

DCUSA PANEL MINUTES

Meeting Name	DCUSA Panel
Meeting Number	101
Date	19 November 2014
Time	10:00
Venue	ElectraLink, Ground Floor, Grafton House, 2-3 Golden Square, London W1F 9HR

Attendee	Company
Donna Townsend (Chair)	Panel Member
Amanda Rooney [AR] (Open Session only)	Ofgem
Andy Bard [AB] (Open Session only)	Gemserv
Claire Hynes [CH]	ElectraLink Ltd
John Lawton [JL]	Panel Member
Kevin Woollard [KW]	Panel Member
Matthew McKeon [MM] (Open Session only)	Elexon
Peter Waymont [PW]	Panel Member
Rosalind Timperley [RT]	ElectraLink Ltd
Sasha Pearce [SP]	Panel Member
Tony Savka [TS] (Change Register Update only, teleconference)	Electricity North West
Katherine Rushton (Secretariat)	ElectraLink Ltd
Fungai Madzivadondo(Secretariat)	ElectraLink Ltd

Apologies	Company
Lorna Mallon	Panel Member (Alternate)

PART ONE – CHANGE REGISTER (OPEN SESSION)

1 CHANGE REGISTER (OPEN SESSION)

- 1.1 The Panel noted the Change Register updates and the proposal activity as highlighted in Panel paper 101/01.

- 1.2 The Panel granted the extensions to the Change Proposals listed in Panel paper 101/01.
- 1.3 The DCUSA Panel discussed whether a joint initiative procurement exercise for a Theft Assessment Calculator with the SPAA EC Theft of Gas Working Group would be beneficial. Members noted that unlike the SPAA code, the use of the Theft Assessment Calculator would not be confined to Supplier Parties only. It was highlighted that the SPAA EC have already chosen the Energy Savings Trust as their provider for delivering a Theft Assessment Calculator and that DCUSA have not yet considered bidders for the work. The DCUSA Panel agreed for a Working Group invitation to procure a Theft Assessment Calculator to be issued to DCUSA Contract Managers. The DCUSA Panel request that the Working Group considers the options and decides whether to jointly procure the calculator with the SPAA EC Theft of Gas Working Group.

ACTION 101/01: ELECTRALINK

- 1.4 PW made a suggestion that that the table in section 4 of Paper 101/1 needs the name of the CPs as well as the CP number.

ACTION 101/02: ELECTRALINK

PART TWO – GENERAL MATTERS (OPEN SESSION)

2 ADMINISTRATION (OPEN SESSION)

- 2.1 Minutes of the last meeting were approved with the following amendments.
- In paragraph 1.8 the initials AM should be replaced with AR to represent Amanda Rooney.
 - In paragraph 5.2 ownership of action 100/04 should be with Donna Townsend (DT) not ElectraLink.
 - In paragraph 9.2 it should be clarified whether the CP was accepted into the change process so it can be removed from the Housekeeping Log
 - There is a typo in the Actions Log for 100/07 and 100/08 needs to be corrected from charge to change.

ACTION 101/03: ELECTRALINK

- 2.2 The group reviewed the open actions. Updates on all actions are set out in Appendix A.

3 DCUSA OPERATIONAL PLAN (OPEN SESSION)

- 3.1 The Panel reviewed the DCUSA Operational Plan (see Appendix B).
- 3.2 The Ofgem representative invited the DCUSA Panel to a Licence Lite Consultation follow up meeting on 11 December. AR informed the group other industry representatives will be attending the meeting, and it would be useful if a DCUSA representative attended. Panel members took an action to agree ex-committee who would attend on behalf of the Panel.

ACTION 101/04: ELECTRALINK

4 UPDATES FROM THE INDUSTRY WORKING GROUPS/CODES (OPEN SESSION)

National Grid

- 4.1 National Grid's European Network Code Status Update was circulated prior to the meeting. No comments or questions were raised at the meeting.

BSC

- 4.2 The BSC update was circulated prior to the meeting.
- 4.3 The BSC representative gave an update on P300 "Introduction of new measurement Classes to support Half Hourly DCUSA Tariff Changes (DCP 179)". DCP 179 was raised to ensure that Distribution Network Operators (DNOs) have charges that are more reflective of the use of system to better encourage the move to HH Settlement. Under P300 DNOs will need to specify which Standard Settlement Configuration (SSC) should be used to report aggregated Half Hourly data.
- 4.4 The panel discussed the need for a unique SSC. It was suggested that all DNOs need to agree on the same SSC value, they need to make sure this value is not already in use by the Suppliers. It was advised that it may be useful to look at the MDD process as an alternate to a distributor-led SSC.
- 4.5 It was mentioned that the MDD process would start when P300 starts and DCP 179 is implemented.
- 4.6 JL raised the point that for P272 there is a need to change the data flow to three decimal places.
- 4.7 Attendees were invited to send comments on P300 to Simon Fox (simon.fox@elexon.co.uk) by 8 December.

MRA

- 4.8 The MRA Update was circulated prior to the meeting.
- 4.9 At the meeting, AB highlighted two key things:
- The process to re-sign parties to the GDCC, which covers both distributors and suppliers, will be agreed in January for an initial two year period. Further information will be sent out shortly.
 - Energy Networks Association (ENA) discussions need to take place in respect to service point termination information to ensure information required for resigning parties has the right detail and length. They are waiting for ENA, Suppliers and Meter Operators (MOPs) to finalise their position, before a change can be raised under the MRA to put in DTS flows. A DCUSA change would need to be raised for a charging mechanism between parties.

Ofgem

- 4.10 The Ofgem representative gave an update that there would be a publishing moratorium over the Christmas period, but there would still be people in the office.
- 4.11 Authority decisions may take longer and decisions from Ofgem are expected in the last week of January and not on 16 January.

SEC

- 4.12 No update was given on the SEC.

DCMF

- 4.13 The Secretariat advised the Panel that the MIG met on the 13 November and the Extra High Voltage Distribution Charging Methodology (EDCM) Review Group met on the 6 November.
- 4.14 It was advised that the EDCM review group is still looking into the EDCM Model.

- 4.15 At its meeting on 13 November the MIG discussed how best to ensure that customers impacted by DCP 1611 are notified of this impact. Further discussions on this will occur at the next DCMF MIG meeting.
- 4.16 The Panel was informed that the MIG discussed raising a DCUSA Change Proposal on the GP and GL terms in schedules 17 and 18. These terms relate to the incentive revenue for generators. The current definitions align to the DCPR5 Distribution Licence and are no longer applicable under the ED1 Distribution Licence.
- 4.17 As an interim solution the MIG have written to Ofgem seeking approval to set the GL and GP terms to zero for April 2015 tariffs. A CP to revise the legal text within DCUSA for the GL and GP terms will then be raised such that there is an enduring solution.

5 SIG HEADLINE REPORT (OPEN SESSION)

- 5.1 The Secretariat presented the headline report from the DCUSA Standing Issues Group (SIG) (see Panel paper 101/02). The Panel noted the report.
- 5.2 The panel was updated on DIF 043 which seeks to develop a solution to a gap in the Green Deal arrangements legal drafting. Member of the SIG Group agreed to draft a Change Proposal (CP) with legal text which sets out clearly the boundaries of the licenced Distributors obligations and powers to not disconnect a Green Deal premises. The Group agreed to send a recommendation letter to DECC as part of this modification.
- 5.3 JL suggested this should be done as part of the consultation process and a recommendation letter is not needed.

6 DCUSA ACCESSION APPLICATION

- 6.1 The Panel reviewed the Accession agreement by Economy Energy Supply Limited to accede the DCUSA in the category of Supplier (see Panel Paper 101/03). It was noted that Economy Energy Supply had not signed the accession agreement and would need to sign the document before the following steps take place.

ACTION 101/05: ELECTRALINK

- 6.2 The Panel agreed to:
- Instruct the Panel Secretary to notify each Party and the Authority of the Applicant's identity and the information which will form the Party details;
 - Instruct the Panel Secretary to prepare an Accession Agreement for the Applicant; and
 - Recommend that the Board executes the Accession Agreement on behalf of all Parties.

ACTION 101/06: ELECTRALINK

7 DEROGATIONS UPDATE (OPEN SESSION)

- 7.1 The Panel noted the derogations update by Northern Powergrid (see Panel paper 101/04).
- 7.2 The Panel enquired as to whether Northern Powergrid was still going to give an update by dialling-in to the December meeting and made a request for ElectraLink to confirm their attendance.

ACTION 101/07: ELECTRALINK

¹ DCP 161 – Excess Capacity Charges

PART THREE – CHANGE ADMINISTRATION (OPEN SESSION)**8 INITIAL ASSESSMENTS (OPEN SESSION)**

8.1 The Panel reviewed the following CPs (see Panel paper 101/05):

- DCP 220 ‘Correction Of Paragraphs 17 and 18 In Schedule 16 (CDCM) To Accurately Reflect Network Levels In The Network Model; and
- DCP 221 ‘Model Versions’.

8.2 The DCUSA Panel agreed that DCP 220 should be designated as a Part 2 Matter as it amends an error in the legal text. The DCUSA Panel agreed to request the view of the DNO DCUSA Contract Managers on whether there is any impact from this CP on the model and whether they consider the CP should go straight to Change Report or requires a Working Group. The secretariat will collate the responses for the consideration of the DCUSA Panel ex-committee.

ACTION 101/08: ELECTRALINK

8.3 If the DNOs agree that there is not impact on themselves, for DCP 220 the Panel agreed:

- To accept the referral of the CP;
- That the CP should be treated as a Standard change;
- That CP should be treated as a Part 2 Matter and
- That the CP should be progressed straight through to Change Report.

8.4 If the DNOs agree that there is an impact on themselves, for DCP 220 the Panel agreed:

- To accept the referral of the CP;
- That the CP should be treated as a Standard change;
- That the CP should be treated as a Part 1 Matter;
- That the CP should be progressed to the Definition Phase; and
- The progression of the CP in accordance with the timescales set out in section 3.2 of Panel paper 101/05.

ACTION 101/09: ELECTRALINK

8.5 It was noted that the DCP 221 CP was approved for entrance in to the DCUSA Change Process ex-committee by the DCUSA Panel. The business justification for the raising of this CP was to allow for the insertion of updated model reference numbers in the DCUSA by the DCUSA Panel for the approved changes of DCPs 179, 185 and 189 which are due to be implemented on the 01 April 2015. Following a review of the DCP 179 legal text, it was noted that the legal text provided for the relevant model numbers to be updated. The proposer considered that this CP could still be beneficial through the introduction of a change in the way in which model versions numbers are referenced within the DCUSA but noted that the business justification for this CP no longer exists. The proposer agreed to consider whether to withdraw or amend the CP by the end of the week.

ACTION 101/10: PETER WAYMONT

9 CHANGE REPORTS (OPEN SESSION)

- 9.1 The Panel reviewed the following DCP change reports (see Panel paper 101/06):
- DCP 190 and DCP 190A 'Credit For Equipment Recovery Associated With Temporary Connections'
 - DCP 218 'Licence Derogation Notification'; and
 - DCP 219 'DCUSA Housekeeping Changes'.

9.2 For DCP 190, JL raised concerns on whether all Parties should be voting on all decisions. Under what circumstances do Suppliers have an interest on decisions made on changes such as DCP 190, as this type of CP does not affect them. The Panel agreed all parties should be allowed to vote.

9.3 A Panel member noted a difference in the text between the DCP 190/190A Change Report and legal text from the use of the words 'may' and 'will' make a payment in the Change Report to 'will' pay in the legal text based on the responses to Question 4 in the consultation. CH mentioned that this change was due to the development of the CP. Following consultation one the legal text was revised in conjunction with Wragge & Co. By the time consultation two was issued the context of the discussions in consultation one between the use of the words 'may' and 'will' was no longer applicable. A request was made for an extra paragraph under the responses to Question 4 after paragraph 5.11 to explain why the wording changed from 'may' to 'will'.

ACTION 101/11: ELECTRALINK

9.4 Once these amendments are applied the updated Change Report should be circulated to DCUSA Panel members for ex-committee approval

ACTION 101/12: PANEL MEMBERS

9.5 For DCP 218, the Panel agreed that the CP should include a paragraph with a description of the solution proposed by the CP.

9.6 Subject to the inclusion of the amended paragraph, for DCP 218 the Panel:

- Noted the contents of the Change Report;
- Determined that the Change Report contains the level of information required to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal;
- Determined that all Parties are eligible to vote on the Change Proposal;
- Determined the voting period for the Change Proposal to be 10 working days; and
- Approved the Change Report for issue to Parties

ACTION 101/13: ELECTRALINK

9.7 For DCP 219, the Panel noted a typo where DCP 129 is referred to instead of DCP 219 in paragraph 2.4 of the Change Report.

9.8 Subject to correction of the typo, for DCP 219 the Panel:

- Noted the contents of the Change Report;

- Determined that the Change Report contains the level of information required to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal;
- Determined that all Parties are eligible to vote on the Change Proposal;
- Determined the voting period for the Change Proposal to be 10 working days; and
- Approved the Change Report for issue to Parties

ACTION 101/14: ELECTRALINK

9.9 Members noted that the Ofgem moratorium for Authority decisions on DCPs runs from the 19 December 2014 to the 05 January 2015. CPs submitted whose 25 Working Day Authority decision period occurs during the moratorium will have their decisions delayed until mid-January.

10 HOUSEKEEPING LOG (OPEN SESSION)

10.1 The Panel noted the Housekeeping log (see Panel paper 101/07).

10.2 The panel agreed that the issue identified by the DCP 205² Working Group should be added to the Housekeeping Log as Housekeeping Change Number 80. A draft will be put together for this.

10.3 The panel agreed Housekeeping Changes 57, 65, 74, 75, 76 and 79 need to be closed.

ACTION 101/15: ELECTRALINK

10.4 PW took an action to raise a CP for Housekeeping amendments 66, 72, 73, 77 and 80.

ACTION 101/16: PW

11 ANY OTHER BUSINESS (AOB) (OPEN SESSION)

Chair Resignation

11.1 DT informed the Panel she will be leaving the DCUSA Panel effective from the 31 December 2014. After her resignation letter, voting will take place for interested parties. DT informed the group Gethyn Howard may be interested in joining the DCUSA Panel as an IDNO representative. Donna Townsend will draft a resignation letter with her final working day being the 31 December 2014.

ACTION 101/17: DT

11.2 ElectraLink will start the process to appoint a new Chair.

ACTION 101/18: ELECTRALINK

² DCP 205 - Recovery of costs due to load and generation increases from existing customers in RIIO-ED1

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS – OPEN SESSION**

Action Ref.	Action	Owner	Update
099/09	When legal text is sent to the DCUSA legal advisor for review ensure that the advisor is provided with the contact details of a Working Group member for use if any questions arise.	ElectraLink	Ongoing.
100/02	Cross-check the Change Reports that are to be issued for voting with the Change Proposal Register to identify clauses affected by multiple changes.	ElectraLink	Ongoing.
100/04	As proposer of DCP 213, raise a new CP with a revised intent.	Donna Townsend	Ongoing.
100/09	Review the Housekeeping Log and suggest items that should be removed and suggest changes before any further action is taken.	All	
101/01	Invitation to be sent for a working group to discuss the procurement of a Theft Assessment Calculator	ElectraLink	
101/02	For the section on 'Change proposal assessment Process extensions' in the Change Proposal Register, consider adding the name of the CP as well as the CP number to the table.	ElectraLink	
101/03	Amend minutes from the previous meeting.	ElectraLink	
101/04	Discuss ex-committee who will represent the Panel at Ofgem's Licence Lite meeting on 8 December.	ElectraLink	
101/05	Send Accession Application for back to Economy Energy Supply Ltd for their signature.	ElectraLink	
101/06	Upon receipt of the signed forms, prepare an Accession Agreement for Economy Energy Supply	ElectraLink	

	Ltd and send it to them for presentation at the Board meeting.		
101/07	Contact Northern Powergrid to confirm that they will dial-in to the December Panel meeting to give a derogations update.	ElectraLink	
101/08	With regards to DCP 220, request the view of the DNO DCUSA Contract Managers on whether there is any impact from this CP on the model and whether they consider the CP should go straight to Change Report or requires a Working Group. Then collate the responses for the consideration of the DCUSA Panel ex-committee.	ElectraLink	
101/09	If, based on responses to action 101/08, it is agreed that there is no impact from DCP 220 progress the CP to the Report Phase. Otherwise, establish a Working Group to assess the CP.	ElectraLink	
101/10	Consider whether to withdraw or amend DCP 221.	Peter Waymont	
101/11	Update the DCP 190/190A Change Report as requested during the meeting and circulate to the Panel for ex-committee decision	ElectraLink	
101/12	Upon receipt of amend Change Report in action 101/11, consider ex-committee	Panel Members	
101/13	Update the DCP 218 Change Report as request during the meeting and then issue to all parties for voting.	ElectraLink	
101/14	Correct the typo in the DCP 219 Change Report as request during the meeting and then issue to all parties for voting.	ElectraLink	
101/15	Add the issue identified by the DCP 205 Working Group to the Housekeeping Log as Housekeeping	ElectraLink	

	Change Number 86. A draft needs to be put together for this. Close and Delete Housekeeping Changes 65,76,77,79.		
101/16	Raise a CP to close Housekeeping log change 66 and review Housekeeping Change 57, to see if there is still a need for this housekeeping change.	Peter Waymont	
101/17	Draft a resignation letter and send to DCUSA.	Donna Townsend	
101/18	Start the process to appoint a new Chair.	ElectraLink	

ACTIONS AGREED CLOSED AT THE MEETING – OPEN SESSION

Action Ref.	Action	Owner	Update
098/04	Consider the update to the CP form provided in the DCP 196 change report should the DCP 196 change be approved.	All	On hold until it was at the CP stage. 15 October 2014: Authority decision on DCP 196 is due in on 15 October 2014. Closed. The Authority directed that the DCP 196 change was not be made. The Panel are recommended to close this action.
098/06	Draft a letter to Nationwide Electricity to inform them of the continued suspension of their voting rights and due to their continued expulsion from the BSC.	ElectraLink	15 October 2014: A letter was circulated to the Panel and no comments were received. ElectraLink will send the document to the Party. Closed.
098/08	Arrange for DCUSA Panel elections for the October DCUSA meeting	ElectraLink	17 September 2014: According to the procedure, an email will be sent to contract managers for nominations at the start of October (3 October), with a deadline of 10 WD. The nominations will be sent to DCUSA parties. Then parties have 10 WDs to vote. This will be sent out after the September meeting and in accordance with procedure, as 2014 is an even year, the contract managers are voting for 1 Supplier Member (and Reserve) and 1 DNO Member (and Reserve). Closed.
099/02	Publish the template for DCP 195A on the DCUSA website along with guidance for filling it in and circulate to relevant parties.	ElectraLink	15 October 2014: ElectraLink circulated a template and guidance to the Panel. JL commented that it includes a column with fixed dates; therefore the template needs to be changed every quarter. The Panel decided that the template would be unchanged, but it would be highlighted that the

			<p>template would be republished on the DCUSA website every quarter.</p> <p>Closed. The template has been published on the DCUSA website. It will be suggested at the meeting that the action should be closed because the template does not really need updating each quarter.</p>
100/01	Amend the open session of the draft minutes for Panel Meeting 099.	ElectraLink	Closed.
100/03	Contact Ian Morgan requesting guidance on the extent to which the interaction between DCPs should be considered and provide this information via email.	Amanda Rooney	Closed. AR gave the update from Ian Morgan on DCP 123 and DCP 169 that the two CPs could be combined together but were under no obligation to do this, because it is a suggestion, and could submit the two CPs separately.
100/05	Request that the DCUSA SIG raises an issue on Housekeeping Amendment No. 65 and issue an RFI.	ElectraLink	Closed. The DCUSA SIG meeting was held on the 6 November. The Chair Richard Vernon has submitted a DIF 043 issue form to cover housekeeping amendment no.65 with the solution to be developed by the DCUSA SIG.
100/06	Prepare an Accession Agreement for VAVU Ltd and send it out.	ElectraLink	Closed. On the agenda for the Board Meeting in November.
100/07	Progress DCP 218 to the Report Phase and treat it as a standard charge and as a Part 2 matter in accordance with the timescales set out in section 3.2 of Panel paper 100/05.	ElectraLink	Closed.
100/08	Progress DCP 219 to the Report Phase and treat it as a standard charge and part 2 matter in accordance with the timescales set out in section 3.2 of Panel paper 100/05.	ElectraLink	Closed.
100/10	Ensure that all reports are thoroughly checked	ElectraLink	Closed. This is now a standard process.

	cross code so that the cross code box is accurately 'checked'/'unchecked'.		
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APPENDIX B: DCUSA OPERATIONAL PLAN 2013/2014**ACTIVE PROJECTS (ALL AMENDMENTS IN THIS MONTH ARE SHOWN IN BLUE)**

No	Task	Status
1	Change Process Review	<p>Review of the DCUSA Change Process, including:</p> <ul style="list-style-type: none"> - Amendments to the Intent of a CP -Amending the status of an Urgent CP to a Standard CP -Working Group attendance -Responses to Consultations -Timetables of Working Groups -Teleconferences as an alternative to Working Groups -Ofgem Code of Practice. <p>April 2012 - Meeting following the Panel, to commence the review. A consultation issued to DCUSA Contract Managers seeking views on the current Change Process.</p> <p>May 2012 - Panel reviewed and updated the consultation document for approval ex committee. Panel Working Group subsequently reviewed the consultation responses.</p> <p>October 2012 - The Panel Working Group reviewed potential amendments to the process, along with relevant points from Ofgem's Code Governance Review Phase 2 consultation.</p> <p>December 2012 – Panel reviewed the action log presented by ElectraLink. Ofgem's Code of Governance Review Phase 2 consultation closed. Responses, including the contribution provided by the Panel, are available on the Ofgem website.</p> <p>January 2013 – Panel reviewed updated the Working Group Terms of Reference. Other actions ongoing.</p> <p>February 2013 – Panel reviewed the draft guidance for Working Group chairs and Working Groups. Other actions are ongoing.</p> <p>March 2013 –Panel reviewed the updated CP form. The Panel decided to put Action 27 “CDCM and EDCM deadline” on hold until it has is clear if DCP 164 “Review of the change process for Use of System methodology changes” sufficiently addresses the issue</p> <p>April 2013 - The Panel agreed to put Actions 15, 16, 17, 18, 19 and 21, which reference Ofgem's Code Governance Review, on hold and review after DCP 170 has concluded. The Panel agreed on the CP form provided as part of the meeting papers and agreed to close Actions 2 and 12.</p> <p>July 2013 - Panel agreed to close Actions 5, 6, 7 and 30. Actions 14, 15 and 19 (the two latter to be progressed in one CP) are to remain on hold awaiting the outcome of DCP 170. The Panel furthermore agreed to raise a CP for Action 29 and consult DCUSA Parties on the options for the DCUSA document structure and a rolling pre-release.</p>

		<p>September/October 2013 – A paper on the Change Process Review summarising the current status and next steps was discussed in the Closed Session.</p> <p>December 2013 – DCUSA Change Proposals 193 ‘Panel Editing Change Reports’, 194 ‘Panel sending back Change Reports’ and 196 ‘Panel Ability To Refer A Change Proposal to the DCUSA Standing Issues Group For Pre-Assessment’ have been raised as part of the Change Process Review.</p> <p>March 2014 – Panel to revisit Change Process Review next month. Three CPs have been raised (see above), while CPs on ‘Progression of dormant Change Proposals’ and ‘Clarity on the required content of a Change Proposal’ are to follow.</p> <p>April 2014 – Change Process Review included in the Closed Session of the Panel agenda.</p> <p>May 2014 – An update was discussed in the Closed Session of the Panel meeting. The majority of actions are completed at this stage.</p>
2	Smart Grids and Metering	<p>Item to capture various developments that could result in DCUSA changes as also monitored by the DCUSA Smart Working Issues Group (SWIG), merging previous Operational Plan items (July 2013). Those included: Promoting Smarter Energy Markets consultation (deadline 07 March 2012), projects financed by the Low Carbon Network Fund (LNCN) consultations in relation to smart metering (e.g. Review of Metering Arrangements - Decision and Consultation on Transition to Smart Meters) as well as DECC Regulation Working Group established to look at consequential impacts on existing industry codes. Going forward, smart settlement and the change of supplier process around smart meters are expected to become main themes.</p> <p>March 2012 - Interoperability workshop convened 20 March 2012. Different set ups of hardware and communications were demonstrated.</p> <p>September 2012 - DCUSA Smart Working Issues Group (SWIG) meeting on the 28 September 2012.</p> <p>October 2012 – SWIG had met and was not likely to convene again until the SEC consultation had been published.</p> <p>November 2012 – With more information on the Smart Energy Code being available through the DECC consultation; another meeting of the DCUSA SWIG is to be convened.</p> <p>December 2012 – Government responses to various consultations published. No impact foreseen on DCUSA at current.</p> <p>January 2013 – Smart Energy Code (SEC) stage 1 legal drafting had been published. Consultation closed on 7 January 2013. DCUSA Smart Working Issues Group (SWIG) is discussing the necessary changes to the DCUSA.</p> <p>February 2013 – CA and the Ofgem representative advised the RIIO DNO policy is to be published next months. Some of the issues in relation to smart grids and metering might also impact DCUSA (e.g. in relation to socialising of costs). Ofgem representative stated that a Working Group is set up and will meet in March. CA pointed out that DNOs and suppliers being obliged to join the Smart Energy Code (SEC) will most likely not impact DCUSA. There might also be a DECC letter to I&C Parties. The Panel decided to wait for the DECC decision, which is likely to be due by the end of March.</p> <p>April 2013 – CA advised of DECC meeting on 16 April 2013 on Smart Energy Code (SEC). While no impact on DCUSA is expected, CA</p>

	<p>pointed out that there have been some concerns about the process as proposed. GS advised of the meeting of Working Group (WG) 4 on 22 April 2013, with an update to be provided to the next Panel. CA pointed to a planned meeting of the DCUSA Smart Working Issues Group (SWIG) following the WG4 meeting.</p> <p>May 2013 - The Smart Energy Code (SEC) has been issued for consultation. SP advised that if a party was signing up to the SEC by power of attorney the accession documentation had to be in by the 22 July 2013. The drafting of the SEC is to be reviewed by the end of May and the SEC will be issued a month before the SEC designation. AB advised that smart meter rolls out have been postponed.</p> <p>June 2013 – Next DCUSA SWIG meeting to take place on 2 July 2013.</p> <p>July 2013 – Smart Operational Plan activities merged into one item.</p> <p>August 2013 – Next DCUSA SWIG meeting to be held on 9 September 2013.</p> <p>September 2013 – Next DCUSA SWIG meeting to be held on 2 October 2013. Designation of the Smart Energy Code (SEC) had been delayed but was expected to be completed by the end of the month</p> <p>October 2013 – DNOs received first request for registration data for DCC testing. A new charging methodology would need to be decided by DNOs and Suppliers by December.</p> <p>November 2013 – Open question on whether DNOs need to appoint registration data agent identified.</p> <p>December 2013 – Some discussion on whether the Data Transfer Network (DTN) rather than the new interface could be used have taken place.</p> <p>March 2014 – Secretariat to inquire with Chair of DCUSA SWIG whether there is currently a need for another meeting.</p> <p>April 2014 – SWIG Chair advised that there is no need for a SWIG meeting in the foreseeable future, as the group is awaiting information from the DECC programme on consequential amendments. The SWIG is dependent on the outcome of work in other forums (e.g. the ongoing status of the BSC Codes of Practice for metering).</p> <p>October 2014 – The SWIG Chair has been contacted and he confirmed that there was nothing new to report. The SWIG Chair will be contacted by the Secretariat in January 2015 for an update.</p>
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MONITORING ACTIVITIES

No	Task	Status	Owner	Outlook date
1	Distributed Generation	Monitoring activity on distributed generation, including updates on developments relating to low-carbon technologies. In the past, this included to monitor activities of the DE Working Group Work on hold – likely to re-start with DCPR 5, the Renewable Heat Incentive	Panel (CA)	Ongoing

		<p>Items (which are unlikely to affect the DCUSA but to remain an area to be monitored),</p> <p>December 2012 – Ofgem-led Working Group on socialising connection charges for low-carbon technologies.</p> <p>June 2013 – CA advised of a problem in regards to photovoltaic installations at domestic premises that could affect the smart meter roll-out.</p>		
2	Electricity distribution price control review RIIO-ED1	<p>Monitor impact of RIIO-ED1 on DCUSA (July 2013)</p> <p>October 2013 – Ofgem ‘Consultation on the timing of a decision on electricity distribution networks’ revenue for 2015-16’ open until 4 November 2013.</p> <p>November 2013 – Ofgem assessment RIIO-ED1 business plans due on 22 November 2013. Ofgem response on ‘Consultation on the timing of a decision on electricity distribution networks’ revenue for 2015-16’ to be published in December.</p> <p>February 2014 – There will be a consultation on licence changes in relation to RIIO-ED1 but this is currently still in an early stage of preparation.</p> <p>March 2014 – Consultation on licence changes is not out yet, but expected for March.</p> <p>April 2014 – The Open letter consultation on revised RIIO-ED1 business plans was issued on 31 March 2014 and will close on 12 May 2014.</p> <p>June 2014 - It was highlighted that there would be a consequential licence change which would require the publication of tariffs to occur only in April, and if DCP 178 is not implemented on 1 April 2015, consequential change will be required.</p> <p>September 2014 – DCP 217 ‘Rate of Return’ will be discussed at the September Panel meeting.</p> <p>October 2014 – RIIO-ED1 is with Ofgem for final determination on the 27-28 November 2014.</p>	Panel	Ongoing

		November 2014 – A Grid and Metering report is due for publication in January, which may impact upon distribution.		
3	EU 3rd Package European Network Code Development	<p>Industry Working Group (led by BSC / CUSC) to determine impact on industry.</p> <p>Ofgem/IDNO & DNO meeting 23 July to discuss impact of the wider industry.</p> <p>PW to circulate note to DNOs and Distributors</p> <p>November 2012 – Ofgem consultation on EU Third Package was published. No impact on DCUSA expected.</p> <p>December 2012 – Slight delay in the Requirements for Generators Code expected (now to enter comitology together with the Demand Connection Code in April 2014).</p> <p>January 2013 – Impact on National Terms of Connection to be analysed once requirements for generators are known.</p> <p>June 2013 – National Grid Presentation on GB Implementation</p> <p>July 2013 – National Grid presented draft Terms of Reference (ToR) for European Code Coordination Application Forum (ECCAF). Final ToR to be presented to August Panel.</p> <p>August 2013 – Final ToR for ECCAF presented to the DCUSA Panel.</p> <p>September 2013 – National Grid confirmed the ECCAF is in the process of being set up and noted nominations of the DCUSA Panel representatives.</p> <p>October 2013 – First invitation to the ECCAF issued with meeting date yet to be determined.</p> <p>November 2013 – First ECCAF meeting on 21 November 2013. Clarification to be sought whether current DCUSA Panel representative can continue without being Panel member.</p> <p>January 2014 – Next ECCAF meeting to take place on 30 January 2013.</p> <p>February 2014 – ECCAF meeting took place on 30 January. Note on structural options for implementation was brought to February Panel.</p>	Panel	Ongoing

		<p>March 2014 – The next ECCAF meeting will take place on 27 March 2014.</p> <p>April 2014 – The next ECCAF meeting will take place on 29 April 2014.</p>		
4	Demand side response	<p>The Panel is to keep up to date with any developments under Work Stream 6.</p> <p>March 2013 – CA pointed to sub-groups dealing with connection charges changes to socialise reinforcement costs and Ofgem’s working programme. Any developments would also come to the attention of the Panel via the Connection Charges Methodologies Forum.</p> <p>September 2013 – Ofgem to confirm current status of the discussions.</p> <p>October 2013 – Ofgem update received: Working group, including the chair of the COG, set up to identify necessary changes to the connection charges with RIIO-ED 1. No decisions taken at this point yet, with draft changes undergoing refinement.</p> <p>January 2014 – Work Stream 6 is closed; still need to be confirmed by what it will be replaced. There will be a consultation on this in the future. Ofgem’s conclusions from the April consultation ‘Creating the right environment for demand-side response’ published on 16 December 2013 proposed to start a project in early 2014 building on work undertaken by WS6.</p> <p>February 2014 – The Ofgem representative advised that Work Stream 6 reconvened on 18 February, but no update was available yet. Panel members also advised that a DCP on Radio Teleswitching might be raised.</p> <p>March 2014 – DCP 204 has been raised for initial assessment at March Panel.</p> <p>April 2014 – The first meeting of the DCP 204 Working Group took place on 15 April 2014.</p> <p>November 2014 – DCP 204 is progressing through the change</p>	Panel	Ongoing

		process, with implementation expected in December 2014/January 2015.		
5	Licence Lite Application – Implications for DCUSA	<p>Minor changes to the DCUSA needed to make clauses on licence exempt suppliers applicable to Licence Lite (LL) suppliers. Panel to monitor whether changes to other Codes might require further consequential changes.</p> <p>September 2013 - Ofgem to meet with Code Administrators on 3 October 2013.</p> <p>October 2013 – Ofgem asked for some clarifications in regards to Panel letter submitted</p> <p>November 2013 – ElectraLink to confirm that all questions/clarifications have been answered.</p> <p>December 2013 – Ofgem confirmed that all clarifications had been received.</p> <p>January 2014 – No update at this stage. Ofgem advised that it is likely to come back to the Panel in the future.</p> <p>March 2014 – There will be a meeting w/c 24 March 2014; no updates expected for the near future.</p> <p>September 2014 – Ofgem will be holding a consultation in October 2014 regarding the use of Licence Lite, whereby third parties apply for licences on behalf of companies that broker electricity but don't wanted to be involved with Codes.</p> <p>October 2014 – The scaling issues of DCP 123 are being considered for DCP 169. An incentive modification for the Theft of Gas has been raised under SPAA to take into account theft of gas by unregistered customers in the 209 incentive scheme. The governance of this sits under TRAS.</p>	Panel	