Demand Side Response.   October 2015   * AS informed the Panel that Ofgem has been working to understand the issues which may be inhibiting flexibility and that their focus in the next 12 months will be to work on specific interventions which help realise the benefits of flexibility as early as possible. * Ofgem have published a paper on flexibility issue and that this can be found at the following link: <https://www.ofgem.gov.uk/publications-and-updates/position-paper-making-electricity-system-more-flexible-and-delivering-benefits-consumers>.   January 2016 – the Panel noted that DECC issued the following a Consultation and a Report in December   * DECC issued a report on Smart Energy systems and it sets out how smart, more flexible energy solutions could help meet the challenges faced by energy system. The report can be found at the following link:<https://www.gov.uk/government/publications/towards-a-smart-energy-system> * DECC issued a consultation on regulation and innovation and this can be found at the following link <https://www.gov.uk/government/consultations/consultation-on-ensuring-regulation-encourages-innovation>   March 2016 – The Panel that the DCP 204 was approved by the Authority and will be implemented on 1 September 2016. It was noted that DCP 204 is intended to prevent coincidence of load on networks as a result of the smart metering roll out and to bring clarity for timeswitching arrangements through smart metering. Avoiding coincidence of load on networks can help minimise the requirement for additional distribution infrastructure and associated investment.  April 2016 - The Panel noted that at the DCMF meeting held on 07 April Franck Latremoliere presented on Virtual micro - grids and highlighted that virtual micro - grids are an arrangement over licensed networks which matches local demand with local generation on a half hourly basis. A solution was put forward which involves Suppliers or customers informing DNOs of the amount of consumption which is matched to generation.  It was noted that the new DUoS tariffs would take account only of the lower-voltage parts of the network that are actually used, so that they would be a zero or proportionally reduced generation credit to matched generation units, and a zero or proportionally reduced unit rate to matched consumption units.  May 2016 – The Panel noted that at the last Methodologies Issues Group (MIG) Open Utility provided further insight on a proposal which seeks to ensure that consumers only pay for the respective part of the network which had been used for distributing the electricity. Open Utility will run trials on Virtual micro-grids and are inviting DNOs to participate.  September 2016 – The Panel noted that there is a cross between the EU and demand side response and that updates on EU development relating to demand side responses should be added to this section of the update.  November 2016 - The Panel members noted that the Joint Ofgem and BEIS consultation on “Smart Flexible Energy System Call for Evidence” closes in January. Ofgem will respond to the evidence in Spring 2017. | Panel (CA) | Ongoing |
| 2 | European Code Development | Industry Working Group (led by BSC / CUSC) to determine impact on industry.  Ofgem/IDNO & DNO meeting 23 July to discuss impact of the wider industry.  PW to circulate note to DNOs and Distributors  November 2012 – Ofgem consultation on EU Third Package was published. No impact on DCUSA expected.  December 2012 – Slight delay in the Requirements for Generators Code expected (now to enter comitology together with the Demand Connection Code in April 2014).  January 2013 – Impact on National Terms of Connection to be analysed once requirements for generators are known.  June 2013 – National Grid Presentation on GB Implementation  July 2013 – National Grid presented draft Terms of Reference (ToR) for European Code Coordination Application Forum (ECCAF). Final ToR to be presented to August Panel.  August 2013 – Final ToR for ECCAF presented to the DCUSA Panel.  September 2013 – National Grid confirmed the ECCAF is in the process of being set up and noted nominations of the DCUSA Panel representatives.  October 2013 – First invitation to the ECCAF issued with meeting date yet to be determined.  November 2013 – First ECCAF meeting on 21 November 2013. Clarification to be sought whether current DCUSA Panel representative can continue without being Panel member.  January 2014 – Next ECCAF meeting to take place on 30 January 2013.  February 2014 – ECCAF meeting took place on 30 January. Note on structural options for implementation was brought to February Panel.  March 2014 – The next ECCAF meeting will take place on 27 March 2014.  April 2014 – The next ECCAF meeting will take place on 29 April 2014.  September 2015 – Peter Waymont confirmed he will speak to Chris Allanson to get an update on the European code update.  October 2015   * Peter confirmed that Chris Allanson is still the DCUSA representative on European Codes and will provide the Panel with any updates on European Side demand connection code activities.   January 2016 – The National Grid update circulated prior to the meeting highlighted that that there would be a change to settlement periods. I was noted that Electricity Balancing Code will provide the rules for procurement and exchange of balancing energy, reservation of capacity for balancing purposes and greater harmonisation of settlement arrangements.  March 2016 – The Panel noted that the Electricity Balancing Code is currently with the Commission for Comitology preparations post ACER’s qualified recommendation. It is anticipated the Network Code will enter inter-service consultation in April 2016, Comitology in May with potential voting in June.  April 2016 – Abid Sheikh informed the Panel that the Grid Code Change 48 (CG0048)[[1]](#footnote-1) is looking to introduce banding. PW took an action to investigate whether there are any consequential updates required to the DCUSA as a result of Grid Code Change 48 which introduces bandings for generators.  May 2016 - PW informed the Panel that the Grid Code Change 48 is less likely to have an impact on the DCUSA as the change is mainly related to the D-code. PW agreed to review this further and check whether any consequential changes will be required to the DCUSA.  August 2016 – The Panel noted that National Grid will no longer be providing the European Codes industry updates to the DCUSA Panel meetings. A member of the Panel pointed out that the EU codes updates are useful as they provide industry timescales and potential impacts on DCUSA. It was noted that the Panel might benefit from getting a simplified version of the simplified version of the EU codes updates. ElectraLink took an action to inform National Grid that the Panel found their update useful and request whether they can provide a simplified version of the report.  September 2016 - The Panel noted that the ENA is currently looking at EU development matters including any commercial issues that may impact codes. | Panel | Ongoing |
| 3 | Implementation of CMA changes | Item to Monitor – ongoing discussions on the Energy industry code governance.  February 2015 – The CMA issues statement published on 18 February 2015. The statement highlighted the effects of Code governance in the Energy industry.  May 2015 – Ofgem Open Letter on Further Review of Industry Code Governance was published on 15 May 2015.  July 2015 – Ofgem will be holding a workshop on code Governance on 22 July 2015. Details of the workshop can be found at the following link:  <https://www.ofgem.gov.uk/publications-and-updates/code-governance-review-workshop-22-july-2015>  February 2016 – It was noted that that the DCUSA Panel has responded to the Ofgem Consultation on Code Governance Review 3.  March 2016 – The CMA update highlighted that on 10 March 2016, the CMA set out its provisional decision on a wide-ranging package of remedies based on over 80 responses to it consultation and further analysis been undertaken.  July 2016 – The Panel noted that the CMA published its final report on the Great Britain energy market investigation on 24 June 2016. The Final Report details the CMA’s package of over 30 remedies which seek to ‘revitalise the energy market’ and bring about technical and regulatory changes to ‘intensify competition’ between energy companies and ensure the market works in consumers’ interests.  The Panel agreed for ElectraLink to support Ofgem in the delivery of the CMA remedies and agreed to a CRF for ongoing CMA support activity.  August 2016 - The Panel noted that on 3 August 2016, Ofgem released its CMA Remedy Implementation Strategy[[2]](#footnote-2) which outlined that there are over 30 remedies, with a substantial proportion of these in the form of recommendations to Ofgem.  October 2016 - The Panel noted that Ofgem is planning to publish the CMA outputs by November 2016. | Panel | Ongoing |
| 4 | Significant Code Review: Ofgem consultation on Central Registration Service provision | September 2015 – The Panel agreed for the consultation should be added to the Log as it might have an impact on the DCUSA, details of the consultation can be found at the following link: <https://www.ofgem.gov.uk/sites/default/files/docs/2015/07/crs_dcc_licence_consultation_final3.pdf>  October 2015 – It was noted that Ofgem has had presentations on the consultation at other Panels and AS took an action to find out if Ofgem would be carrying out a presentation on their consultation to the DCUSA Panel.  December 2015 – the Panel noted Ofgem presented on their consultation at the November Panel meeting  February 2016 – The Panel noted that the Ofgem Workshops have are now in progress and the DCUSA Panel should be aware of the discussions at the workshops as there may be changes that might have an impact on the DCCUSA.  May 2016 – The Panel noted that a CMA presentation took place at the DCUSA Panel April Panel meeting. The Panel requested that Ofgem provide periodical updates on the progress of the faster switching project. AS took an action to confirm whether Ofgem can establish formal communication routes for industry bodies that are not represented on the Central Registration Project (faster switching) Workgroups. This would give these bodies insight into the development of the project and potential impacts.  June 2016 – It was noted that AS is to organise a presentation on the Central Registration Project (faster switching) Workgroups. It was noted that this would be useful towards the end of the year so that the impacts of the project can feed into the DCUSA budget setting processes for 2017/18.  July 2016 – AS informed that the Panel that Ofgem will be providing a presentation on the Central Registration Project (faster switching) later on in the year.  September 2016 - The Panel noted that Ofgem will provide a general update on the Central Registration Project (faster switching) at the October meeting.  October 2016 - Ofgem presented on the Central Registration Project (faster switching). It was noted that the purpose of the presentation was to:   * Request views on Ofgem’s proposed reform packages; * Test initial thinking on the RFI; and * Set out Ofgem’s next steps   November 2016 - A Request for Information (RFI) is expected to be issued in January regarding governance options | Panel | Ongoing |
| 5 | Significant Code Review: Half Hourly Settlement. | January 2016 - Ofgem has initiated a review to establish cost effective half hourly settlement for all consumers.  February 2016 – The Panel noted that the Ofgem Open letter on Half Hourly Settlement was issued in December 2015 and is now closed. Ofgem is reviewing the responses and the next step is to publish the responses in March 2016.  March 2016 – The Panel noted that Ofgem published the responses to their Open letter on Half Hourly Settlement on 09 March 2016. The responses can be found at the following link: <https://www.ofgem.gov.uk/publications-and-updates/elective-half-hourly-settlement-publication-responses-december-open-letter>  May 2016 - AS informed the Panel that conclusions on Half Hourly Settlement will be published at the end of May 2016.  June 2016 – The Panel noted Ofgem’s conclusions on ‘HH Elective Settlement’ in relation to the impact on DCP 268 ‘DUoS Charging Using HH Settlement Data’.  The Panel noted that Ofgem expects the change to be implemented by early 2017. The Panel noted that there is no immediate barrier under DCP 268 and agreed that the CP should run its normal course.  September 2016 – It was noted that DCP 268 was raised to facilitate a transition to half-hourly (HH) settlement for non-half hourly (NHH) customers by moving to a time band charging basis, based on the HH (profiled) data used in settlement. This is a standalone change. The DCP 268 Working Group is developing the CP solution and the proposed implementation date is 1 April 2019.  November 2016 - The DCUSA Panel agreed to not provide a response to Ofgem’s consultation on Half-Hourly (HH)Settlement as it was considered that Parties responses to this consultation should be sufficient. | Panel | Ongoing |

1. GC0048 - Application / Implementation of the Requirements for Generators European Network Code [↑](#footnote-ref-1)
2. https://www.ofgem.gov.uk/system/files/docs/2016/08/ofgem\_implementation\_strategy.pdf [↑](#footnote-ref-2)