
Meeting Name	DCUSA Panel
Meeting Date	21 October 2009
Paper Title	Initial Assessment Report – DCP 055
Purpose of Paper	For Decision
Synopsis	This paper presents a Change Proposal that has been submitted to the DCUSA Secretariat and requests agreement on its progression.

1 INTRODUCTION

- 1.1 This paper refers a DCUSA Change Proposal (DCP) to the DCUSA Panel for agreement on its progression.
- 1.2 The Change Proposal (CP) has been assessed by the Secretariat in accordance with Section 10.11 of the DCUSA. The CP has met the requirements set out in the DCUSA and ElectraLink has prepared a recommendation for consideration by the Panel.

2 DCP 055 - PROVISION OF ANNUAL ROTA BLOCK DATA TO SUPPLIERS

- 2.1 DCP 055 has been submitted by Scottish Power following discussions at the Standing Issues Group (SIG). In accordance with Schedule 8 of the DCUSA, Distributors are required to produce a rota block identifiers report annually. Upon receipt of the information Suppliers are required to use reasonable endeavours to publish the relevant rota block identifier on customer bills.
- 2.2 Although the requirements are set out in the DCUSA, the mechanism for the collation and distribution of the data, and the format for the data, is not specified. At present the data is collated centrally by the ENA and a single disk in a standard format is distributed to Suppliers. The main issue is that in 2009 data has proved problematic for suppliers to load automatically (duplicates or invalid & incomplete postcodes).
- 2.3 DCP 055 therefore proposes amending the DCUSA such that all DNO and IDNOs have an obligation to ensure Suppliers receive rota block data from a single source in a recognised and validated format. This will allow a central body to validate all postcode data before complying the file to be sent to Suppliers.
- 2.4 The proposer considers that the CP will better facilitate DCUSA objectives 1¹ and 3² and 4³.

3 PROGRESSION OF DCP 055

- 3.1 DCP 055 has been submitted as a standard Change Proposal.
- 3.2 The CP is has been assessed as a Part 1 matter, in accordance with the DCUSA Clause 9.5.5 as the proposed solution impacts Paragraph 13 of Schedule 8.
- 3.3 It is proposed that this CP should be implemented in the June 2010 Release.
- 3.4 A proposed timetable for the progression of the proposal is outlined below:

Activity	Latest Date
Panel Meeting – IA agreed	21 October 2009
Working Group	01 November – 10 February
Panel Meeting - Change Report Agreed	17 February 2010

¹ The development, maintenance and operation by the DNO Parties and IDNO Parties of efficient, co-ordinated, and economical Distribution Networks;

² The efficient discharge by the DNO Parties and IDNO Parties of obligations imposed upon them in their Distribution Licences;

³ The promotion of efficiency in the implementation and administration of this Agreement.

Party Voting	22 Feb – 08 March 2010
Change Declaration	09 March 2010
Authority Consent	10 March – 15 April 2010
Implementation	25 June 2010

4 RECOMMENDATIONS

The DCUSA Panel is invited to:

- Consider whether to accept the referral of DCP 055;
- Agree that the CP should be treated as a Part 1 matter;
- Agree the progression of the CP in accordance with the timetable set out in Section 3.4.

5 APPENDICES

- A – DCP 055 Change Proposal