








DCUSA Change Declaration		At what stage is this document in the process?
<h1>DCP 322</h1> <h2>ETTOS Tip-Offs Read and Response Timelines</h2> <p>Date Raised: 13 June 2018</p> <p>CP Status: Standard Change</p>		01 – Change Proposal
		02 – Consultation
		03 – Change Report
		04 – Change Declaration
Purpose of Change Proposals: This Change Proposal seeks to add timelines for Suppliers to read tip offs within 10 Working Days and DNOs/IDNOs to respond to the ETTOS Service Provider with matching findings no later than 10 Working Days.		
	DCUSA Parties voted on the Change Report and recommend: <ul style="list-style-type: none"> that the change solution is accepted that the implementation date is accepted The consolidated party votes are provided as Attachment 1.	
	DCUSA Parties voted to accept the implementation of <ul style="list-style-type: none"> DCP 322 	
	Impacted Parties: Suppliers, DNOs and IDNOs	
	Impacted Clauses: DCUSA Schedule 26	


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Timeline		
The timetable for the progression of the CP is as follows:		
Change Proposal timetable		
Activity	Date	
Initial Assessment Report Approved by Panel	13 June 2018	
Change Report Approved by Panel	15 August 2018	
Change Report issued for Voting	17 August 2018	
Party Voting Closes	10 September 2018	
Change Declaration Issued to Parties	12 September 2018	
Implementation	01 November 2018	

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1 Summary

What?

- 1.1 The Theft Issues Group (TIG) has developed the Energy Theft Tip Off Service (ETTOS) escalation process to help ensure Suppliers and network operators meet their obligations to retrieve tip-offs from the ETTOS Service Provider (Crimestoppers). This does not place additional obligations on Parties but adds timelines for Suppliers, Distribution Network Operators (DNOs) and Independent Distribution Network Operators (IDNOs) to read tip offs and for DNOs and IDNOs to respond to the ETTOS Service Provider with findings on reports issued for matching. Most Parties access their reports in less than 10 Working Days of receipt this is to ensure the process is consistent for all Suppliers, DNOs and IDNOs

Why?

- 1.2 For the ETTOS escalation process to be effective an amendment should be made to the DCUSA adding tip-offs read and response timelines.

How?

- 1.3 It is proposed that timelines are added to the DCUSA Schedule 26. The proposed legal text is provided as Attachment 2.

2 Governance

Justification for Part 2 Matter

- 2.1 This Change Proposal has no material impact on DCUSA Parties and therefore has been classed as a Part 2 matter.

3 Why Change?

Background of DCP 322

- 3.1 The TIG has developed the ETTOS escalation process to help ensure Suppliers and Network Operators meet their obligations to retrieve tip-offs from the ETTOS Service Provider (Crimestoppers). This does not place additional obligations on Parties but adds timelines for Suppliers, DNOs and IDNOs to read tip offs and for DNOs and IDNOs to respond to the ETTOS Service Provider with findings on reports issued for matching. Most Parties access their reports in less than 10 Working Days of receipt this is to ensure the process is consistent for all Suppliers, DNOs and IDNOs.
- 3.2 This change will ensure effective administration of the ETTOS service and therefore within the DCUSA.

4 Solution

Theft Issues Group Assessment

- 4.1 With recommendation from the TIG, DCP 322 was raised by British Gas to amend DCUSA Schedule 26 to add timelines for Suppliers to read tip offs within 10 Working Days and DNOs/IDNOs to read reports and respond to the ETTOS Service Provider with matching findings no later than 10 Working Days.
- 4.2 The CP seeks to align gas and electricity theft reporting and investigating processes.

5 Relevant Objectives

Evaluation Against the DCUSA Objectives

- 5.1 For a DCUSA Change Proposal to be approved it must be demonstrated that it better meets the DCUSA Objectives. There are five General DCUSA Objectives and six Charging Objectives.
- 5.2 The Proposer and the TIG consider that the following DCUSA Objective are better facilitated by DCP 322:

DCUSA General Objectives	Identified impact
<input type="checkbox"/> 1 The development, maintenance and operation by the DNO Parties and IDNO Parties of efficient, co-ordinated, and economical Distribution Networks	None
<input type="checkbox"/> 2 The facilitation of effective competition in the generation and supply of electricity and (so far as is consistent therewith) the promotion of such competition in the sale, distribution and purchase of electricity	None
<input type="checkbox"/> 3 The efficient discharge by the DNO Parties and IDNO Parties of obligations imposed upon them in their Distribution Licences	None
<input checked="" type="checkbox"/> 4 The promotion of efficiency in the implementation and administration of the DCUSA	Positive impact
<input type="checkbox"/> 5 Compliance with the Regulation on Cross-Border Exchange in Electricity and any relevant legally binding decisions of the European Commission and/or the Agency for the Co-operation of Energy Regulators.	None

- 5.3 DCP 322 better facilitates DCUSA General Objective 4 as it will help to ensure effective administration of the ETTOS service and help Suppliers, DNOs and IDNOs meet their licence conditions.

6 Impacts & Other Considerations

Consumer Impacts

- 6.1 The Proposer did not identify any material impact on consumers from the implementation of this CP.

Environmental Impacts

- 6.2 In accordance with DCUSA Clause 11.14.6, the Proposer assessed whether there would be a material impact on greenhouse gas emissions if DCP 322 were implemented. The Proposer did not identify any material impact on greenhouse gas emissions from the implementation of this CP.

7 Implementation

- 7.1 It is intended that this Change Proposal will be implemented in the next applicable DCUSA release following approval, which is expected to be 01 November 2018.
- 7.2 DCP 322 is classified as a Part 2 matter and therefore Authority determination is not required.

8 Legal Text

- 8.1 The proposed legal text for DCP 322 is provided within Attachment 2.
- 8.2 The undermentioned changes are to be made to DCUSA Schedule 26:
- Add timelines for Suppliers to read tip offs within 10 Working Days;
 - Add timelines for DNOs/IDNOs to respond to the ETTOS Service Provider with matching findings no later than 10 Working Days; and
 - Add the ETTOS escalation process diagram noting that the escalation process will be triggered should Parties fail to meet their ETTOS obligations.

9 Voting

- 9.1 DCP 322 was issued to DCUSA Parties for Voting on 17 August 2018.

Part 2 Matter: Authority Decision is not Required

DCP 322 – Voting Outcome

Change Solution – Accept

- 9.2 For the majority of the Party Categories that were eligible to vote:
- the number of groups in each Party Category which voted to accept the proposal was more than 65% of the total number of Groups in that Party Category which voted; and

- the sum of the Weighted Votes of the Groups in each Party Category which voted to accept the proposal was more than 65%.

9.3 DCUSA Parties have voted to accept the proposed variation (solution) of DCP 322.

Implementation Date – Accept

9.4 For the majority of the Party Categories that were eligible to vote:

- the number of groups in each Party Category which voted to accept the implementation date was more than 65% of the total number of Groups in that Party Category which voted; and
- the sum of the Weighted Votes of the Groups in each Party Category which voted to accept the implementation date was more than 65%.

9.5 DCUSA Parties have voted to accept the implementation date of DCP 322.

The table below sets out the outcome of the votes that were received in respect of the DCP 322 Change Report that was issued on 17 August 2018 for a period of 15 working days.

DCP 322s	WEIGHTED VOTING				
	DNO	IDNO	SUPPLIER	DISTRIBUTED GENERATOR	GAS SUPPLIER
CHANGE SOLUTION	Accept	Accept	Accept	n/a	n/a
IMPLEMENTATION DATE	Accept	Accept	Accept	n/a	n/a

10 Recommendations

DCUSA Parties

10.1 DCUSA Parties have voted on DCP 322, with the outcome being a decision to be accept the Change Proposal and thus the proposed variation to the DCUSA will be made accordingly.

Attachments

- Attachment 1 – DCP 322 Consolidated Party Votes
- Attachment 2 – DCP 322 Legal Text

