

DCP 312 Working Group Meeting 02

26 January 2018 at 10:00am

Skype Meeting

Attendee	Company
Working Group Members	
Donna Townsend [DT]	ESP
Peter Waymont [PW]	UKPN
Steven Grant [SG]	Scottish Power Energy Networks
Tim Porter [TPo]	SSE
Tracey Pitcher [TP]	WPD
Code Administrator	
John Lawton [JL] (Chair)	ElectraLink
Dan Fittock [DF] (Technical Secretariat)	ElectraLink

Apologies	Company
Tim Aldridge	Ofgem

1. Welcomes and Apologies

- 1.1 The Secretariat noted the welcome and apologies for this meeting.

2. Administration

- 2.1 The Working Group reviewed the “*Competition Law Do’s and Don’ts*”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.
- 2.2 The Group approved the minutes from the last meeting as an accurate depiction of the discussions held.

- 2.3 The Chair noted that Andrew Conway will be replacing Tim Aldridge as the Ofgem representative for the DCP 312 Working Group meeting.

3. Purpose of the Meeting

- 3.1 The Secretariat set out that the purpose of the meeting is to review the DCP 312 draft Consultation Document.

4. Working Group review of DCP 312 Draft Consultation Document

- 4.1 The Working Group walked through the draft DCP 312 Consultation Document and as a result of these discussions, the Working Group agreed to the following consultation amendments:
- It was noted that both DNOs and EDNOs are experiencing issues with this change and Clause 1.3 was updated to reflect this;
 - Throughout the document, the phrase 'bill' was replaced with 'invoice' for clarity;
 - ;
 - Clause 5.4 was re-worded for clarity regarding the removal and addition of data in circumstances of issuing re-bills; and
 - Question 3 'Can you support both options?' was updated, requesting an impact assessment from respondents.
- 4.2 One Working Group Member suggested only having one solution in the consultation may be prudent, as they believed that the second proposed option that would spread consumption data over all MPANs for a multi-MPAN site may incur costly system changes. The Working Group agreed that this consultation would allow respondents to give their views on whether this is the case, and the Working Group will continue their development of the proposal based on this feedback.
- 4.3 The Working Group were reminded that if the option chosen by the Working Group was not acceptable to a member of the Working Group, they could raise an alternative and since this is a Part 1 matter, both would be submitted to the Authority for their decision after the voting phase.
- 4.4 The draft consultation document with Working Group comments can be found as Attachment 1.

Legal Text Review

- 4.5 The Working Group reviewed the proposed legal text and agreed that it was fit for purpose. The difference between both options being in the spreadsheet template.
- 4.6 The spreadsheet was reviewed and minor changes proposed to improve the clarity of both options.

5. Work Plan

- 5.1 The DCP 312 Working Group reviewed the Work Plan and made a number of amendments. This has been included as Attachment 2.

6. Next Steps

- 6.1 ElectraLink agreed to an action to update the draft Consultation Document as a result of today's discussions and circulate this to the Working Group.

ACTION 02/01 - ElectraLink

- 6.2 All Working Group Members took an action to review the finalised consultation and feedback comments and amendments to ElectraLink by 31 January 2018, ready for the consultation to be issued for a three-week period on 02 February 2018.

ACTION 02/02 – All WG Members

7. Any Other Business

- 7.1 There were no items of any other business discussed and the Chair closed the meeting.

8. Date of Next Meeting

- 8.1 The next meeting will be held on 02 March 2018 to review the consultation responses.

Attachments

- Attachment 1 – DCP 312 Draft Consultation Document with Working Group comments
- Attachment 2 – DCP 312 Updated Work Plan

Appendix 1: New and open actions

Action Ref.	Action	Owner	Update
02/01	To update the draft Consultation Document as a result of today's discussions and circulate this to the Working Group.	ElectraLink	Completed post-meeting
02/02	To review the finalised consultation and feedback comments and amendments to ElectraLink by 31 January 2018	All Working Group Members	Completed post-meeting

Appendix 2: Closed Actions

Action Ref.	Action	Owner	Update
01/01	To investigate Supplier impacts of the revised approach to HH portfolio billing.	Donna Townsend	It was confirmed that there would be no Supplier impacts. Completed.