

DCUSA Panel Open Session

Paper Title	Amendments to the Change Proposal Voting Process and Voting Form
Meeting Date	17 December 2014
Purpose of Paper	For Decision
Synopsis	This paper sets forth proposals to encourage more engagement in the DCUSA Voting Process that came from DCP 214 'Voting' consultation Responses, these include: optional text box on the voting form; extension of the standard voting period from 2 weeks to 3 weeks; use of an online voting system; and reminder emails of voting closing dates.

1 INTRODUCTION

- 1.1 At the Working Group meeting for DCP 214 'Voting' on 9 December 2014, the Working Group members discussed the collated responses received from the consultation.
- 1.2 Based on the responses, the Working Group agreed that the following changes to the voting process and Voting Form could potentially result in more engagement by Parties in the voting process:
 - the labelling of the text box in the Voting Form with the word 'optional' to ensure that Parties that don't wish to comment are not precluded from the voting process;
 - the extension of the standard voting period for Change Proposals (CPs) from two weeks to three weeks;
 - the circulation of a voting reminder five days before voting closes for a CP; and
 - the potential use of an online voting system.

2 RECOMMENDATION

- 2.1 The DCUSA Panel is invited to:
 - NOTE the report;
 - AGREE what changes to progress; and
 - APPROVE the changes to be made.