

# DCP 306 Working Group Meeting 02

20 October 2017 at 10:00am

Web-Conference

Attendee	Company
<b>Working Group Members</b>	
Chris Ong [CO]	UK Power Networks
Daniel Bean [DB]	ESPUG
Dave Wornell [DW]	Western Power Distribution
Harry Green [HG]	Utility Distribution Networks
Lee Wells [LW]	Northern Powergrid
Lili Zou [LZ]	SSEN
Neil Brinkley [NB]	BUUK
<b>Code Administrator</b>	
John Lawton [JL] (Chair)	ElectraLink
Hollie Nicholls [HN] (technical secretariat)	ElectraLink

Apologies	Company
Tim Aldridge	Ofgem

## 1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Do’s and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.
- 1.3 The Working Group confirmed that they are happy with the previous meeting minutes and agreed that they were a true reflection of the discussions held.

## 2. Purpose of the Meeting

---

- 2.1 The Chair set out that the purpose of the meeting is to review the DCP 306 consultation responses and any subsequent changes to the DCP 306 draft legal text. The Working Group will also need to decide the next steps for the change.

## 3. Review of DCP 306 consultation responses

---

- 3.1 The Working Group reviewed the collated consultation responses for DCP 306 and a summary of the Working Group comments can be found as Attachment 1.
- 3.2 The Ofgem representative informed the Working Group via email that there will be information released by Ofgem regarding the steps being taken by the Charging Futures Forum. The Working Group agreed that they should reconvene after this is released to make sure that there are no reasons why the change should fall under the Significant Code Review (SCR) or the CDCM/EDCM Review work remit. This was also highlighted as one of the main concerns by respondents to the consultation.

## 4. Review of DCP 306 Draft Legal Text

---

- 4.1 The Working Group reviewed the draft legal text following on from the consultation responses.
- 4.2 The Working Group decided that the legal text may need to be updated to reflect the percentage of the allocation at different voltage levels rather than 100% allocation to LV level depending on the number of customers that it will affect.
- 4.3 The Working Group also decided that point 11c did not need to be included in the legal text as it was mimicking the reasoning of 11b and therefore it was removed during the meeting.
- 4.4 An updated version of the DCP 306 draft legal text can be found as attachment 2.

## 5. DCP 306 Next Steps

---

- 5.1 The Working Group decided that there was no need to ask for a modelling change, however, an impact assessment will still be needed for allocating 100% at LV level and seeing what impact this may have on LDNO tariffs so that it can be included in the Change Report.
- 5.2 The Proposer of the change informed the group that they had already considered how DNOs could conduct their impact assessment and agreed to circulate the instructions to the group.

### **ACTION 02/01: NB**

- 5.3 All DNOs agreed to conduct an impact assessment by allocating 100% of Ofgem licence fees to LV service level to see what the impact would have on the LDNO tariffs.

### **ACTION 02/02: DNOs**

- 5.4 The DNOs also agreed to produce a report that shows how many customers would be affected if the Ofgem licence fee was 100% allocated to the LV service level and not all voltage levels.

**ACTION 02/03: DNOs**

- 5.5 The Secretariat also agreed to request this information from the DNOs that are not members of the Working Group so that a complete assessment can be made.

**ACTION 02/04: ElectraLink**

## 6. Work Plan

---

- 6.1 The Working Group reviewed the work plan and this was updated to reflect the next steps for the change. An updated version of this work plan can be found as attachment 3.
- 6.2 The Working Group agreed that the next steps were as follows:
- The Proposer to circulate instructions on how DNOs could conduct their impact assessment by 06 November
  - Working Group members to agree that this is the correct approach to use by 10 November
  - DNOs to conduct an impact assessment and provide the affected customer numbers by 17 November
  - The Working Group agreed a second consultation would be needed. The consultation will need to review the volumes of the impact assessment and take a more pragmatic approach to 100% allocation at LV Level. The first draft will be circulated before the next meeting being held on 28 November 2017.

## 7. Agenda Items for the next meeting

---

- 7.1 The Working Group agreed to add the following items to the agenda for the next meeting;
- Review the results of the Impact Assessment
  - Review the draft second consultation

## 8. Any Other Business

---

- 8.1 There were no items of AOB and the Chair closed the meeting.

## 9. Date of Next Meeting

---

- 9.1 The Working Group confirmed that the next meeting will be held on Tuesday 28 November, depending on the date organised for Ofgem's next Charging Delivery Body meeting.

## 10. Attachments

---

- Attachment 1 – DCP 306 Collated consultation responses
- Attachment 2 – Updated DCP 306 Draft Legal Text
- Attachment 3 – Updated DCP 306 Work Plan

## New and open actions

Action Ref.	Action	Owner	Update
02/01	The Proposer to circulate instructions on how they believe DNOs should conduct their impact assessments.	Neil Brinkley	
02/02	DNOs to conduct an impact assessment by allocating 100% of Ofgem licence fees to LV service level to see what the impact would have on the LDNO tariffs	DNOs	
02/03	DNOs to produce a report that shows how many customers would be affected if the Ofgem licence fee was 100% allocated to the LV service level and not all voltage levels	DNOs	
02/04	The Secretariat to request customer information and impact assessments to be completed by DNOs who are not members of the Working Group	ElectraLink	

## Closed actions

Action Ref.	Action	Owner	Update
01/01	ElectraLink to draft the first consultation document and include the questions that were discussed by the Working Group during the meeting	ElectraLink	Action Closed
01/02	ElectraLink to update the Work Plan to reflect the discussions held and submit to the DCUSA Panel for approval	ElectraLink	Action Closed
01/03	ElectraLink to circulate a Doodle Poll alongside the minutes so the next meeting date can be decided	ElectraLink	Action Closed

The image features a green abstract background with a wavy, layered texture. The text 'DCUSA' is written in a bold, white, sans-serif font and is underlined. A thin, light gray horizontal line spans the width of the image, passing behind the text.

DCUSA