

DCP 311 Working Group Meeting 04

16 March 2018 at 10:00am

Web-Conference

Attendee	Company
Working Group Members	
Andrew Enzor [AE]	Northern Powergrid
Anika Brandt [AB]	SSE
Chris Ong [CO]	UKPN
Claire Campbell [CC]	Scottish Power Energy Networks
Dave Wornell [DW]	Western Power
Observers	
Edda Dirks [ED]	Ofgem
Code Administrator	
John Lawton [JL] (Chair)	ElectraLink
Joe Underwood [JU] (Technical Secretariat)	ElectraLink

Apologies	Company
Kathryn Evans [KE]	SP Power Systems
Simon Yeo [SY]	Western Power

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the "Competition Law Do's and Don'ts". All Working Group members agreed to be bound by the Competition Laws Do's and Don'ts for the duration of the meeting.

- 1.3 The Working Group reviewed the minutes from the previous meeting and agreed they were an accurate reflection of discussions held.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review industry responses to the DCP 311 Consultation and make amendments to the proposed legal text if necessary. Additionally, the Working Group were to decide if they should proceed to the Change Report phase of the Change Proposal process.

3. Review of DCP 311 Consultation responses

- 3.1 The Working Group reviewed the industry responses to the DCP 311 Consultation. It was noted that all respondents were supportive of the intent of DCP 311 and believed it better facilitated the DCUSA Applicable Charging Objectives. The document showing all responses and associated Working Group comments can be found as Attachment 1. Upon reviewing the Consultation responses, the Working Group discussed some areas of concern raised from the Consultation responses and made some changes to the proposed DCP 311 legal text.
- 3.2 The Working Group discussed the proposed legal text and identified areas where clarity could be improved. Following this, paragraphs 18.6, 18.7 and 18.8 in Schedules 17 and 18 have been redrafted.
- 3.3 An issue was raised regarding future proofing of the solution and the Working Group discussed the concern raised over the removal of the tables from the legal text and whether their removal may result in lack of clarity. It was agreed that the legal text should future proof the solution and a recommendation to be made for DNOs to maintain the calculated Network Use Factors and reference them within the EDCM user manual.
- 3.4 The legal text was amended and agreed upon in the meeting and can be found as Attachment 2.
- 3.5 The Working Group agreed to proceed to the Change Report phase.

ACTION – 04/01: The Secretariat and Chair to the Draft Change Report and circulate to the Working Group for comment on 23 March 2018

ACTION – 04/02: The Secretariat to send the proposed legal text to the legal advisors

4. Work Plan

- 4.1 The Working Group agreed the next steps as follows:
 - The Secretariat to send the legal text to the legal consultant for review;
 - The Change Report to be drafted by the Secretariat and Chair and circulated to Industry for comment by 23 March 2018;
 - Meeting to review the draft Change Report on 09 April 2018; and

- Change Report to be submitted to DCUSA Panel on 11 April 2018.

4.2 The DCP 311 work plan can be found as Attachment 3.

ACTION – 04/03: The Secretariat to circulate the amended Work Plan with the draft minutes

5. Agenda Items for the Next Meeting

5.1 Review of the draft Change Report and the legal text post legal review ahead of submitting it to the DCUSA Panel.

6. Any Other Business

6.1 There were no items of Any Other Business and the Chair closed the meeting.

7. Date of Next Meeting: 09 April 2018

7.1 The Working Group agreed the fifth meeting will take place on the **09 April 2018 at 10 am** via teleconference.

8. Attachments

- Attachment 1 – DCP 311 consultation responses and Working Group comments
 - Attachment 2 – DCP 311 Legal Text
 - Attachment 3 – DCP 311 work plan
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New and open actions

Action Ref.	Action	Owner	Update
04/01	The Secretariat and Chair to the Draft Change Report and circulate to the Working Group for comment on 23 March 2018	Chair and Secretariat	Closed
04/02	The Secretariat to send the proposed legal text to the legal advisors	Secretariat	Closed
04/03	The Secretariat to circulate the amended Work Plan with the draft minutes	Secretariat	Closed

Closed actions

Action Ref.	Action	Owner	Update
01/01	The Proposer to redraft the Legal Text in line with the discussions held	Proposer	Closed
01/02	The Chair to review the DCP 138 legal text associated with each year	Chair	Closed
01/03	The Secretariat to draft the Consultation with additional questions agreed by the Workgroup	ElectraLink	Closed
01/04	The Proposer to provide a supporting paragraph outlining the justification for the change in implementation date	Proposer	Closed
01/05	The Secretariat to circulate the amended Work Plan with draft minutes	ElectraLink	Closed
02/01	The Secretariat to amend the Draft Consultation in line with discussion held and circulate the new draft round the Working Group	ElectraLink	Closed
02/02	The Proposer to draft some text for use in the consultation to outline the interaction between DCP 138 and 178 and give an overview of the tables in Schedule 17 table 7 and Schedule 18 table 23 for years 2020/21 onwards	Proposer	Closed
02/03	The Proposer to redraft the Legal Text in line with the discussions held	Proposer	Closed
02/04	The Secretariat to circulate Legal Text to the Working Group with draft minutes	ElectraLink	Closed

02/05	The Secretariat to circulate the amended Work Plan with draft minutes	ElectraLink	Closed
03/01	The Chair to amend the Draft Consultation in line with discussion held and circulate the new draft round the Working Group for final comments	Chair	Closed
03/02	Working Group to provide comments by 09 February 2018	Working Group	Closed
03/03	The Secretariat to circulate legal text to the Working Group with draft minutes	ElectraLink	Closed
03/05	The Secretariat to circulate the amended work plan with draft minutes	ElectraLink	Closed
03/06	The Secretariat to issue the DCP 311 Consultation to industry on 12 February 2018	ElectraLink	Closed