

# DCUSA PANEL MINUTES

<b>Meeting Name</b>	DCUSA Panel
<b>Meeting Number</b>	100
<b>Date</b>	15 October 2014
<b>Time</b>	10:00
<b>Venue</b>	ElectraLink, Ground Floor, Grafton House, 2-3 Golden Square, London W1F 9HR

Attendee	Company
Donna Townsend (Chair)	Panel Member
Alex Greetham [AG] (Change Register Update only, teleconference)	UK Power Networks
Amanda Rooney [AR] (Open Session only)	Ofgem
Andy Bard [AB] (Open Session only)	Gemserv
Angus Rae [AR] (Change Register Update only, teleconference)	SSE Distribution
Bob Weaver [BW] (DCUSA Non-Party Voting Procedures Complaint Only)	PowerCon (UK) Ltd
Chris Allanson [CA]	Northern Powergrid
Claire Hynes [CH]	ElectraLink Ltd
Glenn Sheern [GS]	Panel Member
John Lawton [JL]	Panel Member
Kevin Woollard [KW]	Panel Member
Lorna Mallon [LM] (teleconference)	Panel Member (Alternate)
Matthew McKeon [MM] (Open Session only)	Elexon
Peter Waymont [PW]	Panel Member
Rosalind Timperley [RT]	ElectraLink Ltd
Sasha Pearce [SP]	Panel Member (Alternate)
Tony Savka [TS] (Change Register Update only, teleconference)	Electricity North West
Katherine Rushton (Secretariat)	ElectraLink Ltd

Apologies	Company
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## PART ONE – CHANGE REGISTER (OPEN SESSION)

### 1 CHANGE REGISTER (OPEN SESSION)

- 1.1 The Panel noted the Change Register updates and the proposal activity as highlighted in Panel paper 100/01.
- 1.2 The Panel granted the extensions to the Change Proposal Assessment Processes listed in Panel paper 099/01.

- 1.3 AR highlighted that with regards to DCP 137<sup>1</sup> Ofgem will be issuing a consultation on this CP. JL raised the point that it was his understanding that all of the CPs out for decision by Ofgem and to be consulted upon would have decisions published in time for finals or indicatives released in December. It was cautioned that if February was still available to distributors for final determination of tariffs for 2015, the process should be mindful of this.
- 1.4 JL requested further clarity on DCP 213<sup>2</sup> on whether it was withdrawn or in the withdrawing process. He was informed that the DCP was in a two week waiting period before it is officially withdrawn on 16 October.

#### DCUSA Non-Party Voting Procedures Complaint

- 1.5 BW introduced himself to the Panel as acting on behalf of PowerCon (UK) Ltd, the Electricity Connections Steering Group, the Renewable Energy Association and the Solar Trade Association.
- 1.6 He mentioned that correspondence sent to the D-Code secretariat with regards to the Code Administrator Code of Practice (CACoP) had not been circulated to DCUSA Panel Members. It was explained that this was because the information was sent to the D-Code secretariat not the DCUSA secretariat.
- 1.7 BW explained his view that non-DCUSA parties do not have sufficient influence on the DCUSA change process and in particular customers do not have sufficient influence. He raised the question as to who represents customers. The Panel explained that Ofgem attends meetings and acts on behalf of the customer and additionally Citizens Advice has the option to attend Panel meetings and can represent the views of the consumer to the Panel by various channels.
- 1.8 BW felt the DCUSA voting process was unfair with the vote having an unfair sway on Ofgem's decisions. He was informed that DCUSA Parties can only make recommendations to Ofgem but Ofgem ultimately has the final say based on the information presented to them. AR highlighted that Ofgem's primary statutory duty is to protect customers.
- 1.9 The Panel informed BW that he could raise his own modification under DCUSA with designation from Ofgem but was unable to vote on proposals. If he were to raise a Change Proposal (CP), he would have to adopt the principles used by all Parties of proving that the CP better facilitates the DCUSA Objectives and is better than other analogous proposals raised.
- 1.10 When asked how he would change DCUSA and the voting process, BW expressed the view that customers, developers and agents should be able to have a vote. He felt that trade associations, the Electricity Connections Steering Group (ECSG), the National Contracting Company Limited (NCC) and Developers should be able to have a vote.
- 1.11 He was informed that Generators can accede to the DCUSA and would then have the ability to vote on DCUSA CPs. It was highlighted that ElectraLink had previously provided BW with information on the DCUSA accession process to help facilitate this.
- 1.12 It was observed that the current Parties to DCUSA are Parties due to licence obligations, namely Distributors and Suppliers. Generators are not obliged to be a DCUSA party under their licence conditions and only one Distributed Generator (DG) has chosen to accede to the code. As BW purports to be representing DG organisations and the issues that impact upon them, it was noted that BW could highlight his issues to this Party should they wish to utilise their right to vote.

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<sup>1</sup> DCP 137 - Introduction of locational tariffs for the export from HV generators in areas identified as generation dominated.

<sup>2</sup> DCP 213 - Providing Clarity on Late Payment of DCUSA Invoices being considered in Breach of DCUSA.

- 1.13 CA mentioned that the reason why the Use of System (UoS) charging methodologies were incorporated into DCUSA was for them to be under open governance. Later the connection charging methodology was incorporated into DCUSA, so that it too was under open governance. While the UoS charging methodologies deal with charges between one DCUSA Party and another, connection charges can be between a DCUSA Party and non-DCUSA Party and thus there may potentially be a case for widening the ability to vote on changes to this methodology.
- 1.14 BW made a request for four Common Connection Charging Methodology (CCCM) CPs to be placed on hold until the voting approach had been amended but was advised that the Panel and Working Groups do not have the power to stop the progression of a CP. The options available to him would be to ask the proposer of the CPs to withdraw the proposals or to raise a separate CP himself.
- 1.15 At the end of this section of the meeting, BW was advised to either join the DCP 214<sup>3</sup> Working Group, which is reviewing the voting arrangements, or raise a separate CP to address his concerns with the voting arrangements. It was highlighted that Ofgem has offered to facilitate BW in raising a CP as a non-DCUSA Party.

## PART TWO – GENERAL MATTERS (OPEN SESSION)

### 2 ADMINISTRATION (OPEN SESSION)

- 2.1 No apologies were received in advance of the meeting.
- 2.2 The minutes of the last meeting were approved with the following amendments.
- In the attendee list KW should be down as a Panel Member and not DCUSA Ltd.
  - The ownership of Actions 099/03 on page 2 and 099/09 on page 6 is with ElectraLink solely and not DT.
- ACTION 100/01: ELECTRALINK**
- 2.3 The group reviewed the open actions. Updates on all actions are set out in Appendix A.
- In order to close Action 092/12, ElectraLink will take an action to cross-check the Change Reports against the Change Proposal Register to provide overview of Clauses affected by DCPs out for voting.
- ACTION 100/02: ELECTRALINK**
- While discussing Action 098/01, AR advised that scaling should be considered as part of DCP 169<sup>4</sup>, as advised in the DCP 123<sup>5</sup> decision letter. In order to close Action 098/01, AR will contact Ian Morgan requesting guidance on the extent to which the interaction between DCPs should be considered and provide this information via email.

**ACTION 100/03: AR**

### 3 DCUSA OPERATIONAL PLAN (OPEN SESSION)

- 3.1 The Panel reviewed the DCUSA Operational Plan (see Appendix B).

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<sup>3</sup> DCP 214 - Voting

<sup>4</sup> DCP 169 – Seasonal Time of Day (STOD) Tariffs

<sup>5</sup> DCP 123 – Revenue Matching Methodology Change

## **4 UPDATES FROM THE INDUSTRY WORKING GROUPS/CODES (OPEN SESSION)**

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### National Grid

4.1 National Grid's European Network Code Status Update was circulated prior to the meeting. No comments or questions were raised at the meeting.

4.2 The following additional information was circulated:

- The development of European Network Codes has been an outcome of the 3<sup>rd</sup> Energy Package which has sought to create a single market for electricity and gas across Europe.
- The codes seek to achieve the necessary levels of pan-European harmonisation to facilitate this.

There are a total of 10 codes in development currently in 3 key areas:

- Market codes, which seek to facilitate the single market for electricity;
- Connection codes, which seek to put in place common technical requirements upon equipment being connected to the system; and
- Operational codes, which seek to harmonise operational practices.

The connection codes are the most pertinent at a distribution level and cover 3 areas being:

- Requirements for Generators (RfG), which places requirements upon all generators even down to 800W in size;
- Demand Connection, which places requirements upon demand; and
- HVDC, which places requirements upon HVDC links including interconnectors and offshore connections.

### Ofgem

4.3 The Ofgem representative's Update was circulated prior to the meeting. No comments or questions were raised at the meeting.

### BSC

4.4 The following update was given by the BSC representative:

- There are no new updates for P300<sup>6</sup>/P272<sup>7</sup>, P305<sup>8</sup> and CP1414<sup>9</sup> since the September DCUSA Panel meeting.

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<sup>6</sup> P300 - Introduction of new Measurement Classes to support Half Hourly DCUSA Tariff Changes (DCP179)

<sup>7</sup> P272 - Mandatory Half Hourly Settlement for Profile Classes 5-8

<sup>8</sup> P305 - Electricity Balancing Significant Code Review Developments

<sup>9</sup> CP1414 - Combining LDSO and Embedded LDSOs UMS Inventories on to single LDSO MSID

- The P305 Working Group is still considering and developing its solution before it is able to consult, and a consultation is currently expected to go out at the end of October. The next Working Group meeting for P305 is scheduled for the 21 October.

#### MRA

- 4.5 The MRA representative's Update was circulated prior to the meeting. No comments or questions were raised at the meeting.

#### SEC

- 4.6 No update was given on the SEC.

#### DCMF

- 4.7 The Secretariat advised that the DCMF and MIG held a combined meeting on the 2 October, and the focus was on the EHV Distribution Charging Methodology (EDCM) review.
- 4.8 It was noted that the EDCM review group has met on four occasions and changes to the EDCM, as an end product of the review a report will be produced.

### **5 SIG HEADLINE REPORT (OPEN SESSION)**

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- 5.1 The Secretariat presented the headline report from the DCUSA Standing Issues Group (see Panel paper 100/02). The Panel noted the report.
- 5.2 The Panel discussed DCP 213 *'Providing Clarity On Late Payment Of DCUSA Invoices Being Considered In Breach Of DCUSA'* Change Proposal. RT raised the point that the intent could not be reworded and the Panel recognised this. PW stated that the DCP 213 Working Group could refine the intent, but if they change the intent a new CP would need to be raised. It was agreed that DT, as proposer of DCP 213, should raise a new CP with a revised intent.

#### **ACTION 100/04: DT**

- 5.3 The Panel discussed DIF 037 *'The Case For Providing A Means To Ensure Safe Temporary Isolation In Domestic And Similar Premises'* and agreed that it was electricians performing illegal activities and not Parties, therefore there should be no pressure on Parties to resolve the issue. The Panel also noted that in paragraph 3.3. a "letter should be sent to DECC with a firm proposal to set up a meeting with the heads of the organisations of Ofgem, HSE and DECC" and enquired as to who had taken ownership for writing the letter. Attendees were informed that the action was on Martyn Allen of Electrical Safety First.
- 5.4 The Panel discussed Housekeeping Amendment No. 65 and felt that there may be some confusion around the issue of disconnecting MPANs if they had a Green Deal associated with them, and that the issue is not one for Ofgem. It was decided that the issue was too contentious to become a housekeeping change. JL made a request for the SIG seek more clarity on what a DNO can do for an MPAN that they would normally disconnect, but has a Green Deal associated with it. Therefore, ElectraLink would take an action to request that the SIG raises a DCUSA Issue and sends out an RFI on the issue.

#### **ACTION 100/05: ELECTRALINK**

- 5.5 It was noted that dates for DIF 041 *'DNO Work Upon Meter Terminals, Meter Tails And Customer Tails Following Work Upon Or Change Of DNO Service Equipment'* and DIF 042 *'Shared Fuse/Shared Neutral For Multiple Exit Points – Supplier And DNO Rights To De-Energise'* were incorrect. The dates for DIF 041 are '10 October to the 31 October 2014'

instead of '10 September to the 31 October 2014' and for DIF 042 are '17 October to the 07 November 2014' instead of '17 September to the 07 November 2014'.

- 5.6 For DIF 041 the question was raised as to whether the issue referred to legacy sites or new sites, the Panel were informed that the issue was a legacy one.
- 5.7 It was highlighted to the Panel that there was going to be two SIG meetings in November: one on 6 November and one on 28 November.

## **6 DEROGATIONS UPDATE (OPEN SESSION)**

- 6.1 The Panel noted the derogations update by Northern Powergrid (see Panel paper 100/03).

## **7 DCUSA ACCESSION APPLICATION (OPEN SESSION)**

- 7.1 The Panel reviewed the accession agreement by VAVU Ltd to accede to the DCUSA in the category of Supplier (see Panel Paper 100/04).
- 7.2 The Panel agreed to:
- Instruct the Panel Secretary to notify each Party and the Authority of the Applicant's identity and the information which will form the Party details;
  - Instruct the Panel Secretary to prepare an Accession Agreement for the Applicant; and
  - Recommend that the Board executes the Accession Agreement on behalf of all Parties.

**ACTION 100/06: ELECTRALINK**

## **PART THREE – CHANGE ADMINISTRATION (OPEN SESSION)**

### **8 INITIAL ASSESSMENTS (OPEN SESSION)**

- 8.1 The Panel reviewed the following DCPs (see Panel paper 100/05):
- DCP 218 'Licence Derogation Notification'; and
  - DCP 219 'DCUSA Housekeeping Changes'.
- 8.2 For DCP 218 the Panel agreed that the CP should be a Part 2 matter rather than a Part 1 matter, because it was a housekeeping change. The Ofgem representative agreed with this provisional assessment.

Subject to this change, the Panel agreed to:

- Accept the referral of the CP;
- Treat the CP as a Standard change;
- Progress the CP to the Report Phase; and
- Progress the CP in accordance with the timescales set out in section 3.2.

**ACTION 100/07: ELECTRALINK**

- 8.3 For DCP 219 the Panel agreed to:
- Accept the referral of the CP;
  - Treat the CP as a Standard change;

- Treat the CP as a Part 2 Matter;
- Progress the CP to the Report Phase; and
- Progress the CP in accordance with the timescales set out in section 3.2.

**ACTION 100/08: ELECTRALINK**

## **9 HOUSEKEEPING LOG (OPEN SESSION)**

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- 9.1 The Panel noted the Housekeeping log (see Panel paper 100/06).
- 9.2 The Panel agreed that Housekeeping Change 78 should be closed once DCP 218 is accepted into the process.
- 9.3 The Panel agreed that the Housekeeping Log needed a 'clean up' exercise and the Panel took an action to look at the log and suggest items that should be removed and suggest changes before any further action is taken, which would most likely involve the raising of a CP.

**ACTION 100/09: ALL**

## **10 ANY OTHER BUSINESS (AOB) (OPEN SESSION)**

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### Publishing Phone Numbers for Suppliers for Emergencies not due to Power Cuts

- 10.1 DT raised the issue of whether suppliers are required to publish emergency phone numbers for incidents that are not a power cut, e.g. where a pre-payment meter will not accept credit. The consensus of the Panel was 'no'. It was noted that not many suppliers run a 24 hour operations team.

### Cross-Code Impact Assessment Box

- 10.2 MM raised the issue that for each CP form the cross-code impact assessment box should always be checked if there is no cross-code impact, especially on the BSC, and there are incidents of where the box has been incorrectly checked or unchecked. Therefore, the cross-code impact of a DCUSA CP should be thoroughly determined and the box checked with confidence. ElectraLink took an action to ensure that all forms are thoroughly checked so that the cross code box is accurately checked/ unchecked.

**ACTION 100/10: ELECTRALINK**

**APPENDIX A: SUMMARY OF ACTIONS****NEW AND OPEN ACTIONS – OPEN SESSION**

Action Ref.	Action	Owner	Update
098/04	Consider the update to the CP form provided in the DCP 196 change report should the DCP 196 change be approved.	All	On hold until it was at the CP stage. 15 October 2014: Authority decision on DCP 196 is due in on 15 October 2014.
098/06	Draft a letter to Nationwide Electricity to inform them of the continued suspension of their voting rights and due to their continued expulsion from the BSC.	ElectraLink	15 October 2014: A letter was circulated to the Panel and no comments were received. ElectraLink will send the document to the Party.
098/08	Arrange for DCUSA Panel elections for the October DCUSA meeting	ElectraLink	17 September 2014: According to the procedure, an email will be sent to contract managers for nominations at the start of October (3 October), with a deadline of 10 WD. The nominations will be sent to DCUSA parties. Then parties have 10 WDs to vote. This will be sent out after the September meeting and in accordance with procedure, as 2014 is an even year, the contract managers are voting for 1 Supplier Member (and Reserve) and 1 DNO Member (and Reserve).
099/02	Publish the template for DCP 195A on the DCUSA website along with guidance for filling it in and circulate to relevant parties.	ElectraLink	15 October 2014: ElectraLink circulated a template and guidance to the Panel. JL commented that it includes a column with fixed dates; therefore the template needs to be changed every quarter. The Panel decided that the template would be unchanged, but it would be highlighted that the template would be republished on the DCUSA website every quarter.
099/09	When legal text is sent to the DCUSA legal advisor for review ensure that the advisor is provided with the contact details of a Working Group member for use if any questions arise.	ElectraLink	15 October 2014: Ongoing.



100/01	Amend the open session of the draft minutes for Panel Meeting 099.	ElectraLink	
100/02	Cross-check the Change Reports that are to be issued for voting with the Change Proposal Register to identify clauses affected by multiple changes.	ElectraLink	
100/03	Contact Ian Morgan requesting guidance on the extent to which the interaction between DCPs should be considered and provide this information via email.	Amanda Rooney	
100/04	As proposer of DCP 213, raise a new CP with a revised intent.	Donna Townsend	
100/05	Request that the DCUSA SIG raises an issue on Housekeeping Amendment No. 65 and issue an RFI .	ElectraLink	
100/06	Prepare an Accession Agreement for VAVU Ltd and send it out.	ElectraLink	
100/07	Progress DCP 218 to the Report Phase and treat it as a standard change and as a Part 2 matter in accordance with the timescales set out in section 3.2 of Panel paper 100/05.	ElectraLink	
100/08	Progress DCP 219 to the Report Phase and treat it as a standard change and part 2 matter in accordance with the timescales set out in section 3.2 of Panel paper 100/05.	ElectraLink	
100/09	Review the Housekeeping Log and suggest items that should be removed and suggest changes before any further action is taken.	All	
100/10	Ensure that all reports are thoroughly checked cross code so that the cross code box is accurately checked/unchecked.	ElectraLink	

**ACTIONS AGREED CLOSED AT THE MEETING – OPEN SESSION**

Action Ref.	Action	Owner	Update
092/12	Provide overview of clauses affected by DCPs out for voting.	ElectraLink	<p>17 September 2014: Ongoing. ElectraLink is looking into options available, including software applications allowing users to 'check out' part of the document. ElectraLink reported that this would be an extremely arduous task. ElectraLink will contact Gus at Wragge's to investigate whether Wragges have a method of identifying overlapping legal text.</p> <p>5 October 2014: Closed. RT has contacted Gus at Wragge's and there is no software to do this and it is difficult for Wragge's to cross-check everything. Therefore, the Panel agreed that ElectraLink would take an action to cross-check the Change Proposal and Monthly Update to identify clauses affected by DCPs out for voting.</p>
098/01	Contact the proposer of DCP 123 and the Chair of the DCP 169 Working Group to ascertain their opinion on Ofgem's recommendation to progress the solution proposed under DCP 123 within the DCP 169 change.	ElectraLink Ofgem	<p>17 September 2014: The WG had mixed views on whether the two CPs should be treated separately or together. Therefore, the Panel decided that this action should be taken to the MIG for their opinion. The opinion of Ofgem would be sought in whether to treat the CPs collectively or separately.</p> <p>15 October 2014: Closed. It was highlighted that there is a difference of opinion between DCMF and the MIG. AR mentioned that Ian Morgan at Ofgem would be the best person to look at the connection between all the DCPs.</p>
099/01	Feedback reason for rejection of DCP 133 being that there was insufficient evidence that the change was in	ElectraLink	15 October 2014: Closed.

	the best interests of the customer or the network to the WG.		
099/03	Amend the open session of the draft minutes for Panel Meeting 098.	ElectraLink	<a href="#">15 October 2014: Closed.</a>
099/04	Remove sections 5 Theft of Electricity and 6 Green Deal Arrangements Agreement (GDAA) from the Monitoring Log.	ElectraLink	<a href="#">15 October 2014: Closed.</a>
099/05	Contact Northern Powergrid and invite them to dial-in to the December Panel meeting for the final sign-off of the derogations updates.	Donna Townsend	<a href="#">15 October 2014: Closed.</a>
099/06	Contact IRESA Ltd to ask them to verify their Market Domain ID and once confirmed bring to the Board at the next meeting.	ElectraLink	<a href="#">15 October 2014: Closed.</a>
099/07	Progress DCP 216 to the Definition Phase and treat it as a standard charge in accordance with the timescales set out in section 3.2 of Panel paper 099/05.	ElectraLink	<a href="#">15 October 2014: Closed.</a>
099/08	Send DCP 217 back to the proposer for amendments.	ElectraLink	<a href="#">15 October 2014: Closed.</a>
099/10	ElectraLink will send Ofgem's suggested legal text on raising a change to JL for inclusion into the Housekeeping Log.  JL to raise a change to the Housekeeping Log to include the review of legal text produced by Wragge's by the relevant Working Group.	ElectraLink John Lawton	<a href="#">15 October 2014: Closed.</a>
099/11	Take ownership of the two new actions in the housekeeping log.	John Lawton	<a href="#">15 October 2014: Closed.</a>
099/12	Advise the WG for DCP 189 to provide more evidence	ElectraLink	<a href="#">15 October 2014: Closed.</a>

	to support the change.		
099/13	Send the Public Facing Theft of Energy Code of Practice to the SIG for further clarification and recommend a joint Working Group is set up between the SIG and SPAA for updating the document.	ElectraLink	<a href="#">15 October 2014: Closed.</a>

**APPENDIX B: DCUSA OPERATIONAL PLAN 2013/2014****ACTIVE PROJECTS (ALL AMENDMENTS IN THIS MONTH ARE SHOWN IN BLUE)**

No	Task	Status
1	Change Process Review	<p>Review of the DCUSA Change Process, including:</p> <ul style="list-style-type: none"> <li>- Amendments to the Intent of a CP</li> <li>-Amending the status of an Urgent CP to a Standard CP</li> <li>-Working Group attendance</li> <li>-Responses to Consultations</li> <li>-Timetables of Working Groups</li> <li>-Teleconferences as an alternative to Working Groups</li> <li>-Ofgem Code of Practice.</li> </ul> <p>April 2012 - Meeting following the Panel, to commence the review. A consultation issued to DCUSA Contract Managers seeking views on the current Change Process.</p> <p>May 2012 - Panel reviewed and updated the consultation document for approval ex committee. Panel Working Group subsequently reviewed the consultation responses.</p> <p>October 2012 - The Panel Working Group reviewed potential amendments to the process, along with relevant points from Ofgem's Code Governance Review Phase 2 consultation.</p> <p>December 2012 – Panel reviewed the action log presented by ElectraLink. Ofgem's Code of Governance Review Phase 2 consultation closed. Responses, including the contribution provided by the Panel, are available on the Ofgem website.</p> <p>January 2013 – Panel reviewed updated the Working Group Terms of Reference. Other actions ongoing.</p> <p>February 2013 – Panel reviewed the draft guidance for Working Group chairs and Working Groups. Other actions are ongoing.</p> <p>March 2013 –Panel reviewed the updated CP form. The Panel decided to put Action 27 “CDCM and EDCM deadline” on hold until it has is clear if DCP 164 “Review of the change process for Use of System methodology changes” sufficiently addresses the issue</p> <p>April 2013 - The Panel agreed to put Actions 15, 16, 17, 18, 19 and 21, which reference Ofgem's Code Governance Review, on hold and review after DCP 170 has concluded. The Panel agreed on the CP form provided as part of the meeting papers and agreed to close Actions 2 and 12.</p> <p>July 2013 - Panel agreed to close Actions 5, 6, 7 and 30. Actions 14, 15 and 19 (the two latter to be progressed in one CP) are to remain on hold awaiting the outcome of DCP 170. The Panel furthermore agreed to raise a CP for Action 29 and consult DCUSA Parties on the options for the DCUSA document structure and a rolling pre-release.</p>

		<p>September/October 2013 – A paper on the Change Process Review summarising the current status and next steps was discussed in the Closed Session.</p> <p>December 2013 – DCUSA Change Proposals 193 ‘Panel Editing Change Reports’, 194 ‘Panel sending back Change Reports’ and 196 ‘Panel Ability To Refer A Change Proposal to the DCUSA Standing Issues Group For Pre-Assessment’ have been raised as part of the Change Process Review.</p> <p>March 2014 – Panel to revisit Change Process Review next month. Three CPs have been raised (see above), while CPs on ‘Progression of dormant Change Proposals’ and ‘Clarity on the required content of a Change Proposal’ are to follow.</p> <p>April 2014 – Change Process Review included in the Closed Session of the Panel agenda.</p> <p>May 2014 – An update was discussed in the Closed Session of the Panel meeting. The majority of actions are completed at this stage.</p>
2	Smart Grids and Metering	<p>Item to capture various developments that could result in DCUSA changes as also monitored by the DCUSA Smart Working Issues Group (SWIG), merging previous Operational Plan items (July 2013). Those included: Promoting Smarter Energy Markets consultation (deadline 07 March 2012), projects financed by the Low Carbon Network Fund (LNCN) consultations in relation to smart metering (e.g. Review of Metering Arrangements - Decision and Consultation on Transition to Smart Meters) as well as DECC Regulation Working Group established to look at consequential impacts on existing industry codes. Going forward, smart settlement and the change of supplier process around smart meters are expected to become main themes.</p> <p>March 2012 - Interoperability workshop convened 20 March 2012. Different set ups of hardware and communications were demonstrated.</p> <p>September 2012 - DCUSA Smart Working Issues Group (SWIG) meeting on the 28 September 2012.</p> <p>October 2012 – SWIG had met and was not likely to convene again until the SEC consultation had been published.</p> <p>November 2012 – With more information on the Smart Energy Code being available through the DECC consultation; another meeting of the DCUSA SWIG is to be convened.</p> <p>December 2012 – Government responses to various consultations published. No impact foreseen on DCUSA at current.</p> <p>January 2013 – Smart Energy Code (SEC) stage 1 legal drafting had been published. Consultation closed on 7 January 2013. DCUSA Smart Working Issues Group (SWIG) is discussing the necessary changes to the DCUSA.</p> <p>February 2013 – CA and the Ofgem representative advised the RIIO DNO policy is to be published next months. Some of the issues in relation to smart grids and metering might also impact DCUSA (e.g. in relation to socialising of costs). Ofgem representative stated that a Working Group is set up and will meet in March. CA pointed out that DNOs and suppliers being obliged to join the Smart Energy Code (SEC) will most likely not impact DCUSA. There might also be a DECC letter to I&amp;C Parties. The Panel decided to wait for the DECC decision, which is likely to be due by the end of March.</p> <p>April 2013 – CA advised of DECC meeting on 16 April 2013 on Smart Energy Code (SEC). While no impact on DCUSA is expected, CA</p>

		<p>pointed out that there have been some concerns about the process as proposed. GS advised of the meeting of Working Group (WG) 4 on 22 April 2013, with an update to be provided to the next Panel. CA pointed to a planned meeting of the DCUSA Smart Working Issues Group (SWIG) following the WG4 meeting.</p> <p>May 2013 - The Smart Energy Code (SEC) has been issued for consultation. SP advised that if a party was signing up to the SEC by power of attorney the accession documentation had to be in by the 22 July 2013. The drafting of the SEC is to be reviewed by the end of May and the SEC will be issued a month before the SEC designation. AB advised that smart meter rolls out have been postponed.</p> <p>June 2013 – Next DCUSA SWIG meeting to take place on 2 July 2013.</p> <p>July 2013 – Smart Operational Plan activities merged into one item.</p> <p>August 2013 – Next DCUSA SWIG meeting to be held on 9 September 2013.</p> <p>September 2013 – Next DCUSA SWIG meeting to be held on 2 October 2013. Designation of the Smart Energy Code (SEC) had been delayed but was expected to be completed by the end of the month</p> <p>October 2013 – DNOs received first request for registration data for DCC testing. A new charging methodology would need to be decided by DNOs and Suppliers by December.</p> <p>November 2013 – Open question on whether DNOs need to appoint registration data agent identified.</p> <p>December 2013 – Some discussion on whether the Data Transfer Network (DTN) rather than the new interface could be used have taken place.</p> <p>March 2014 – Secretariat to inquire with Chair of DCUSA SWIG whether there is currently a need for another meeting.</p> <p>April 2014 – SWIG Chair advised that there is no need for a SWIG meeting in the foreseeable future, as the group is awaiting information from the DECC programme on consequential amendments. The SWIG is dependent on the outcome of work in other forums (e.g. the ongoing status of the BSC Codes of Practice for metering).</p> <p><a href="#">October 2014 – The SWIG Chair has been contacted and he confirmed that there was nothing new to report. The SWIG Chair will be contacted by the Secretariat in January 2015 for an update.</a></p>
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**MONITORING ACTIVITIES**

No	Task	Status	Owner	Outlook date
1	Distributed Generation	Monitoring activity on distributed generation, including updates on developments relating to low-carbon technologies. In the past, this included to monitor activities of the DE Working Group Work on hold – likely to re-start with DCPR 5, the Renewable Heat Incentive	Panel (CA)	Ongoing

		<p>Items (which are unlikely to affect the DCUSA but to remain an area to be monitored),</p> <p>December 2012 – Ofgem-led Working Group on socialising connection charges for low-carbon technologies.</p> <p>June 2013 – CA advised of a problem in regards to photovoltaic installations at domestic premises that could affect the smart meter roll-out.</p>		
2	Electricity distribution price control review RIIO-ED1	<p>Monitor impact of RIIO-ED1 on DCUSA (July 2013)</p> <p>October 2013 – Ofgem ‘Consultation on the timing of a decision on electricity distribution networks’ revenue for 2015-16’ open until 4 November 2013.</p> <p>November 2013 – Ofgem assessment RIIO-ED1 business plans due on 22 November 2013. Ofgem response on ‘Consultation on the timing of a decision on electricity distribution networks’ revenue for 2015-16’ to be published in December.</p> <p>February 2014 – There will be a consultation on licence changes in relation to RIIO-ED1 but this is currently still in an early stage of preparation.</p> <p>March 2014 – Consultation on licence changes is not out yet, but expected for March.</p> <p>April 2014 – The Open letter consultation on revised RIIO-ED1 business plans was issued on 31 March 2014 and will close on 12 May 2014.</p> <p>June 2014 - It was highlighted that there would be a consequential licence change which would require the publication of tariffs to occur only in April, and if DCP 178 is not implemented on 1 April 2015, consequential change will be required.</p> <p>September 2014 – DCP 217 ‘Rate of Return’ will be discussed at the September Panel meeting.</p> <p><a href="#">October 2014 – RIIO-ED1 is with Ofgem for final determination on the 27-28 November 2014.</a></p>	Panel	Ongoing



3	<p>EU 3rd Package</p> <p>European Network Code Development</p>	<p>Industry Working Group (led by BSC / CUSC) to determine impact on industry.</p> <p>Ofgem/IDNO &amp; DNO meeting 23 July to discuss impact of the wider industry.</p> <p>PW to circulate note to DNOs and Distributors</p> <p>November 2012 – Ofgem consultation on EU Third Package was published. No impact on DCUSA expected.</p> <p>December 2012 – Slight delay in the Requirements for Generators Code expected (now to enter comitology together with the Demand Connection Code in April 2014).</p> <p>January 2013 – Impact on National Terms of Connection to be analysed once requirements for generators are known.</p> <p>June 2013 – National Grid Presentation on GB Implementation</p> <p>July 2013 – National Grid presented draft Terms of Reference (ToR) for European Code Coordination Application Forum (ECCAF). Final ToR to be presented to August Panel.</p> <p>August 2013 – Final ToR for ECCAF presented to the DCUSA Panel.</p> <p>September 2013 – National Grid confirmed the ECCAF is in the process of being set up and noted nominations of the DCUSA Panel representatives.</p> <p>October 2013 – First invitation to the ECCAF issued with meeting date yet to be determined.</p> <p>November 2013 – First ECCAF meeting on 21 November 2013. Clarification to be sought whether current DCUSA Panel representative can continue without being Panel member.</p> <p>January 2014 – Next ECCAF meeting to take place on 30 January 2013.</p> <p>February 2014 – ECCAF meeting took place on 30 January. Note on structural options for implementation was brought to February Panel.</p> <p>March 2014 – The next ECCAF meeting will take place on 27 March 2014.</p>	Panel	Ongoing
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		April 2014 – The next ECCAF meeting will take place on 29 April 2014.		
4	Demand side response	<p>The Panel is to keep up to date with any developments under Work Stream 6.</p> <p>March 2013 – CA pointed to sub-groups dealing with connection charges changes to socialise reinforcement costs and Ofgem’s working programme. Any developments would also come to the attention of the Panel via the Connection Charges Methodologies Forum.</p> <p>September 2013 – Ofgem to confirm current status of the discussions.</p> <p>October 2013 – Ofgem update received: Working group, including the chair of the COG, set up to identify necessary changes to the connection charges with RIIO-ED 1. No decisions taken at this point yet, with draft changes undergoing refinement.</p> <p>January 2014 – Work Stream 6 is closed; still need to be confirmed by what it will be replaced. There will be a consultation on this in the future. Ofgem’s conclusions from the April consultation ‘Creating the right environment for demand-side response’ published on 16 December 2013 proposed to start a project in early 2014 building on work undertaken by WS6.</p> <p>February 2014 – The Ofgem representative advised that Work Stream 6 reconvened on 18 February, but no update was available yet. Panel members also advised that a DCP on Radio Teleswitching might be raised.</p> <p>March 2014 – DCP 204 has been raised for initial assessment at March Panel.</p> <p>April 2014 – The first meeting of the DCP 204 Working Group took place on 15 April 2014.</p>	Panel	Ongoing
5	Licence Lite Application – Implications for	Minor changes to the DCUSA needed to make clauses on licence exempt suppliers applicable to Licence Lite (LL) suppliers. Panel to monitor whether changes to other Codes might require further	Panel	

	<p>DCUSA</p>	<p>consequential changes.</p> <p>September 2013 - Ofgem to meet with Code Administrators on 3 October 2013.</p> <p>October 2013 – Ofgem asked for some clarifications in regards to Panel letter submitted</p> <p>November 2013 – ElectraLink to confirm that all questions/clarifications have been answered.</p> <p>December 2013 – Ofgem confirmed that all clarifications had been received.</p> <p>January 2014 – No update at this stage. Ofgem advised that it is likely to come back to the Panel in the future.</p> <p>March 2014 – There will be a meeting w/c 24 March 2014; no updates expected for the near future.</p> <p>September 2014 – Ofgem will be holding a consultation in October 2014 regarding the use of Licence Lite, whereby third parties apply for licences on behalf of companies that broker electricity but don't wanted to be involved with Codes.</p> <p>October 2014 – The scaling issues of DCP 123 are being considered for DCP 169. An incentive modification for the Theft of Gas has been raised under SPAA to take into account theft of gas by unregistered customers in the 209 incentive scheme. The governance of this sits under TRAS.</p>		
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