

DCP 312 Working Group Meeting 03

27 March 2018 at 14:00pm

Skype Meeting

Attendee	Company
Working Group Members	
Peter Waymont [PW]	UKPN
Steven Grant [SG]	Scottish Power Energy Networks
Tim Porter [TPo]	SSE
Tracey Pitcher [TP]	WPD
Observers	
Virginia Patey [VP]	St Clements
Code Administrator	
John Lawton [JL] (Chair)	ElectraLink
Dan Fittock [DF] (Technical Secretariat)	ElectraLink

Apologies	Company
Donna Townsend [DT]	ESP

1. Welcomes and Apologies

- 1.1 The Secretariat noted the welcome and apologies for this meeting.

2. Administration

- 2.1 The Working Group reviewed the “*Competition Law Do’s and Don’ts*”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.

- 2.2 The Working Group approved the minutes from the last meeting as an accurate depiction of the discussions held.

3. Purpose of the Meeting

- 3.1 The Secretariat set out that the purpose of the meeting is to review the DCP 312 Consultation responses.

4. Working Group review of DCP 312 Consultation Responses

- 4.1 The Working Group reviewed the consolidated consultation responses which can be found as Attachment 1. The main points of discussion have been detailed below:

- In response to Question 3 'Can you support both options? Please provide impact and rationale', the Working Group noted that WPD's assumptions weren't quite correct as the Change Proposal regards the data sent from the EDNO to the DNO rather than the other way around;
- In response to Question 5 'Do you have any comments on the legal text?' the Working Group agreed with the comments from respondents noting that it was not clear how to fill in the individual columns for any new entrants. To resolve this issue, it was agreed that new Clauses 3.5 – 3.7 should be added to ensure that Parties are aware of how to complete the template with sites that have multiple MPANs associated with it. Additionally, the fourth column of the table was updated to reflect the term 'Unique Site Ref' as this is a more appropriate term;
- The Working Group also raised concerns that EDNOs may not be able to support the formatting changes proposed which places multiple MPAN rows at the top of the monthly spreadsheet, and that the same lead MPAN should always be used for credits/rebills. In order to ascertain the impact of this, the Working Group agreed that a brief RFI would be required and ElectraLink took an action to prepare and issue this to DCUSA Parties;

ACTION 03/01 - ElectraLink

- In response to Question 9 'What is the lead time for implementing each option? Please provide your rationale', it was noted that implementation timescales were varied. In order to ascertain a more concrete lead time and due to the suggested changes to the legal text and supporting spreadsheet, it was agreed that the RFI to EDNOs should contain a question on implementation lead times for DCP 312 and all Working Group members took an action to confirm their required implementation lead times.

ACTION 03/02 – All Working Group Members

Upon review of all consultation responses, the Working Group agreed that Option 1 appeared to be the favoured solution, and this will be developed further.

5. Work Plan

5.1 The DCP 312 Working Group reviewed the Work Plan and made a number of amendments. This has been included as Attachment 2.

6. Next Steps

6.1 The Working Group agreed on the following next steps:

- ElectraLink to draft an RFI to EDNOs and circulate this for Working Group approval;
- ElectraLink to issue the RFI for a duration of three weeks;
- Working Group to meet next on 20 April 2018 to review responses.

7. Any Other Business

7.1 There were no items of any other business discussed and the Chair closed the meeting.

8. Date of Next Meeting

8.1 The next meeting will be held on 24 April 2018 to review the RFI responses and finalise the Change Report.

Attachments

- Attachment 1 – DCP 312 Consultation Responses with Working Group comments
- Attachment 2 – DCP 312 Updated Work Plan

Appendix 1: New and open actions

Action Ref.	Action	Owner	Update
03/01	To prepare and issue an RFI to EDNOs regarding the formatting of the spreadsheet and confirm required implementation lead times.	ElectraLink	Completed post-meeting
03/02	To confirm required implementation lead times.	All Working Group Members	

Appendix 2: Closed Actions

Action Ref.	Action	Owner	Update
02/01	To update the draft Consultation Document as a result of today's discussions and circulate this to the Working Group.	ElectraLink	Completed post-meeting
02/02	To review the finalised consultation and feedback comments and amendments to ElectraLink by 31 January 2018	All Working Group Members	Completed post-meeting