

DCP 306 Working Group Meeting 06

26 March 2018 at 10:00am

Web-Conference

Attendee	Company
Working Group Members	
Chris Ong [CO]	UK Power Networks
Dan Bean [DB]	ESPUG
Dave Wornell [DW]	Western Power Distribution
Lili Zou [LZ]	SSEN
Neil Brinkley [NB]	BUUK
Code Administrator	
John Lawton [JL] (Chair)	ElectraLink
Hollie Nicholls [HN] (technical secretariat)	ElectraLink

Apologies	Company
David McCrone	Ofgem
Lee Wells	Northern Powergrid

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Do’s and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.
- 1.3 The Working Group agreed that the meeting minutes from the previous meeting held on 02 March 2018 were a true reflection of the discussions held.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting is to sense check the DCP 306 draft legal text and review the draft DCP 306 Change Report.

3. Review of the DCP 306 Draft Legal Text

- 3.1 The Secretariat informed the Working Group that the draft legal text had been updated to reflect the update of Schedule XX to Schedule 29 in the last DCUSA Pre-Release that was published on 23 March 2018. An updated version of the draft legal text can be found as Attachment 1.
- 3.2 The Working Group sense checked the draft legal text to ensure that they were happy with the content before being sent to the DCUSA Legal Advisors for final sign off.

4. Review of DCP 306 Draft Change Report

- 4.1 The Working Group reviewed the DCP 306 draft Change Report and this was updated during the meeting. An updated version can be found as Attachment 2.
- 4.2 The Chair walked through the draft Change Report and the Working Group discussed the changes that had been made. It was noted that when the version is clean, the footnotes will need to be checked to ensure that they are sequential.
- 4.3 The Working Group also discussed the DCUSA Objectives and agreed that they were unanimous that DCUSA Charging Objective 3 was better facilitated by this change and all others would stay neutral.
- 4.4 The Working Group confirmed that they were happy with the Change Report.
- 4.5 The Secretariat agreed to circulate an updated version with the minutes and will sense check against the signed off version of the legal text when received back from the Legal Advisors.

5. Work Plan

- 5.1 The Working Group reviewed the work plan, and this was updated to reflect the next steps for the change. An updated version of this work plan can be found as Attachment 3.
- 5.2 The Working Group agreed that the next steps were as follows:
- The Secretariat will forward the latest version of the draft legal text to Gowlings for final legal review;
 - The Secretariat to sense check any amendments made by the Legal Advisors against the draft DCP 306 Change Report;
 - Any consequential changes made to the Change Report or Draft Legal Text will be forward to the Working Group members for final sign off; and

- The Secretariat to submit the final version of the Change Report to the next DCUSA Panel meeting on their paper day on 11 April 2018.

6. Any Other Business

- 6.1 There were no items of AOB and the Chair closed the meeting.

7. Date of Next Meeting

- 7.1 The Working Group agreed that no further meetings were needed for this change.

8. Attachments

- Attachment 1 – DCP 306 Draft Legal Text
- Attachment 2 – DCP 306 Draft Change Report
- Attachment 3 – DCP 306 Work Plan

New and open actions

Action Ref.	Action	Owner	Update
05/03	ElectraLink to send the proposed legal drafting to the DCUSA Legal Advisors for comment by close of play on Wednesday 07 March 2018	ElectraLink	Ongoing - This needs to be sent to the Legal Advisors for a second time so that final sign off can be obtained on the correct version and with the updated Schedule number

Closed actions

Action Ref.	Action	Owner	Update
01/01	ElectraLink to draft the first consultation document and include the questions that were discussed by the Working Group during the meeting	ElectraLink	Action Closed
01/02	ElectraLink to update the Work Plan to reflect the discussions held and submit to the DCUSA Panel for approval	ElectraLink	Action Closed
01/03	ElectraLink to circulate a Doodle Poll alongside the minutes so the next meeting date can be decided	ElectraLink	Action Closed
02/01	The Proposer to circulate instructions on how they believe DNOs should conduct their impact assessments.	Neil Brinkley	Action Closed

02/02	DNOs to conduct an impact assessment by allocating 100% of Ofgem licence fees to LV service level to see what the impact would have on the LDNO tariffs	DNOs	Following DNO assessment it became clear that there would need to be a modelling request to Reckon. Action Closed
02/03	DNOs to produce a report that shows how many customers would be affected if the Ofgem licence fee was 100% allocated to the LV service level and not all voltage levels	DNOs	Action Closed
02/04	The Secretariat to request customer information and impact assessments to be completed by DNOs who are not members of the Working Group	ElectraLink	Action Closed
03/01	ElectraLink to obtain SPEN's PCDM data set and request that Reckon use the accurate data in their impact assessment	ElectraLink	Action Closed
03/02	ElectraLink to clarify the wording of the percentages in the 'Analysis of Results' section of Reckons' assessment documents.	ElectraLink	Action Closed
03/03	DNO representatives to review the model and ensure that it aligns with the proposed legal text by close of play on Friday 8 th December.	DNO Representatives	Action Closed
03/04	ElectraLink to update the draft second consultation to reflect the discussions held.	ElectraLink	Action Closed
04/01	The Secretariat to obtain clarity from Reckon on the reasoning for their changes to the legal text and any subsequent effects on the model	ElectraLink	Action Closed
04/02	The Secretariat to update the second draft consultation and circulate to Working Group members for review by close of play on Tuesday 16 January 2018	ElectraLink	Action Closed

04/03	Working Group members to provide feedback on the second consultation and subsequent responses from Reckon by close of play on Friday 19 January 2018	All WG Members	Action Closed
05/01	ElectraLink to request feedback from all Working Group members on whether they would like to progress with the original legal text drafting or amend the legal text to reflect the formatting changes suggested by a DNO consultation response	ElectraLink	Action Closed
05/02	ElectraLink to update the legal text to amend “Ofgem Licence Fees” to “Ofgem Licence Fee” to align with the Regulatory Reporting Pack	ElectraLink	Action Closed
05/04	ElectraLink to draft a Change Report for circulation with the next Working Group meeting papers	ElectraLink	Action Closed