

DCP 328 Working Group Meeting 04

9th January 2019 at 10:00am

Web-Conference

Attendee	Company
Working Group Members	
Julie Haughey (JH)	EDF
Tom Chevalier (TC)	Power Data Associates
Andrew Enzor (AE)	NPg
Donald Preston (DP)	SSE
Kathryn Evans (KE)	SPEN
Nigel Kempson (NK)	WPD
Dave Worrell (DW)	WPD
Chris Barker (CB)	BU-UK
George Moran (GM)	Centrica
Derek McGlashan (DMcG)	Forthports
Code Administrator	
John Lawton (JL) (Chair)	ElectraLink
Richard Colwill [RC] (technical secretariat)	ElectraLink

Apologies	Company
Chris Ong (CO)	UKPN
Donna Townsend (DT)	ESPUG
Lee Stone (LS)	EON

16th January 2019

Peter Waymont (PW)	UKPN
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1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Laws Guidance for the duration of the meeting.
- 1.1 The Working Group noted that they were happy with the minutes from the previous meeting held on 29 November 2018 and agreed that they were a true reflection of the discussions held. These can be found in Attachment 1.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the draft consultation.

3. Consultation – Review and finalise document

- 3.1 The Working Group reviewed the draft consultation document, in particular the comments received prior to the meeting by the Working Group members. The document was edited during the meeting and the current draft version of the consultation can be found in Attachment 2. It was agreed due to the nature of the comments within the document that an additional meeting was needed, and this is scheduled for 17th January 2019. In preparation for the meeting the following actions were agreed:

ACTION 04/01: Updated the draft consultation document and circulate to Working Group by 11th January.

ACTION 04/02: Update the example diagrams and text within Section 3 of the document in regards to how the meters are referenced.

ACTION 04/03: Circulate DCP 158 CP and background information which looked at how to bill DUoS where there is a supplier within a PNO network.

4. Work Plan

- 4.1 An updated version can be found in Attachment 3.

5. Agenda Items for the next meeting

- 5.1 It was agreed to add the following item to the agenda:
 - Review, update and finalise DCP 328 consultation document

6. Any Other Business

6.1 There were no further items of AOB and the Chair closed the meeting.

7. Date of Next Meeting –

7.1 The next Working Group meeting is scheduled for 17th January 2019.

8. Attachments

- Attachment 1: DCP 328 Minutes – 29th November 2018
- Attachment 2: DCP 328 Draft Consultation
- Attachment 3: Updated DCP 328 Work Plan

New and open actions

Action Ref.	Action	Owner	Update
01/01	ElectraLink to consider approaches to ensure appropriate engagement with private network operators.	ElectraLink	
04/01	Updated the draft consultation document and circulate to Working Group by 11 th January.	ElectraLink	Completed
04/02	Update the example diagrams and text within Section 3 of the document in regards to how the meters are referenced.	AE	
04/03	Circulate DCP 158 CP and background information which looked at how to bill DUoS where there is a supplier within a PNO network.	AE	

Closed actions

Action Ref.	Action	Owner	Update
01/02	ElectraLink to circulate details of the change proposal that look at introducing NTC to DEHs.	ElectraLink	Completed
01/03	AE to expand on option 2 and consider whether there is a need for a fifth option	AE	Completed
01/03	The Secretariat to update work plan and circulate for approval	ElectraLink	Completed
02/01	The secretariat to circulate the outcome of the discussions regarding pros, cons and consumer impacts for each option and the Working Group to provide responses to the questions posed (see Appendix 1).	ElectraLink	Completed
02/02	The secretariat to produce draft consultation and circulate prior to next meeting.	ElectraLink	Completed
03/01	Updated the draft consultation document	ElectraLink	Completed
03/02	Working Group to provide comments on draft consultation by 11 th January 2019	ElectraLink	Completed