

# Minutes

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<b>Meeting Name</b>	DCUSA Panel
<b>Meeting Number</b>	098
<b>Date</b>	Wednesday, 20 August 2014
<b>Time</b>	10:00am
<b>Location</b>	ElectraLink, Ground Floor, Grafton House, 2-3 Golden Square, London, W1F 9HR

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<b>Attendee</b>	<b>Representing / Company</b>
Kevin Woollard [KW] (Acting Chair)	Panel Member
Alex Greetham [AG] (Change Register Update only, teleconference)	UK Power Networks
Angus Rae [AR] (Change Register Update only, teleconference)	SSE Distribution
Amanda Rooney [AR] (Open Session only)	Ofgem
Ben Haworth [BH] (part meeting)	ElectraLink
Claire Hynes [CH] (part meeting)	ElectraLink
Delveer Johal [DJ] (part meeting)	ElectraLink
Glenn Sheern [GS]	Panel Member
John Lawton [JL]	Panel Member
Lorna Mallon [LM]	Panel Member (Alternate)
Matthew McKeon [MK] (Open Session only)	Elexon
Michael Walls [MW]	ElectraLink
Peter Waymont [PW]	Panel Member
Katherine Rushton [KR] (Secretariat)	ElectraLink

## **OPEN SESSION – GENERAL BUSINESS**

### **1 CHANGE REGISTER: STATUS UPDATES**

- 1.1 The Panel noted the Change Register updates and key points as highlighted in Panel paper 098/01.
- 1.2 The DCUSA Panel granted the extensions to the Change Proposals (CPs) listed in Panel paper 098/01.
- 1.3 The Panel considered Ofgem's recommendation to progress the solution proposed under DCP 123<sup>1</sup> within the DCP 169<sup>2</sup> change where there is a wider set of stakeholders involved. The Panel agreed that the best course of action would be to seek opinions from the Proposer of DCP 123 and the Chair of the DCP 169 Working Group as to whether these two CPs can be progressed together, or whether they are viewed as distinctly different. It would also be queried whether they feel having the two solutions together would be advantageous as compared to the current situation of having them as two CPs, and how this fits into the bigger picture of the changes themselves.

#### **ACTION 098/01: JL**

- 1.4 It was noted by a Panel member that for DCP 204<sup>3</sup> the title for the CP did not reflect the intent of the CP due to a typographical error; there was also a typographical error at the bottom of the section for DCP 161<sup>4</sup> (the addition of a '2. '), which will need to be corrected.

#### **ACTION 098/02: ELECTRALINK**

- 1.5 The DCUSA Panel reviewed the DCP 123 Authority decision letter and requested that the Secretariat draft an email to all charging methodology Working Groups. This email will communicate the requirement for Working Groups to ensure that the change solution presented in their final report sufficiently demonstrates that it is better than the solution already in place under DCUSA.

#### **ACTION 098/03: ELECTRALINK**

- 1.6 The DCUSA Panel agreed to consider the update to the CP form provided in the DCP 196<sup>5</sup> change report should the CP be approved.

#### **ACTION 098/04: ELECTRALINK**

### **2 ADMINISTRATION**

- 2.1 Apologies were received from Andy Bard (Gemserv), Donna Townsend (DCUSA Panel Chair), Gethyn Howard (Panel Member) and Sasha Pearce (Panel Member (Alternate)).

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<sup>1</sup> Revenue Matching Methodology Change

<sup>2</sup> Seasonal Time of Day (SToD) HH Metered Tariffs in the CDCM

<sup>3</sup> Smart Metering Related Amendments to Schedule 8

<sup>4</sup> Excess Capacity Charges

<sup>5</sup> Panel ability to refer a change proposal to the DCUSA standing issues group for pre-assessment

2.2 The minutes of the last meeting (097 v.01) were approved subject to the following amendments.

- One Panel raised the issue that for section 4.4, 'It has now been determined that the potential DCUSA impact is a likely obligation on DNOs to provide a list of Meter Point Administration Numbers (MPANs) for local disconnections to Non Half Hourly Data Aggregations (NHHDA) so as to exclude them from imbalance calculations', it is not just 'Non Half Hourly Data' that the obligation is for and it is for both Non Half Hourly and Half Hourly.
- For section 7.4, further clarity is needed on the last sentence 'A vote on the theft calculator will be taken at the ex-committee next week', better wording might be 'A vote on whether to progress DCP 215 will be taken at the ex-committee next week'. In addition, an action needs to be added for ElectraLink to circulate the results of this vote to the Panel.

**ACTION 098/05: ELECTRALINK**

2.3 The Panel reviewed the open actions. Updates on all actions are set out in Appendix A, and the following new actions were raised.

- As a result of action 093/15, ElectraLink will continue to suspend the voting rights of Nationwide Electricity and will draft a letter, for circulation to the Board before sign off, to inform them that ElectraLink will start the withdrawal process in regards to their accession to DCUSA.

**ACTION 098/06: ELECTRALINK**

- As a result of action 095/05, Ofgem will determine the status of Economy Power Limited's electricity supply licence, after it was noted at the May DCUSA meeting that 'Ofgem was minded to revoke the licence of Economy Power Limited, a Party to the DCUSA'.

**ACTION 098/07: AR**

- As a result of action 097/12, ElectraLink will arrange for DCUSA Panel elections to take place at the October DCUSA Panel meeting.

**ACTION 098/08: ELECTRALINK**

### **3 DCUSA OPERATIONAL PLAN**

3.1 The Panel then reviewed the DCUSA Operational Plan (Appendix B).

3.2 It was noted that there had not been an update on Smart Grids and Metering since April 2014 and action would be taken to request quarterly updates from the DCUSA Smart Working Issues Group (SWIG) Chair.

**ACTION 98/09: ELECTRALINK**

#### 4 UPDATES FROM INDUSTRY WORKING GROUPS/ CODES

##### National Grid

4.1 No update from National Grid was given prior to the meeting.

##### Balance and Settlement Code (BSC)

4.2 The following update was given by the BSC representative.

##### P300 update

- The P300 Workgroup held its final meeting on 30 July. Once DCP 179 had confirmed its solution, the P300 Workgroup was able to confirm the legal text.
- The Workgroup did not recommend an alternative solution, and in August the Panel initial majority recommendation was to approve P300.
- P300 is now out for Report Phase Consultation, running until **5pm on 5 September**, after which it will return to the September Panel for its final recommendations to the Authority.
- The consultation for P300 recommends an Implementation Date of **5 November 2015** if the Authority's decision is received on or before 5 November 2014; or **25 February 2016** if the Authority's decision is received after 5 November 2014 but on or before 25 February 2015.
- MRA DTC changes will be raised to amend:
  - D0040 'Aggregated HH Data'
  - D0298 'BMU Aggregated HH Data'
  - D0030 'NHH DUoS report' – will be renamed to reflect it will also be HH
  - D0314 'NHH Embedded Network DUoS Report' – will be renamed to reflect it will also be HH
- Consequential changes to SVAA technical documents and SVA Data Catalogue will also be progressed.
- A review of Supplier Charges and PARMS has been recommended, and a potential future change may be required for determining the Default EAC.
- ELEXON will liaise with DCUSA over potential changes to LLFC format (currently *nnn*, may need to be *nnnn* or allow alphabetic and numeric characters).

##### P272 update

- Progression of DCP179 and P300, which will address a perceived barrier to migrating to HH (for Whole Current PC 5 – 8 Metering Systems), enables the BSC Panel to consult on revised Implementation Date for P272.
- This consultation was sent out on 1 August with a deadline for responses by **5pm on 1 September**, and proposes a revised Implementation Date of **1 April 2016**.

- Therefore, assuming DCP 179, P300 and P272 are all approved and delivered on their recommended Implementation Dates:

Following a P272 decision to approve, Suppliers are likely to start migration of Current Transformer metered customers to Measurement Class E and would have 13 ½ months to complete.

From 5 November 2015 (facilitated by DCP179 and P300) Suppliers will be able to take advantage of more reflective HH tariffs for non-domestic Whole Current metered customers and will have approximately 5 months to complete.

By **1 April 2016**, Suppliers must have migrated all NHH PC 5-8 Metering Systems to HH (with some exemptions for where there's no access).

- 4.3 A PowerPoint slide showing the interaction between implementation dates for the three CPs (DCP 179, P300 and P272) will be circulated with the minutes of this meeting.

#### **Master Registration Agreement (MRA)**

- 4.4 An update from the MRA representative was circulated prior to the meeting (see Panel paper 098/02).

#### **Ofgem**

- 4.5 It was advised that the following European Code update was circulated prior to the meeting via an email sent on 19 August 2014.

- 4.6 On **22 July 2014**, ACER launched a public consultation on ACER's Transaction Reporting User Manual (TRUM) and RRM Requirements, for transaction reporting under REMIT. This follows a public workshop held on 16 July when stakeholders provided input on reporting measures under REMIT. A follow up workshop will be held in October 2014. The consultation closes on **2 September 2014** and more information is here: <http://www.acer.europa.eu/Media/News/Pages/ACER-opens-a-public-consultation-on-transaction-reporting-under-REMIT.aspx>.

- 4.7 ACER published its opinion and recommendation to the European Commission on the adoption of the HVDC European Network Code on **29 July 2014**. The opinion notes that the HVDC Code, as developed by ENTSO-E, is in line with its Framework Guidelines for this Code although there are certain areas where improvements can still be made. The next step is for the Commission to consider whether to send the Code as drafted into the comitology process for member state agreement. More information is available here:

- The Opinion  
([http://www.acer.europa.eu/Official\\_documents/Acts\\_of\\_the\\_Agency/Opinions/Opinions/ACER%20Opinion%202014-2014.pdf](http://www.acer.europa.eu/Official_documents/Acts_of_the_Agency/Opinions/Opinions/ACER%20Opinion%202014-2014.pdf)).
- The Recommendation  
([http://www.acer.europa.eu/Official\\_documents/Acts\\_of\\_the\\_Agency/Recommendations/ACER%20Recommendation%2004-2014.pdf](http://www.acer.europa.eu/Official_documents/Acts_of_the_Agency/Recommendations/ACER%20Recommendation%2004-2014.pdf))

- Related documents ([http://www.acer.europa.eu/Official\\_documents/Acts\\_of\\_the\\_Agency/Opinions/Supporting%20documents%20to%20ACER%20Opinion%20152014/Forms/AllItems.aspx](http://www.acer.europa.eu/Official_documents/Acts_of_the_Agency/Opinions/Supporting%20documents%20to%20ACER%20Opinion%20152014/Forms/AllItems.aspx))
- 4.8 ACER also published its opinion on the ENTSO-E Summer Outlook Report 2014 and Winter Review 20 13/2014 on **29 July**. This opinion also notes some areas for improvement for future Outlook Reports. More information is here: [http://www.acer.europa.eu/Official\\_documents/Acts\\_of\\_the\\_Agency/Opinions/Opinions/ACER%20Opinion%2015-2014.pdf](http://www.acer.europa.eu/Official_documents/Acts_of_the_Agency/Opinions/Opinions/ACER%20Opinion%2015-2014.pdf)
- 4.9 On **14 August 2014**, ACER published its first opinion regarding implementation of investments in electricity transmission networks. The opinion focuses on the increase of cross-border grid transfer capability from each investment and on the timing aspect (status and timing/progress) of investment components. The investment projects highlighted include the East-West Link between GB and Ireland. More details and a link to the opinion are here: <http://www.acer.europa.eu/Media/News/Pages/ACER-issued-an-Opinion-on-the-implementation-of-investments-in-electricity-transmission-networks.aspx>
- 4.10 On **19 August 2014**, ACER presented the conclusions document on its discussion paper 'Energy Regulation: A Bridge to 2025'. A presentation of the document is arranged for Brussels on 23 September 2014. More details are here: <http://www.acer.europa.eu/Media/News/Pages/A-Bridge-to-2025.aspx>
- 4.11 The Ofgem representative stressed the importance of providing robust legal text in a timely way to avoid potential delays caused by modifications to and rejections of the text.

#### **Smart Energy Code (SEC)**

- 4.12 JA was not present at the meeting; therefore, no update on the SEC was given.

#### **Distribution Charging Methodology Forum (DCMF)**

- 4.13 The DCMF last met on 7 August, and the focus of the meeting was primarily to provide updates on the EHV Distribution Charging Methodology (EDCM) Review Group. The next meeting is scheduled for Thursday, 2 October 2014.
- 4.14 The EDCM Review Group has met twice – 29 July and 15 August. The Review Group is beginning to collect data and identifying potential issues associated with the EDCM methodology that they would like to address. The next meeting is scheduled for 12 September 2014.
- 4.15 The August meeting of the DCMF MIG has been cancelled due to unavailability of many of the members due to holidays, and it is scheduled to next meet on Thursday, 11 September 2014.

## **5 SIG HEADLINE REPORT**

- 5.1 The Secretariat presented the headline report from the DCUSA Standing Issues Group (see Panel paper 098/03). The Panel noted the report.
- 5.2 The Panel discussed Housekeeping Amendment No. 65 which was referred to the DCUSA SIG. This amendment highlighted 'where an embedded customer with a Green Deal could be disconnected by a Private Network Operator (PNO)'. Under the standard Distribution licence conditions, the DNO has an obligation not to disconnect the customer if they have a Green Deal. The DCUSA SIG considered the responsibility to lay with the third party Supplier to notify the PNO that there is a customer with Green Deal arrangements on their network. The DCUSA Panel noted that Housekeeping Amendment no. 65 would not just impact Suppliers and PNOs as if the DNO wished to disconnect a PNO who had an embedded customer with a Green Deal on its network they would be unable to do so. The DNO would have sight of the Green Deal held by the embedded customer but the PNO would not have sight of it. The DCUSA Panel requested the secretariat to provide their feedback to the DCUSA SIG in order to provide a solution so this issue can be progressed.
- 5.3 The Secretariat advised that the next SIG meeting would take place on 29 August 2014.

## **6 DEROGATIONS UPDATE: NORTHERN POWERGRID**

- 6.1 The Panel noted the derogations update by Northern Powergrid (see Panel paper 098/04).
- 6.2 It was noted that the derogations process was proceeding as expected.
- 6.3 A Panel member did mention that a D0036 data flow did not need to be used, and that D0275 data flow could be used instead.

## **7 NATIONWIDE ELECTRICITY LIMITED ACCESSION STATUS**

- 7.1 This agenda item was covered under 'open actions', action 093/15, of the administration section of the meeting.
- The relevant clause in DCUSA is 37 of the Conditions Precedent:
  - *'1.1 The rights and obligations of each Company as against each User (and of each User as against each Company) under the remaining Clauses of this Section 2B (save for Clauses 50 and 51) are conditional upon each of the following conditions precedent being fulfilled:*
  - that the User holds a Distribution Licence or is the OTSO Party;
  - that the Company holds a Distribution Licence;
  - that both the User and the Company are party to the Connection and Use of System Code and any necessary supplemental agreement pursuant to it;
  - that both the User (unless it is the OTSO Party) and the Company are party to the Master Registration Agreement and the Data Transfer Service Agreement;
  - that both the User and the Company are party to the BSC; and

- that both the User and the Company are party to the Smart Energy Code.’
- ‘The User has, in respect of Section 2A, the meaning given to that term in Clause 15.2, and, in respect of Section 2B, has the meaning given to that term in Clause 36.2.’

## **8 NOMINATED CALCULATION AGENT CALENDAR**

8.1 The Panel noted the Nominated Calculation Agent Calendar and agreed to approve the timescales proposed (see Panel paper 098/05).

## **9 CHANGE REPORTS: DCP 137, 161, 162, 167, 179, 196, 200 AND 215**

9.1 The Panel reviewed the Change Reports for the following DCPs (see Panel paper 097/05):

- DCP 137 *‘Introduction Of Locational Tariffs For The Export From HV Generators In Areas Identified As Generation Dominated’*;
- DCP 161 *‘Excess Capacity Charges’*;
- DCP 162 *‘Non-Secure Connections in the Common Connections Charging Methodology’* and *‘DCP 162A Alternate Change Proposal’*;
- DCP 167 *‘Additional example(s) for the Common Connection Charging Methodology to illustrate ‘remote reinforcement’ and ‘network reconfiguration’*” and *‘DCP 167A Alternate Change Proposal’*;
- DCP 179 *‘Amending the CDCM tariff structure’*;
- DCP 196 *‘Panel Ability To Refer A Change Proposal To The DCUSA Standing Issues Group For Pre-Assessment’*;
- DCP 200 *‘Unmetered Supplies’ – revision to Schedule 22 of the DCUSA (the Common Connection Charging Methodology)’*; and
- DCP 215 *‘The Inclusion of a Theft Assessment Calculator within DCUSA’*.

9.2 The DCUSA Panel approved the above change reports subject to some minor amendments.

9.3 For DCP 137, the Panel:

- Noted the contents of the Change Report;
- Determined that the levels analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;
- Determined that all parties are eligible to vote on the Change Proposal;
- Determined the voting period for the change proposal to be 10 Working Days; and

- Approved the Change Report to be issued to Parties on 22 August 2014, subject to one amendment: the removal of the '£' sign at the bottom of the table on page 31 on the Change Proposal.

**ACTION 098/10: ELECTRALINK**

9.4 For DCP 161, the Panel:

- Noted the contents of the Change Report;
- Determined that the levels analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;
- Determined that all parties are eligible to vote on the Change Proposal;
- Determined the voting period for the change proposal to be 10 Working Days; and
- Approved the Change Report to be issued to Parties on 22 August 2014, subject to one amendment: the implementation date must be changed to 1 April 2016.

**ACTION 098/11: ELECTRALINK**

9.5 For DCP 162, the Panel:

- Noted the contents of the Change Report;
- Determined that the levels analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;
- Determined that all parties are eligible to vote on the Change Proposal;
- Determined the voting period for the change proposal to be 10 Working Days; and
- Approved the Change Report to be issued to Parties on 22 August 2014.

**ACTION 098/12: ELECTRALINK**

9.6 For DCP 167, the Panel:

- Noted the contents of the Change Report;
- Determined that the levels analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;
- Determined that all parties are eligible to vote on the Change Proposal;
- Determined the voting period for the change proposal to be 10 Working Days; and
- Approved the Change Report to be issued to Parties on 22 August 2014.

**ACTION 098/13: ELECTRALINK**

9.7 For DCP 179, the Panel:

- Noted the contents of the Change Report;
- Determined that the levels analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;
- Determined that all parties are eligible to vote on the Change Proposal;
- Determined the voting period for the change proposal to be 10 Working Days; and
- Approved the Change Report to be issued to Parties on 22 August 2014.

**ACTION 098/14: ELECTRALINK**

9.8 For DCP 196, the Panel:

- Noted the contents of the Change Report;
- Determined that the levels analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;
- Determined that all parties are eligible to vote on the Change Proposal;
- Determined the voting period for the change proposal to be 10 Working Days; and
- Approved the Change Report to be issued to Parties on 22 August 2014, subject to one amendment: add the wording as shown in red to Clauses 10.12.2 and 10.17 in the Change Report.

**ACTION 098/15: ELECTRALINK**

9.9 For DCP 200, the Panel:

- Noted the contents of the Change Report;
- Determined that the levels analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;
- Determined that all parties are eligible to vote on the Change Proposal;
- Determined the voting period for the change proposal to be 10 Working Days; and
- Approved the Change Report to be issued to Parties on 22 August 2014.

**ACTION 098/16: ELECTRALINK**

9.10 For DCP 215, the Panel:

- Noted the contents of the Change Report;
- Determined that the levels analysis was sufficient to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal has been carried out;

- Determined that all parties are eligible to vote on the Change Proposal;
- Determined the voting period for the change proposal to be 10 Working Days; and
- Approved the Change Report to be issued to Parties on 22 August 2014.

**ACTION 098/17: ELECTRALINK**

**10 DECISION: HOUSEKEEPING LOG**

10.1 The Panel noted the Housekeeping log (see Panel paper 098/07). No changes were made to the log.

**11 ANY OTHER BUSINESS (AOB)**

11.1 No issues were raised under AOB

**12 DATE AND PLACE OF NEXT MEETING**

12.1 The next Panel meeting will convene at 10:00am on 17 September 2014 at ElectraLink, 2 - 3 Golden Square, Ground Floor, Grafton House, London, W1F 9HR.

**APPENDIX A: SUMMARY OF ACTIONS****NEW AND OPEN ACTIONS – OPEN SESSION**

<b>Action Ref.</b>	<b>Action</b>	<b>Owner</b>	<b>Update</b>
092/12	Provide overview of clauses affected by DCPs out for voting.	ElectraLink	Ongoing. ElectraLink is looking into options available, including software applications allowing users to 'check out' part of the document. Still with RT who is on holiday in August.
093/15	Review situation of Nationwide Electricity at August Panel.	All	Ongoing. KR contacted AR to find out if Nationwide Electricity Ltd still had a supply licence and were still expelled from the BSC. They still have a supply licence, so they are still a party to DCUSA, but they are in breach of DCUSA as they're still expelled from the BSC (see section 7 of the minutes). The Panel discussed this issue and agreed to continue to suspend the voting rights of Nationwide Electricity.
095/05	Monitor upcoming Ofgem decision on Economy Power Limited.	ElectraLink	Ongoing. There have been no updates since 2 May 2014. AR has offered to take an action to check the current status of Economy Power Limited's supply licence.
097/13	Find out when the next Panel voting takes place and circulate with Panel members.	ElectraLink	Outstanding. The last Panel election took place in October 2013; therefore, the next one should be in October 2014 and this must be added to the October DCUSA Panel agenda.
098/01	Contact the proposer of DCP 123 and the Chair of the DCP 169 Working Group to ascertain their opinion on Ofgem's recommendation to progress the solution proposed under DCP 123 within the	John Lawton	

	DCP 169 change.		
098/02	Amend the Change Register taking into account the Panel's comments.	ElectraLink	
098/03	Draft an e-mail to all charging methodology Working Groups to advise Working Groups to ensure that the change solution presented in their final report sufficiently demonstrates that it is better than the solution already in place under DCUSA.	ElectraLink	
098/04	Consider the update to the CP form provided in the DCP 196 change report should the DCP 196 change be approved.	All	
098/05	Amend the open session of the draft minutes for Panel Meeting 097.	ElectraLink	
098/06	Draft a letter to Nationwide Electricity to inform them of the continued suspension of their voting rights and due to their continued expulsion from the BSC, DCUSA would start the withdrawal process.	ElectraLink	
098/07	Determine the status of Economy Power Limited's electricity supply licence.	Amanda Rooney	
098/08	Arrange for DCUSA Panel elections for the October DCUSA meeting.	ElectraLink	
098/09	Send a request to the DCUSA Smart Working Issues Group (SWIG) Chair for quarterly updates.	ElectraLink	

098/10	Issue amended DCP 137 to Parties for voting.	ElectraLink	
098/11	Issue amended DCP 161 to Parties for voting.	ElectraLink	
098/12	Issue DCP 162 to Parties for voting.	ElectraLink	
098/13	Issue DCP 167 to Parties for voting.	ElectraLink	
098/14	Issue DCP 179 to Parties for voting.	ElectraLink	
098/15	Issue amended DCP 196 to Parties for voting.	ElectraLink	
098/16	Issue DCP 200 to Parties for voting.	ElectraLink	
098/17	Issue DCP 215 to Parties for voting.	ElectraLink	

### CLOSED ACTIONS – OPEN SESSION

Action Ref.	Action	Owner	Update
097/01	Amend the open session of the draft minutes for Panel Meeting 097/01.	ElectraLink	Closed.
097/02	Check with Chris Allanson whether there are any impacts from the ECCAF on the DCUSA.	Donna Townsend	Closed. The Chair contacted Chris Allanson. There are no new updates regarding the ECCAF. The next ECCAF meeting is on 25 <sup>th</sup> Sept.
097/03	Check the release schedule for updates to the National Grid European Network with Rob Wilson of the National Grid.	ElectraLink	Closed. KR sent an email to Rob Wilson regarding this. Updates to the National Grid European Network are published monthly around the middle of the month.

097/04	Circulate website link to Ofgem's supply market referral.	Amanda Rooney	Closed. KR has sent an email to AR regarding the link. The link has been circulated to relevant parties.
097/06	Make amendments to DCP 215 to reflect the Panel's suggestions.	ElectraLink	Closed. Completed by CH.
097/07	Progress DCP 213 and DCP 214, subject to amendments, to Definition Phase.	ElectraLink	Closed.
097/08	Issue DCP 133 to Parties for voting.	ElectraLink	Closed. The results were issued on 5 August 2014. It was rejected. It is now with Ofgem.
097/09	Issue DCP 185 to Parties for voting.	ElectraLink	Closed. The results were issued on 5 August 2014. It was accepted. It is now with Ofgem.
097/10	Issue DCP 207 to Parties for voting.	ElectraLink	Closed. The results were issued on 5 August 2014. It was accepted. It is now with Ofgem.
097/11	Issue DCP 208 to Parties for voting.	ElectraLink	Closed. The results were issued on 5 August 2014. It was accepted. It is now with Ofgem.
097/12	Feedback comments on Housekeeping Amendment No. 65 to the DCUSA SIG for its consideration on whether this amendment can now be closed.	ElectraLink	Closed. This will be covered in the DCUSA SIG Headline Report at the Panel meeting in August.

**APPENDIX B: DCUSA OPERATIONAL PLAN 2013/2014****ACTIVE PROJECTS (ALL AMENDMENTS IN THIS MONTH ARE SHOWN IN BLUE)**

No	Task	Status
1	Change Process Review	<p>Review of the DCUSA Change Process, including:</p> <ul style="list-style-type: none"> <li>- Amendments to the Intent of a CP</li> <li>-Amending the status of an Urgent CP to a Standard CP</li> <li>-Working Group attendance</li> <li>-Responses to Consultations</li> <li>-Timetables of Working Groups</li> <li>-Teleconferences as an alternative to Working Groups</li> <li>-Ofgem Code of Practice.</li> </ul> <p>April 2012 - Meeting following the Panel, to commence the review. A consultation issued to DCUSA Contract Managers seeking views on the current Change Process.</p> <p>May 2012 - Panel reviewed and updated the consultation document for approval ex committee. Panel Working Group subsequently reviewed the consultation responses.</p> <p>October 2012 - The Panel Working Group reviewed potential amendments to the process, along with relevant points from Ofgem's Code Governance Review Phase 2 consultation.</p> <p>December 2012 – Panel reviewed the action log presented by ElectraLink. Ofgem's Code of Governance Review Phase 2 consultation closed. Responses, including the contribution provided by the Panel, are available on the Ofgem website.</p> <p>January 2013 – Panel reviewed updated the Working Group Terms of Reference. Other actions ongoing.</p> <p>February 2013 – Panel reviewed the draft guidance for Working Group chairs and Working Groups. Other actions are ongoing.</p> <p>March 2013 –Panel reviewed the updated CP form. The Panel decided to put Action 27 “CDCM and EDCM deadline” on hold until it has is clear if DCP 164 “Review of the change process for Use of System methodology changes” sufficiently addresses the issue</p> <p>April 2013 - The Panel agreed to put Actions 15, 16, 17, 18, 19 and 21, which reference Ofgem's Code Governance Review, on hold and review after DCP 170 has concluded. The Panel agreed on the CP form provided as part of the meeting papers and agreed to close Actions 2 and 12.</p> <p>July 2013 - Panel agreed to close Actions 5, 6, 7 and 30. Actions 14, 15 and 19 (the two latter to be progressed in one CP)</p>

		<p>are to remain on hold awaiting the outcome of DCP 170. The Panel furthermore agreed to raise a CP for Action 29 and consult DCUSA Parties on the options for the DCUSA document structure and a rolling pre-release.</p> <p>September/October 2013 – A paper on the Change Process Review summarising the current status and next steps was discussed in the Closed Session.</p> <p>December 2013 – DCUSA Change Proposals 193 ‘Panel Editing Change Reports’, 194 ‘Panel sending back Change Reports’ and 196 ‘Panel Ability To Refer A Change Proposal to the DCUSA Standing Issues Group For Pre-Assessment’ have been raised as part of the Change Process Review.</p> <p>March 2014 – Panel to revisit Change Process Review next month. Three CPs have been raised (see above), while CPs on ‘Progression of dormant Change Proposals’ and ‘Clarity on the required content of a Change Proposal’ are to follow.</p> <p>April 2014 – Change Process Review included in the Closed Session of the Panel agenda.</p> <p>May 2014 – An update was discussed in the Closed Session of the Panel meeting. The majority of actions are completed at this stage.</p>
2	Smart Grids and Metering	<p>Item to capture various developments that could result in DCUSA changes as also monitored by the DCUSA Smart Working Issues Group (SWIG), merging previous Operational Plan items (July 2013). Those included: Promoting Smarter Energy Markets consultation (deadline 07 March 2012), projects financed by the Low Carbon Network Fund (LNCN) consultations in relation to smart metering (e.g. Review of Metering Arrangements - Decision and Consultation on Transition to Smart Meters) as well as DECC Regulation Working Group established to look at consequential impacts on existing industry codes. Going forward, smart settlement and the change of supplier process around smart meters are expected to become main themes.</p> <p>March 2012 - Interoperability workshop convened 20 March 2012. Different set ups of hardware and communications were demonstrated.</p> <p>September 2012 - DCUSA Smart Working Issues Group (SWIG) meeting on the 28 September 2012.</p> <p>October 2012 – SWIG had met and was not likely to convene again until the SEC consultation had been published.</p> <p>November 2012 – With more information on the Smart Energy Code being available through the DECC consultation; another meeting of the DCUSA SWIG is to be convened.</p> <p>December 2012 – Government responses to various consultations published. No impact foreseen on DCUSA at current.</p> <p>January 2013 – Smart Energy Code (SEC) stage 1 legal drafting had been published. Consultation closed on 7 January 2013. DCUSA Smart Working Issues Group (SWIG) is discussing the necessary changes to the DCUSA.</p> <p>February 2013 – CA and the Ofgem representative advised the RIIO DNO policy is to be published next months. Some of the issues in relation to smart grids and metering might also impact DCUSA (e.g. in relation to socialising of costs). Ofgem representative stated that a Working Group is set up and will meet in March. CA pointed out that DNOs and suppliers</p>

	<p>being obliged to join the Smart Energy Code (SEC) will most likely not impact DCUSA. There might also be a DECC letter to I&amp;C Parties. The Panel decided to wait for the DECC decision, which is likely to be due by the end of March.</p> <p>April 2013 – CA advised of DECC meeting on 16 April 2013 on Smart Energy Code (SEC). While no impact on DCUSA is expected, CA pointed out that there have been some concerns about the process as proposed. GS advised of the meeting of Working Group (WG) 4 on 22 April 2013, with an update to be provided to the next Panel. CA pointed to a planned meeting of the DCUSA Smart Working Issues Group (SWIG) following the WG4 meeting.</p> <p>May 2013 - The Smart Energy Code (SEC) has been issued for consultation. SP advised that if a party was signing up to the SEC by power of attorney the accession documentation had to be in by the 22 July 2013. The drafting of the SEC is to be reviewed by the end of May and the SEC will be issued a month before the SEC designation. AB advised that smart meter rolls out have been postponed.</p> <p>June 2013 – Next DCUSA SWIG meeting to take place on 2 July 2013.</p> <p>July 2013 – Smart Operational Plan activities merged into one item.</p> <p>August 2013 – Next DCUSA SWIG meeting to be held on 9 September 2013.</p> <p>September 2013 – Next DCUSA SWIG meeting to be held on 2 October 2013. Designation of the Smart Energy Code (SEC) had been delayed but was expected to be completed by the end of the month</p> <p>October 2013 – DNOs received first request for registration data for DCC testing. A new charging methodology would need to be decided by DNOs and Suppliers by December.</p> <p>November 2013 – Open question on whether DNOs need to appoint registration data agent identified.</p> <p>December 2013 – Some discussion on whether the Data Transfer Network (DTN) rather than the new interface could be used have taken place.</p> <p>March 2014 – Secretariat to inquire with Chair of DCUSA SWIG whether there is currently a need for another meeting.</p> <p>April 2014 – SWIG Chair advised that there is no need for a SWIG meeting in the foreseeable future, as the group is awaiting information from the DECC programme on consequential amendments. The SWIG is dependent on the outcome of work in other forums (e.g. the ongoing status of the BSC Codes of Practice for metering).</p>
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**MONITORING ACTIVITIES**

No	Task	Status	Owner	Outlook date
1	Distributed Generation	<p>Monitoring activity on distributed generation, including updates on developments relating to low-carbon technologies. In the past, this included to monitor activities of the DE Working Group Work on hold – likely to re-start with DCPR 5, the Renewable Heat Incentive Items (which are unlikely to affect the DCUSA but to remain an area to be monitored),</p> <p>December 2012 – Ofgem-led Working Group on socialising connection charges for low-carbon technologies.</p> <p>June 2013 – CA advised of a problem in regards to photovoltaic installations at domestic premises that could affect the smart meter roll-out.</p>	Panel (CA)	Ongoing
2	Electricity distribution price control review RIIO-ED1	<p>Monitor impact of RIIO-ED1 on DCUSA (July 2013)</p> <p>October 2013 – Ofgem ‘Consultation on the timing of a decision on electricity distribution networks’ revenue for 2015-16’ open until 4 November 2013.</p> <p>November 2013 – Ofgem assessment RIIO-ED1 business plans due on 22 November 2013. Ofgem response on ‘Consultation on the timing of a decision on electricity distribution networks’ revenue for 2015-16’ to be published in December.</p> <p>February 2014 – There will be a consultation on licence changes in relation to RIIO-ED1 but this is currently still in an early stage of preparation.</p> <p>March 2014 – Consultation on licence changes is not out yet, but expected for March.</p> <p>April 2014 – The Open letter consultation on revised RIIO-ED1 business plans was issued on 31 March 2014 and will close on 12 May 2014.</p> <p>June 2014 - It was highlighted that there would be a consequential licence change which would require the publication of tariffs to occur only in April, and if DCP 178 is not implemented on 1 April 2015, consequential change will be required.</p>	Panel	Ongoing
3	EU 3rd Package	Industry Working Group (led by BSC / CUSC) to determine impact on	Panel	Ongoing

	European Network Code Development	<p>industry. Ofgem/IDNO &amp; DNO meeting 23 July to discuss impact of the wider industry. PW to circulate note to DNOs and Distributors</p> <p>November 2012 – Ofgem consultation on EU Third Package was published. No impact on DCUSA expected.</p> <p>December 2012 – Slight delay in the Requirements for Generators Code expected (now to enter comitology together with the Demand Connection Code in April 2014).</p> <p>January 2013 – Impact on National Terms of Connection to be analysed once requirements for generators are known.</p> <p>June 2013 – National Grid Presentation on GB Implementation</p> <p>July 2013 – National Grid presented draft Terms of Reference (ToR) for European Code Coordination Application Forum (ECCAF). Final ToR to be presented to August Panel.</p> <p>August 2013 – Final ToR for ECCAF presented to the DCUSA Panel.</p> <p>September 2013 – National Grid confirmed the ECCAF is in the process of being set up and noted nominations of the DCUSA Panel representatives.</p> <p>October 2013 – First invitation to the ECCAF issued with meeting date yet to be determined.</p> <p>November 2013 – First ECCAF meeting on 21 November 2013. Clarification to be sought whether current DCUSA Panel representative can continue without being Panel member.</p> <p>January 2014 – Next ECCAF meeting to take place on 30 January 2013.</p> <p>February 2014 – ECCAF meeting took place on 30 January. Note on structural options for implementation was brought to February Panel.</p> <p>March 2014 – The next ECCAF meeting will take place on 27 March 2014.</p> <p>April 2014 – The next ECCAF meeting will take place on 29 April 2014.</p>		
4	Demand side response	<p>The Panel is to keep up to date with any developments under Work Stream 6.</p> <p>March 2013 – CA pointed to sub-groups dealing with connection charges</p>	Panel	Ongoing

		<p>changes to socialise reinforcement costs and Ofgem’s working programme. Any developments would also come to the attention of the Panel via the Connection Charges Methodologies Forum.</p> <p>September 2013 – Ofgem to confirm current status of the discussions.</p> <p>October 2013 – Ofgem update received: Working group, including the chair of the COG, set up to identify necessary changes to the connection charges with RIIO-ED 1. No decisions taken at this point yet, with draft changes undergoing refinement.</p> <p>January 2014 – Work Stream 6 is closed; still need to be confirmed by what it will be replaced. There will be a consultation on this in the future. Ofgem’s conclusions from the April consultation ‘Creating the right environment for demand-side response’ published on 16 December 2013 proposed to start a project in early 2014 building on work undertaken by WS6.</p> <p>February 2014 – The Ofgem representative advised that Work Stream 6 reconvened on 18 February, but no update was available yet. Panel members also advised that a DCP on Radio Teleswitching might be raised.</p> <p>March 2014 – DCP 204 has been raised for initial assessment at March Panel.</p> <p>April 2014 – The first meeting of the DCP 204 Working Group took place on 15 April 2014.</p>		
5	Theft of electricity	<p>Ofgem consultation on tackling electricity theft was issued on 3 July 2013, with feedback to be provided by 28 August 2013</p> <p>September 2013 – Ofgem consultation closed, with 20 detailed responses having been received. Responses and conclusions to be published in due course.</p> <p>October 2013 – Revenue Protection Code of Practice to be implemented with next DCUSA Release on 7 November 2013.</p> <p>November 2013 – Revenue Protection Code of Practice implemented.</p> <p>December 2013 – Joint meeting between DCUSA Panel, SPAA Executive Committee and Ofgem on theft Risk Assessment Service (TRAS) to take place on 9 January 2014. DCUSA Standing Issues Group is furthermore debating</p>		

		<p>theft-related issues and there are discussions on theft in relation to RIIO-ED1.</p> <p>January 2014 – Joint meeting took place. A consultation will be issued, outcome will be known the end of February.</p> <p>February 2014 – An Ofgem consultation on licence conditions changes will be issued within the next two weeks.</p> <p>March 2014 – Ofgem consultation will close in April. DCUSA SIG discussed options how to publish the Revenue Code of Protection, with CP to be raised.</p> <p>May 2014 – A new Change Proposal related to theft of electricity, DCP 209, has been raised.</p> <p>July 2014 – A new Change Proposal related to the inclusion of a theft assessment calculator within DCUSA, DCP 215, has been raised.</p>		
6	Green Deal Arrangements Agreement (GDAA)	Information on issues of DCUSA interest coming up in the GDAA Panel Technical Sub-Committee (PTSC)	Andrew Bard	
7	Licence Lite Application – Implications for DCUSA	<p>Minor changes to the DCUSA needed to make clauses on licence exempt suppliers applicable to Licence Lite (LL) suppliers. Panel to monitor whether changes to other Codes might require further consequential changes.</p> <p>September 2013 - Ofgem to meet with Code Administrators on 3 October 2013.</p> <p>October 2013 – Ofgem asked for some clarifications in regards to Panel letter submitted</p> <p>November 2013 – ElectraLink to confirm that all questions/ clarifications have been answered.</p> <p>December 2013 – Ofgem confirmed that all clarifications had been received.</p> <p>January 2014 – No update at this stage. Ofgem advised that it is likely to come back to the Panel in the future.</p> <p>March 2014 – There will be a meeting w/c 24 March 2014; no updates expected for the near future.</p>	Panel	