

DCUSA PANEL MINUTES

Meeting Name	DCUSA Panel
Meeting Number	102
Date	17 December 2014
Time	10:30am
Venue	ElectraLink, Ground Floor, Grafton House, 2-3 Golden Square, London W1F 9HR

Attendee	Company
Kevin Woollard [KW] (Chair)	Panel Member
Amanda Rooney [AR] (Open Session only)	Ofgem
Andy Bard [AB] (Open Session only)	Gemserv
Claire Hynes [CH](part meeting)	ElectraLink Ltd
John Lawton [JL]	Panel Member
Donna Townsend [DT]	Panel Member
Matthew McKeon [MM] (Open Session only)	Elexon
Peter Waymont [PW]	Panel Member
Rosalind Timperley [RT]	ElectraLink Ltd
Sasha Pearce [SP]	Panel Member
Adam Pearce[AP]	ES Pipelines
Tony Savka [TS] (Change Register Update only, teleconference)	Electricity North West
Hayley Connors[HC] (Open session, teleconference)	Harlaxton Energy Networks Ltd
Sue Calvert[SC] (Change Register Update only, teleconference)	Northern Powergrid
Alex Greetham[AG](Change Register Update only, teleconference)	UK Power Networks
Fungai Madzivadondo(Secretariat)	ElectraLink Ltd

PART ONE – CHANGE REGISTER (OPEN SESSION)

1 CHANGE REGISTER (OPEN SESSION)

- 1.1 The Panel noted the Change Register update and key points as highlighted in Panel paper 102/01.
- 1.2 The Panel granted the extensions to the Change Proposals listed in Panel paper 102/01.
- 1.3 The Panel agreed that DCP 190¹ and DCP 190A should be passed back to the Working Group with the revised legal text. In DCP 190, brackets should be added to the number 6 in 'section 6', and the letter 's' in the term 'section 6' should be capitalised. If the Working Group is happy with the legal text then this should be submitted back to the Panel to be agreed ex-committee.
- 1.4 The Panel advised that the text "Wragge Lawrence Graham & Co LLP" should be removed from the legal text after the revised legal text is to be agreed by the Working Group and will not be issued for further legal review due to the small nature of the change.

ACTION 102/01: ELECTRALINK
- 1.5 A member of the Panel enquired about DCP 114² and DCP 115³, PW explained that these two DCPs will be pushed forward in early 2015.

PART TWO – GENERAL MATTERS (OPEN SESSION)

2 ADMINISTRATION (OPEN SESSION)

- 2.1 Apologies were received from Alex Travell (E.ON Energy) and Simon Yeo (Western Power Distribution).
- 2.2 Minutes of the last meeting were approved subject to the following amendments:
 - Change 'memorandum' to 'moratorium' on page 3, paragraph 4.10
 - In paragraph 9.8 revise the wording of the second bullet point
 - In paragraph 4.9 the initials should be changed to GDCC
 - In paragraph 5.2 the term 'Green Deal Arrangements', the word arrangements should have a non-capitalised 'a'
 - In paragraph 8.5 the word 'needs' should be removed from the following sentence:
'Following a review of the DCP 179 legal text, it was noted that the legal text provided for the relevant model numbers needs to be updated.'
 - Action 101/10 should be assigned to Peter Waymont not Electralink.
 - In paragraph 11.1 the word 'letter' should be added after 'resignation'.

ACTION 102/02: ELECTRALINK

¹ DCP 190 and DCP 190A – Credit For Equipment Recovery Associated With Temporary Connections

² DCP 114 – NTC Amendments – Capacity Management (over utilisation)

³ DCP 115 – NTC Amendments – Capacity Management (under utilisation)

- 2.3 The group reviewed the open actions. Updates on all actions are set out in Appendix A.

3 DCUSA OPERATIONAL PLAN (OPEN SESSION)

The Panel reviewed the DCUSA Operational Plan (included as Appendix B in this document).

- 3.1 A Licence Lite meeting update document was circulated prior to the meeting. The Panel was requested to identify whether issues discussed at the Licence Lite meeting have an impact on the DCUSA. The Panel members agreed that feedback on the Licence Lite document will be provided ex-committee.

ACTION 102/03: ELECTRALINK

- 3.2 A Panel member suggested that the comment on DCP 169⁴ should be removed from the Operational Plan - License Lite update.

ACTION 102/04: ELECTRALINK

4 UPDATES FROM THE INDUSTRY WORKING GROUPS/CODES (OPEN SESSION)

National Grid

- 4.1 National Grid's European Network Code Status Update was circulated prior to the meeting. No comments or questions were raised at the meeting.

Balancing & Settlement Code (BSC)

- 4.2 The BSC representative informed the group the industry update will be circulated after the Panel meeting.

ACTION 102/05: ELECTRALINK

- 4.3 The representative gave an update on the P300 "Introduction of new measurement Classes to support Half Hourly (HH) DCUSA Tariff Changes" (DCP 179). DCP 179⁵ was raised to ensure that Distribution Network Operators (DNOs) have charges that are more reflective of the use of system to better encourage the move to HH Settlement. He informed the group of changes that have come out of the P300. It was also pointed out that testing on early release with the DTC will be taking place.

Master Registration Agreement (MRA)

- 4.4 The MRA Update was circulated prior to the meeting.
- 4.5 The MRA representative informed the group IREG met on the 10th of December and discussed MIF158 – Populating ASC Information in ECOES. During the meeting two new solutions were also discussed, one uses the D0312 to update ECOES and the other uses a new data flow directly from Distribution Businesses to ECOES. It was agreed to change the data item to Maximum Capacity opposed to Agreed Supply Capacity. IREG agreed to issue a Request for Information (RFI) to all MRA parties for their views on proposed solutions; responses to this RFI are expected to be discussed in IREG's February meeting.

Ofgem

- 4.6 No industry updates were received from Ofgem. The Ofgem representative informed the Group no consultations will be going out until January 2015.

⁴ Seasonal Time of Day (SToD) HH Metered Tariffs in the CDCM

⁵ DCP 179 - Amending the CDCM Tariff Structure

Smart Energy Code (SEC)

4.7 No update was given on the SEC.

Distribution Charging Methodologies Forum (DCFM)

4.8 The Secretariat advised that the DCMF last met on the 4th of December 2014, and the next meeting will be on the 5th of February 2015.

4.9 The DCMF MIG did not meet on the 8th of December 2014 due to a light agenda. The next meeting has been scheduled for the 8th of January 2015. A member of the Panel suggested it would be a good idea for the MIG to discuss the P300⁶ and the dataflow issues. An attendee noted that the MIG has been discussing this area and it is already on the draft agenda for the January meeting. It was also explained by the Secretariat that an Exelon representative has confirmed that they will attend to discuss the matter with the group.

5 SIG HEADLINE REPORT (OPEN SESSION)

5.1 The Secretariat presented the headline report from the DCUSA Standing Issues Group (SIG) (see Panel paper 102/02). The Panel reviewed and noted the report.

6 DEROGATIONS UPDATE (OPEN SESSION)

6.1 The Panel noted the derogations update by Northern Powergrid (see Panel paper 102/03).

6.2 The Northern Powergrid representative Gary Marshall [GM] and his colleague Andy Jenkins [AJ] dialled in for the Derogation update. GM informed the Panel that the group working on this project met every month to go through project milestones. Northern Powergrid worked closely with St Clements software provider. The project progressed at the predicted pace and hit all the milestones. The Northern Powergrid project team managed to meet targets and testing of the new system went to plan. Northern Powergrid received good feedback from Suppliers and DNO before launching the new system.

6.3 AJ noted the project achieved its goal and Northern Powergrid is now compliant with the DCUSA.

6.4 A member of the Panel pointed out that the derogation will need to be formally closed. Northern Powergrid was advised to send an email to the DCUSA Panel informing them they no longer need the derogation.

ACTION 102/06: GARY MARSHALL

PART THREE – CHANGE ADMINISTRATION (OPEN SESSION)**7 INITIAL ASSESSMENTS (OPEN SESSION)**

7.1 The following DCPs were presented to the Panel:

- DCP 222 *'Non billing of excess Reactive Power charges'*
- DCP 223 *'To introduce into governance a process to effectively manage the late payment of DCUSA Ltd invoices by Parties.'*
- DCP 224 *'Rate of Return Enduring Solution'* and
- DCP 225 *'Theft Risk Assessment Service – Party obligations'*

⁶ P300 - Introduction of new Measurement Classes to support Half Hourly DCUSA Tariff Changes (DCP179)

7.2 The Panel reviewed DCP 222 *'Non billing of excess Reactive Power charges'*

The Panel agreed to:

- Accept the referral of the CP;
- Treat the CP as a standard change;
- Treat the CP as a Part 1 matter;
- Progress the CP to the Definition Phase; and
- Progress the CP in accordance with the timescales set out in section 3.3 of paper 102/04.

7.3 A Panel Member highlighted that in the CP form the proposer suggests that DCP 222 should be implemented in the next DCUSA Release. The Panel Member suggested that the DCP 222 Working Group should consider whether instead the CP should be implemented on the 1st of April as it is a Charging Methodology change. ElectraLink took an action to capture this in the Terms of Reference for the Working Group.

ACTION 102/07: ELECTRALINK

7.4 The Panel reviewed DCP 223 *'To introduce into governance a process to effectively manage the late payment of DCUSA Ltd invoices by Parties.'*

The Panel agreed to:

- Accept the referral of the CP;
- Treat each of the CP as a standard change;
- Treat the CP as a Part 1 matter;
- Progress the CP to the Definition Phase;
- Progress the CP in accordance with the timescales set out in section 3.3 of paper 102/04.

7.5 The Panel agreed the reference is more generic and the working group will need to revise the Terms of Reference.

The Panel reviewed DCP 224 *'Rate of Return Enduring Solution'*

The Panel agreed to:

- Accept the referral of the CP;
- Treat each of the CP as a standard change;
- Treat the CP as a Part 1 matter;
- Progress the CP to the Definition Phase;
- Progress the CP in accordance with the timescales set out in section 3.3 of paper 102/04.

7.6 The Panel reviewed DCP 225 *'Theft Risk Assessment Service – Party obligations'*

The Panel agreed to:

- Accept the referral of the CP;
- Treat each of the CP as a standard change;
- Treat the CP as a Part 1 matter;

- Progress the CP to the Definition Phase;
 - Progress the CP in accordance with the timescales set out in section 3.3 of paper 102/04.
- 7.7 It was suggested that DCP 225 should not be progressed in isolation of the Theft Risk Assessment Service (TRAS) procurement work as this could create a divergence. It was agreed that a separate Working Group should be formed to progress DCP 225 but this group should consist of the same members as the TRAS Working Group. An invitation to join this group should be issued to DCUSA contract managers and should explain that the DCUSA Panel feel that the TRAS Working Group is best placed to progress this CP but others who would like to join the group are welcome to do so.
- 7.8 A Panel member highlighted that, contrary to what is suggested in the DCP 225 CP form, the CP is not required to allow the DCUSA Panel to sign a contract with the TRAS service provider, as the Panel already has this ability. DCP 225 will be focusing on the DCUSA governance side of things
- 7.9 Working Group invitations are to be sent for all four CPs on 19 December 2015.

ACTION 102/08: ELECTRALINK

8 AMENDMENTS TO THE CHANGE PROPOSAL VOTING PROCESS AND VOTING FORM

- 8.1 The Panel noted the Amendments to the Change Proposal Voting Process and Voting Form (Panel paper 102/05).
- 8.2 The Panel noted when sending voting forms it should be highlighted in the voting form that providing additional comments is optional, and this should be labelled accordingly on the voting form.

ACTION 102/09: ELECTRALINK

- 8.3 ElectraLink took an action to consider options for reminding people to submit votes (potential options include: adding a flag to the email, sending votes as calendar invites, send a reminder email five days before votes are due).

ACTION 102/10: ELECTRALINK

- 8.4 The Panel agreed that the voting period should flexible and up to three weeks.
- 8.5 The Panel agreed the item 'the potential use of an online voting system' should be added to the January Closed session Agenda of the DCUSA Panel meeting.

ACTION 102/11: ELECTRALINK

9 CHANGE REPORT: 198,212 AND 178

- 9.1 The Panel reviewed the Change Reports for the following DCPs (See paper 102/06)
- DCP 198 '*Align The PCDM Model With The Legal Text*'
 - DCP 212 '*Align The Extended PCDM Model With The Legal Text*' and
 - DCP 178 '*Notification Period for Change to Use of System Charges*'
- 9.2 The DCUSA Panel approved the above Change Reports subject to the voting period being extended such that it ends on 16 January 2015.
- 9.3 For DCP 198 the Panel:
- Noted the contents of the Change Report;

- Determined that the levels analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;
- Determined that all Parties are eligible to vote on the Change Proposal;
- Determined the voting period for the change proposal to be 15 Working Days; and
- Approved the Change Report to be issued to Parties on 19 December 2014.

ACTION 102/12: ELECTRALINK

9.4 For DCP 212 the Panel:

- Noted the contents of the Change Report;
- Determined that the level analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;
- Determined that all Parties are eligible to vote on the Change Proposal
- Determined the voting period for the change proposal to be 15 Working Days; and
- Approved the Change Report to be issued to Parties on 19 December 2014.

ACTION 102/13: ELECTRALINK

9.5 For DCP 178 the Panel:

- Noted the contents of the Change Report;
- Determined that the levels analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;
- Determined that all Parties are eligible to vote on the Change Proposal;
- Determined the voting period for the change proposal to be 15 Working Days; and
- Approved the Change Report to be issued to Parties on 19 December 2014.

9.6 A member of the panel advised the voting period for DCP 178 could be extended as this does not affect charges and does not need to be in by the 1st of April 2015.

ACTION 102/14: ELECTRALINK

10 HOUSEKEEPING LOG

10.1 The Panel noted the Housekeeping log (see Panel paper 102/07). No changes were made to the log.

11 ANY OTHER BUSINESS

11.1 DT advised the Panel that she will be stepping down from the DCUSA Panel and as such the DCUSA Panel Chair. KW volunteered to be the DCUSA Panel Chair taking over from DT, and this was unanimously agreed by all Panel members.

11.2 The Panel thanked DT for her contribution and work to the DCUSA Panel over the years.

- 11.3 The Secretariat informed the group that the CACOP (Code Administration Code of Practice) document has been published on the DCUSA website. The Secretariat agreed to circulate an emailed copy to the Panel for comment.

ACTION 102/15: ELECTRALINK

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS – OPEN SESSION**

Action Ref.	Action	Owner	Update
100/02	Cross-check the Change Reports that are to be issued for voting with the Change Proposal Register to identify clauses affected by multiple changes.	ElectraLink	Ongoing.
100/09	Review the Housekeeping Log and suggest items that should be removed and suggest changes before any further action is taken.	All	Ongoing.
101/11	Update the DCP 190/190A Change Report as requested during the meeting and circulate to the Panel for ex-committee decision	ElectraLink	Action in progress: awaiting DCUSA Panel decision on DCP 190
101/16	Raise a CP to close Housekeeping log change 66 and review Housekeeping Change 57, to see if there is still a need for this housekeeping change.	Peter Waymont	Ongoing
102/01	DCP 190 and DCP 190A should be passed back to the working group with the revised legal text, for the working group to agree on this	ElectraLink	
102/02	Amend the open session of the Draft minutes for Panel Meeting 101.	ElectraLink	
102/03	Panel to provide feedback on License Lite Meeting update Document	Panel Members	
102/04	DCP 169 comment to be removed from the License Lite update in the Operational plan	ElectraLink	
102/05	To circulate BSC industry updates after the meeting	Matthew McKeon	
102/06	Northern Powergrid to send an email informing the DCUSA Panel they no longer need the derogation.	Gary Marshall	
102/07	Capture this in the Terms of Reference for the Working	ElectraLink	

	Group – DCP 222 Working Group should consider whether instead the CP should be implemented on 1 April 2015 as it is a Charging Methodology change.		
102/08	Send Working Group invitations for the approved CPs (DCP 222, DCP 223, DCP 224 and DCP 225)	ElectraLink	
102/09	Add 'optional' to the comments section of the voting form	ElectraLink	
102/10	Consider options for reminding people to submit votes (potential options include: adding a flag to the email, sending votes as calendar invites, send a reminder email five days before votes are due)	ElectraLink	
102/11	Add item 'use of an online voting system' - website discussion to the January Closed Session Agenda.	ElectraLink	
102/12	Issue DCP 198 to Parties for voting.	ElectraLink	
102/13	Issue DCP 212 to Parties for voting.	ElectraLink	
102/14	Issue DCP 178 to Parties for voting.	ElectraLink	
102/15	Circulate a Copy of the CACOP Document	ElectraLink	

CLOSED ACTIONS – OPEN SESSION

Action Ref.	Action	Owner	Update
099/09	When legal text is sent to the DCUSA legal advisor for review ensure that the advisor is provided with the contact details of a Working Group member for use if any questions arise.	ElectraLink	Closed.
100/04	As proposer of DCP 213, raise a new CP with a revised intent.	Donna Townsend	Closed: DCP 223
101/01	Invitation to be sent for a working group to discuss the procurement of a Theft Assessment Calculator	ElectraLink	Closed: Working Group Invitation Issued
101/02	For the section on 'Change proposal assessment Process extensions' in the Change Proposal Register, consider adding the name of the CP as well as the CP number to the table.	ElectraLink	Closed
101/03	Amend minutes from the previous meeting.	ElectraLink	Closed
101/04	Discuss ex-committee who will represent the Panel at Ofgem's Licence Lite meeting on 8 December.	ElectraLink	
101/05	Send Accession Application for back to Economy Energy Supply Ltd for their signature.	ElectraLink	Closed
101/06	Upon receipt of the signed forms, prepare an Accession Agreement for Economy Energy Supply Ltd and send it to them for presentation at the Board meeting.	ElectraLink	Closed – Signed to be presented to Panel
101/07	Contact Northern Powergrid to confirm that they will dial-in to the December Panel meeting to give a derogations update.	ElectraLink	Closed
101/08	With regards to DCP 220, request the view of the DNO DCUSA Contract Managers on whether there is any impact from this CP on the model and whether they consider the CP should go straight to Change Report or requires a Working Group. Then collate the responses	ElectraLink	Closed

	for the consideration of the DCUSA Panel ex-committee.		
101/09	If, based on responses to action 101/08, it is agreed that there is no impact from DCP 220 progress the CP to the Report Phase. Otherwise, establish a Working Group to assess the CP.	ElectraLink	No Impact - Closed
101/10	Consider whether to withdraw or amend DCP 221.	Peter Waymont	Closed: Withdrawal e-mail issued to DCUSA Contract Managers closing on the 10 December 2014
101/12	Upon receipt of amend Change Report in action 101/11, consider ex-committee	Panel Members	Closed
101/13	Update the DCP 218 Change Report as request during the meeting and then issue to all parties for voting.	ElectraLink	Closed
101/14	Correct the typo in the DCP 219 Change Report as request during the meeting and then issue to all parties for voting.	ElectraLink	Closed
101/15	Add the issue identified by the DCP 205 Working Group to the Housekeeping Log as Housekeeping Change Number 86. A draft needs to be put together for this. Close and Delete Housekeeping Changes 65,76,77,79.	ElectraLink	Closed: Updated and Housekeeping paper saved in DCUSA Panel folder
101/17	Draft a resignation letter and send to DCUSA.	Donna Townsend	Closed: Donna has send her resignation
101/18	Start the process to appoint a new Chair.	ElectraLink	Closed: Added to Board meeting agenda

APPENDIX B: DCUSA OPERATIONAL PLAN 2013/2014**ACTIVE PROJECTS (ALL AMENDMENTS IN THIS MONTH ARE SHOWN IN BLUE)**

No	Task	Status
1	Change Process Review	<p>Review of the DCUSA Change Process, including:</p> <ul style="list-style-type: none"> - Amendments to the Intent of a CP -Amending the status of an Urgent CP to a Standard CP -Working Group attendance -Responses to Consultations -Timetables of Working Groups -Teleconferences as an alternative to Working Groups -Ofgem Code of Practice. <p>April 2012 - Meeting following the Panel, to commence the review. A consultation issued to DCUSA Contract Managers seeking views on the current Change Process.</p> <p>May 2012 - Panel reviewed and updated the consultation document for approval ex committee. Panel Working Group subsequently reviewed the consultation responses.</p> <p>October 2012 - The Panel Working Group reviewed potential amendments to the process, along with relevant points from Ofgem’s Code Governance Review Phase 2 consultation.</p> <p>December 2012 – Panel reviewed the action log presented by ElectraLink. Ofgem’s Code of Governance Review Phase 2 consultation closed. Responses, including the contribution provided by the Panel, are available on the Ofgem website.</p> <p>January 2013 – Panel reviewed updated the Working Group Terms of Reference. Other actions ongoing.</p> <p>February 2013 – Panel reviewed the draft guidance for Working Group chairs and Working Groups. Other actions are ongoing.</p> <p>March 2013 –Panel reviewed the updated CP form. The Panel decided to put Action 27 “CDCM and EDCM deadline” on hold until it has is clear if DCP 164 “Review of the change process for Use of System methodology changes” sufficiently addresses the issue</p> <p>April 2013 - The Panel agreed to put Actions 15, 16, 17, 18, 19 and 21, which reference Ofgem’s Code Governance Review, on hold and review after DCP 170 has concluded. The Panel agreed on the CP form provided as part of the meeting papers and agreed to close Actions 2 and 12.</p> <p>July 2013 - Panel agreed to close Actions 5, 6, 7 and 30. Actions 14, 15 and 19 (the two latter to be progressed in one CP) are to remain on hold awaiting the outcome of DCP 170. The Panel furthermore agreed to raise a CP for Action 29 and consult DCUSA Parties on the options for the DCUSA document structure and a rolling pre-release.</p>

		<p>September/October 2013 – A paper on the Change Process Review summarising the current status and next steps was discussed in the Closed Session.</p> <p>December 2013 – DCUSA Change Proposals 193 ‘Panel Editing Change Reports’, 194 ‘Panel sending back Change Reports’ and 196 ‘Panel Ability To Refer A Change Proposal to the DCUSA Standing Issues Group For Pre-Assessment’ have been raised as part of the Change Process Review.</p> <p>March 2014 – Panel to revisit Change Process Review next month. Three CPs have been raised (see above), while CPs on ‘Progression of dormant Change Proposals’ and ‘Clarity on the required content of a Change Proposal’ are to follow.</p> <p>April 2014 – Change Process Review included in the Closed Session of the Panel agenda.</p> <p>May 2014 – An update was discussed in the Closed Session of the Panel meeting. The majority of actions are completed at this stage.</p>
2	Smart Grids and Metering	<p>Item to capture various developments that could result in DCUSA changes as also monitored by the DCUSA Smart Working Issues Group (SWIG), merging previous Operational Plan items (July 2013). Those included: Promoting Smarter Energy Markets consultation (deadline 07 March 2012), projects financed by the Low Carbon Network Fund (LNCf) consultations in relation to smart metering (e.g. Review of Metering Arrangements - Decision and Consultation on Transition to Smart Meters) as well as DECC Regulation Working Group established to look at consequential impacts on existing industry codes. Going forward, smart settlement and the change of supplier process around smart meters are expected to become main themes.</p> <p>March 2012 - Interoperability workshop convened 20 March 2012. Different set ups of hardware and communications were demonstrated.</p> <p>September 2012 - DCUSA Smart Working Issues Group (SWIG) meeting on the 28 September 2012.</p> <p>October 2012 – SWIG had met and was not likely to convene again until the SEC consultation had been published.</p> <p>November 2012 – With more information on the Smart Energy Code being available through the DECC consultation; another meeting of the DCUSA SWIG is to be convened.</p> <p>December 2012 – Government responses to various consultations published. No impact foreseen on DCUSA at current.</p> <p>January 2013 – Smart Energy Code (SEC) stage 1 legal drafting had been published. Consultation closed on 7 January 2013. DCUSA Smart Working Issues Group (SWIG) is discussing the necessary changes to the DCUSA.</p> <p>February 2013 – CA and the Ofgem representative advised the RIIO DNO policy is to be published next months. Some of the issues in relation to smart grids and metering might also impact DCUSA (e.g. in relation to socialising of costs). Ofgem representative stated that a Working Group is set up and will meet in March. CA pointed out that DNOs and suppliers being obliged to join the Smart Energy Code (SEC) will most likely not impact DCUSA. There might also be a DECC letter to I&C Parties. The Panel decided to wait for the DECC decision, which is likely to be due by the end of March.</p> <p>April 2013 – CA advised of DECC meeting on 16 April 2013 on Smart Energy Code (SEC). While no impact on DCUSA is expected, CA</p>

	<p>pointed out that there have been some concerns about the process as proposed. GS advised of the meeting of Working Group (WG) 4 on 22 April 2013, with an update to be provided to the next Panel. CA pointed to a planned meeting of the DCUSA Smart Working Issues Group (SWIG) following the WG4 meeting.</p> <p>May 2013 - The Smart Energy Code (SEC) has been issued for consultation. SP advised that if a party was signing up to the SEC by power of attorney the accession documentation had to be in by the 22 July 2013. The drafting of the SEC is to be reviewed by the end of May and the SEC will be issued a month before the SEC designation. AB advised that smart meter rolls out have been postponed.</p> <p>June 2013 – Next DCUSA SWIG meeting to take place on 2 July 2013.</p> <p>July 2013 – Smart Operational Plan activities merged into one item.</p> <p>August 2013 – Next DCUSA SWIG meeting to be held on 9 September 2013.</p> <p>September 2013 – Next DCUSA SWIG meeting to be held on 2 October 2013. Designation of the Smart Energy Code (SEC) had been delayed but was expected to be completed by the end of the month</p> <p>October 2013 – DNOs received first request for registration data for DCC testing. A new charging methodology would need to be decided by DNOs and Suppliers by December.</p> <p>November 2013 – Open question on whether DNOs need to appoint registration data agent identified.</p> <p>December 2013 – Some discussion on whether the Data Transfer Network (DTN) rather than the new interface could be used have taken place.</p> <p>March 2014 – Secretariat to inquire with Chair of DCUSA SWIG whether there is currently a need for another meeting.</p> <p>April 2014 – SWIG Chair advised that there is no need for a SWIG meeting in the foreseeable future, as the group is awaiting information from the DECC programme on consequential amendments. The SWIG is dependent on the outcome of work in other forums (e.g. the ongoing status of the BSC Codes of Practice for metering).</p> <p>October 2014 – The SWIG Chair has been contacted and he confirmed that there was nothing new to report. The SWIG Chair will be contacted by the Secretariat in January 2015 for an update.</p>
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MONITORING ACTIVITIES

No	Task	Status	Owner	Outlook date
1	Distributed Generation	Monitoring activity on distributed generation, including updates on developments relating to low-carbon technologies. In the past, this included to monitor activities of the DE Working Group Work on hold – likely to re-start with DCPR 5, the Renewable Heat Incentive	Panel (CA)	Ongoing

		<p>Items (which are unlikely to affect the DCUSA but to remain an area to be monitored),</p> <p>December 2012 – Ofgem-led Working Group on socialising connection charges for low-carbon technologies.</p> <p>June 2013 – CA advised of a problem in regards to photovoltaic installations at domestic premises that could affect the smart meter roll-out.</p>		
2	Electricity distribution price control review RIIO-ED1	<p>Monitor impact of RIIO-ED1 on DCUSA (July 2013)</p> <p>October 2013 – Ofgem ‘Consultation on the timing of a decision on electricity distribution networks’ revenue for 2015-16’ open until 4 November 2013.</p> <p>November 2013 – Ofgem assessment RIIO-ED1 business plans due on 22 November 2013. Ofgem response on ‘Consultation on the timing of a decision on electricity distribution networks’ revenue for 2015-16’ to be published in December.</p> <p>February 2014 – There will be a consultation on licence changes in relation to RIIO-ED1 but this is currently still in an early stage of preparation.</p> <p>March 2014 – Consultation on licence changes is not out yet, but expected for March.</p> <p>April 2014 – The Open letter consultation on revised RIIO-ED1 business plans was issued on 31 March 2014 and will close on 12 May 2014.</p> <p>June 2014 - It was highlighted that there would be a consequential licence change which would require the publication of tariffs to occur only in April, and if DCP 178 is not implemented on 1 April 2015, consequential change will be required.</p> <p>September 2014 – DCP 217 ‘Rate of Return’ will be discussed at the September Panel meeting.</p> <p>October 2014 – RIIO-ED1 is with Ofgem for final determination on</p>	Panel	Ongoing

		the 27-28 November 2014.		
3	EU 3rd Package European Network Code Development	<p>Industry Working Group (led by BSC / CUSC) to determine impact on industry.</p> <p>Ofgem/IDNO & DNO meeting 23 July to discuss impact of the wider industry.</p> <p>PW to circulate note to DNOs and Distributors</p> <p>November 2012 – Ofgem consultation on EU Third Package was published. No impact on DCUSA expected.</p> <p>December 2012 – Slight delay in the Requirements for Generators Code expected (now to enter comitology together with the Demand Connection Code in April 2014).</p> <p>January 2013 – Impact on National Terms of Connection to be analysed once requirements for generators are known.</p> <p>June 2013 – National Grid Presentation on GB Implementation</p> <p>July 2013 – National Grid presented draft Terms of Reference (ToR) for European Code Coordination Application Forum (ECCAF). Final ToR to be presented to August Panel.</p> <p>August 2013 – Final ToR for ECCAF presented to the DCUSA Panel.</p> <p>September 2013 – National Grid confirmed the ECCAF is in the process of being set up and noted nominations of the DCUSA Panel representatives.</p> <p>October 2013 – First invitation to the ECCAF issued with meeting date yet to be determined.</p> <p>November 2013 – First ECCAF meeting on 21 November 2013. Clarification to be sought whether current DCUSA Panel representative can continue without being Panel member.</p> <p>January 2014 – Next ECCAF meeting to take place on 30 January 2013.</p> <p>February 2014 – ECCAF meeting took place on 30 January. Note on structural options for implementation was brought to February Panel.</p> <p>March 2014 – The next ECCAF meeting will take place on 27 March</p>	Panel	Ongoing

		2014. April 2014 – The next ECCAF meeting will take place on 29 April 2014.		
4	Demand side response	<p>The Panel is to keep up to date with any developments under Work Stream 6.</p> <p>March 2013 – CA pointed to sub-groups dealing with connection charges changes to socialise reinforcement costs and Ofgem’s working programme. Any developments would also come to the attention of the Panel via the Connection Charges Methodologies Forum.</p> <p>September 2013 – Ofgem to confirm current status of the discussions.</p> <p>October 2013 – Ofgem update received: Working group, including the chair of the COG, set up to identify necessary changes to the connection charges with RIIO-ED 1. No decisions taken at this point yet, with draft changes undergoing refinement.</p> <p>January 2014 – Work Stream 6 is closed; still need to be confirmed by what it will be replaced. There will be a consultation on this in the future. Ofgem’s conclusions from the April consultation ‘Creating the right environment for demand-side response’ published on 16 December 2013 proposed to start a project in early 2014 building on work undertaken by WS6.</p> <p>February 2014 – The Ofgem representative advised that Work Stream 6 reconvened on 18 February, but no update was available yet. Panel members also advised that a DCP on Radio Teleswitching might be raised.</p> <p>March 2014 – DCP 204 has been raised for initial assessment at March Panel.</p> <p>April 2014 – The first meeting of the DCP 204 Working Group took place on 15 April 2014.</p>	Panel	Ongoing
5	Licence Lite Application –	Minor changes to the DCUSA needed to make clauses on licence exempt suppliers applicable to Licence Lite (LL) suppliers. Panel to	Panel	

	<p>Implications for DCUSA</p>	<p>monitor whether changes to other Codes might require further consequential changes.</p> <p>September 2013 - Ofgem to meet with Code Administrators on 3 October 2013.</p> <p>October 2013 – Ofgem asked for some clarifications in regards to Panel letter submitted</p> <p>November 2013 – ElectraLink to confirm that all questions/clarifications have been answered.</p> <p>December 2013 – Ofgem confirmed that all clarifications had been received.</p> <p>January 2014 – No update at this stage. Ofgem advised that it is likely to come back to the Panel in the future.</p> <p>March 2014 – There will be a meeting w/c 24 March 2014; no updates expected for the near future.</p> <p>September 2014 – Ofgem will be holding a consultation in October 2014 regarding the use of Licence Lite, whereby third parties apply for licences on behalf of companies that broker electricity but don't wanted to be involved with Codes.</p> <p>December 2014 – a summary of a meeting held by Ofgem on the Licence Lite arrangements was circulated to Panel members. Members were asked to review the document and let Ofgem know if any impacts on DCUSA are identified.</p>		
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