

DCP 343 Working Group Meeting 03

26 June 2019 at 10:00am

Web-Conference

Attendee	Company
Working Group Members	
Donna Townsend [DT]	ESPUG
Lee Wells [LW]	NPg
Lili Zou [LZ]	SSEN
Rebecca Cailles [RC]	BUUK
Observers	
Ankita Mehra [AM]	Ofgem
Code Administrator	
Angelo Fitzhenry [AF] (Chair)	ElectraLink
Hollie Nicholls [HN] (Technical Secretary)	ElectraLink

Apologies	Company
Claire Campbell	SPEN
Dave Wornell	WPD
Ian Chadwick	UKPN
Kathryn Evans	SPEN

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.3 The Working Group reviewed the minutes from the previous Working Group meeting, held on 07 June 2019 and agreed that these were a true reflection of the discussions held.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting is to finalise the DCP 343 Change Report and Legal Text

3. Review of the DCP 343 Change Report

- 3.1 The Working Group reviewed the DCP 343 Change Report and walked through the document page by page.
- 3.2 The Working Group discussed the implementation date and action 02/03 which detailed that the Proposer will be obtaining information from the current Nominated Calculation Agent to determine whether there are any break clauses within their contract that would prevent the implementation of DCP 343.
- 3.3 The Chair agreed to draft an email for one DNO Working Group member to request this data from Energy Networks Association due to the Proposer of the Change Proposal (CP) no longer working for Northern Powergrid. Once the information has been received, the Working Group will need to review whether there will be an impact on the implementation date for this CP.

ACTION 03/01: The Chair to draft an email for one DNO Working Group member to send to Energy Networks Association to obtain details regarding any break clauses with the NCA in their contract.

- 3.4 An updated version can be found as attachment 1 to these minutes.

4. Review of DCP 343 Legal Text

- 4.1 The Working Group reviewed the DCP 343 Legal Text and walked through each section.
- 4.2 An updated version can be found as attachment 2 to these minutes.

5. Work Plan and Next Steps

- 5.1 The Working Group reviewed the Work Plan and an updated version can be found as attachment 3.
- 5.2 The Working Group agreed that the next steps for the CP were as follows:
 - The Secretariat to clean up the Change Report and Legal Text and circulate to Working Group members;
 - Working Group members to review the documents and send through any final comments or amendments;
 - The Secretariat to send the finalised Legal Text to the DCUSA Legal Advisors for review; and
 - The Change Report to be submitted to the DCUSA Panel at their meeting on 17 July 2019.

ACTION 03/02: The Secretariat to clean up the Change Report and Legal text documents and circulate to Working Group members.

ACTION 03/03: The Working Group to feed back any final amendments or comments by close of play on 28 June 2019.

ACTION 03/04: The Secretariat to send the finalised Legal Text to the DCUSA Legal Advisors for review.

ACTION 03/05: The Secretariat to submit the finalised Change Report to the DCUSA Panel for review at their meeting on 17 July 2019.

6. Any Other Business

6.1 There were no items of AOB, and the Chair closed the meeting.

7. Date of Next Meeting

7.1 The Working Group agreed that no further meetings were needed to develop this Change Proposal.

8. Attachments

- Attachment 1 – DCP 343 Updated Change Report
- Attachment 2 – DCP 343 Updated Legal Text
- Attachment 3 – DCP 343 Updated Work Plan

New and Open Actions

Action Ref.	Action	Owner	Update
03/01	The Chair to draft an email for one DNO Working Group member to send to Energy Networks Association to obtain details regarding any break clauses with the NCA in their contract.	Angelo Fitzhenry/Lili Zou	Post-meeting note: Drafted by AF and issued by LZ on 26 June 2019.
03/02	The Secretariat to clean up the Change Report and Legal text documents and circulate to Working Group members.	ElectraLink	
03/03	The Working Group to feed back any final amendments or comments by close of play on 28 June 2019.	All WG Members	
03/04	The Secretariat to send the finalised Legal Text to the DCUSA Legal Advisors for review.	ElectraLink	
03/05	The Secretariat to submit the finalised Change Report to the DCUSA Panel for review at their meeting on 17 July 2019.	ElectraLink	

Closed Actions

Action Ref.	Action	Owner	Update
02/01	The Secretariat to include the late/missing consultation responses to the collated consultation responses document	ElectraLink	Action Closed
02/02	DNO Working Group members to check how they use the D0314 flow and see which numbers they are using for the total customer numbers	DNO Working Group members	Action Closed The legal text has been updated to ensure that it does not directly state the D0314 flow and states that DNOs should use the portfolio billing data instead.

02/03	The Proposer to determine whether there are any break clauses in the current NCA contract that would prevent the implementation of the change	Andrew Enzor	Action Closed Superseded by Action 03/01
02/04	The Proposer of the CP to update the legal text to reflect the discussions held	Andrew Enzor	Action Closed
02/05	The Secretariat to update the draft Change Report and circulate to Working Group members	ElectraLink	Action Closed