

DCP 328 Working Group Meeting 03

29 November 2018 at 10:00am

Web-Conference

Attendee	Company
Working Group Members	
Julie Haughey (JH)	EDF
Chris Ong (CO)	UKPN
Donna Townsend (DT)	ESPUG
Kathryn Evans (KE)	SPEN
Dave Worrell (DW)	WPD
Nigel Kempson (NK)	WPD
Virginia Patey (VP)	Centrica
Chris Barker (CB)	BU-UK
George Moran (GM)	Centrica
Kevin Mukuzvazva (KM)	Fulcrum
Peter Gray (PG)	SSE
Andrew Enzor (AE)	NPg
Paul Jeffery (PJ)	Leep Utilities
Code Administrator	
John Lawton (JL) (Chair)	ElectraLink
Richard Colwill [RC] (technical secretariat)	ElectraLink

Apologies	Company
Tom Chevalier (TC)	Power Data Associates

Donald Preston (DP)	SSE
Lee Stone (LS)	EON
Peter Waymont (PW)	UKPN
Derek McGlashan (DMcG)	Forthports
William Jago (WJ)	NPower
Olivia Powis (OP)	Ofgem

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Laws Guidance for the duration of the meeting.
- 1.1 The Working Group noted that they were happy with the minutes from the previous meeting held on 05 November 2018 and agreed that they were a true reflection of the discussions held. These can be found in Attachment 1.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the draft consultation.

3. Consultation – Review and finalise document

- 3.1 The Working Group reviewed the draft consultation document. Key points of the discussions are below:
 - Within the Why Change section it was agreed to add a section on the Elexon guidance for third party access.
 - It was agreed to replace all references of “DNO” and change to “Distributor”, which is defined as both a DNO and an IDNO.
 - The Working Group added a consumer impacts section under each option within the “Working Group Assessment” section of the consultation document.
 - It was agreed to add a question under each option asking for industry views on the proposed option and whether they would like the Working Group to consider the option further.
 - It was also agreed to add a question asking whether the respondent has read the Elexon guidance on third party access and whether they understand that these options are designed to work with this guidance.
 - The secretariat took an action to update the consultation document and circulate to the Working Group for further comments by Friday 7th December. It was agreed that the consultation would not be released until January and therefore the Working Group agreed to provide comments on the draft consultation by 11th January 2019.

ACTION 03/01: Updated the draft consultation document by 7th December 2018

ACTION 03/02: Working Group to provide comments on draft consultation by 11th January 2019

4. Work Plan

- 4.1 An updated version can be found in Attachment 3.

5. Agenda Items for the next meeting

- 5.1 The Working Group agreed that the consultation document can be finalised via email and therefore the next Working Group meeting is yet to be scheduled.

6. Any Other Business

- 6.1 There were no further items of AOB and the Chair closed the meeting.

7. Date of Next Meeting –

- 7.1 As stated above the next Working Group meeting is yet to be scheduled.

8. Attachments

- Attachment 1: DCP 328 Minutes – 5th November 2018
- Attachment 2: Updated DCP 328 Work Plan

New and open actions

Action Ref.	Action	Owner	Update
01/01	ElectraLink to consider approaches to ensure appropriate engagement with private network operators.	ElectraLink	Secretariat to ensure that consultation document is circulated to all PNOs
03/01	Updated the draft consultation document	ElectraLink	
03/02	Working Group to provide comments on draft consultation by 11 th January 2019	All	

Closed actions

Action Ref.	Action	Owner	Update
01/02	ElectraLink to circulate details of the change proposal that look at introducing NTC to DEHs.	ElectraLink	Completed
01/03	AE to expand on option 2 and consider whether there is a need for a fifth option	AE	Completed
01/03	The Secretariat to update work plan and circulate for approval	ElectraLink	Completed
02/01	The secretariat to circulate the outcome of the discussions regarding pros, cons and consumer impacts for each option and the Working Group to provide responses to the questions posed (see Appendix 1).	ElectraLink	Completed
02/02	The secretariat to produce draft consultation and circulate prior to next meeting.	ElectraLink	Completed