





DCUSA Change Report		At what stage is this document in the process?
<h1>DCP 299</h1> <h2>DCP Title: Clarify Distributor reporting requirement to the ETTOS Service Provider</h2> <p>Date raised: <b>10 May 2017</b></p> <p>Status of Change: <b>Standard</b></p>		01 – Change Proposal
		02 – Consultation
		03 – Change Report
		04 – Change Declaration
<p><b>Purpose of Change Proposal:</b></p> <p>The intent of this Change Proposal is to add a requirement for Electricity Distributors to notify the ETTOS Service Provider of instances where tip-offs cannot be linked with a currently traded MPAN.</p>		
	<p>This document is issued in accordance with Clause 11.20 of the DCUSA, and details DCP 299 'Clarify Distributor reporting requirement to the ETTOS Service Provider'.</p> <p>Parties are invited to consider the proposed amendment (Attachment 1) and submit their votes using the Voting form (Attachment 2) to <a href="mailto:dcusa@electralink.co.uk">dcusa@electralink.co.uk</a> by <b>14 July 2017</b>.</p> <p>The voting process for the proposed variation and the timetable of the progression of the Change Proposal (CP) through the DCUSA Change Control Process is set out in this document.</p> <p>If you have any questions about this paper or the DCUSA Change Process, please contact the DCUSA by email to <a href="mailto:dcusa@electralink.co.uk">dcusa@electralink.co.uk</a> or telephone 020 7432 3008.</p>	
	 <p>Parties Impacted: <b>All DCUSA Parties</b></p>	
	 <p>Impacted Clauses: <b>DCUSA Schedule 26</b></p>	

Contents		 Any questions?
1	Executive Summary	3
2	Governance	3
3	Why Change?	3
4	Solution	4
5	Relevant Objectives	4
6	Impacts & Other Considerations	5
7	Implementation	5
8	Legal Text	5
9	Recommendations	6
<b>Timetable</b>		 Any questions? Contact: <b>Fungai Madzivadondo</b>  <b>DCUSA@electralink.co.uk</b>  <b>0207 432 3008</b> Proposer: <b>Peter Waymont</b>  <b>peter.waymont@ukpowernetworks.co.uk</b>  <b>07875 112757</b>
The timetable for the progression of the CP is as follows: <b>Change Proposal timetable</b>		
Activity	Date	
Initial Assessment Report Approved by Panel	17 May 2017	
Change Report Approved by Panel	21 June 2017	
Change Report issued for Voting	23 June 2017	
Party Voting Closes	14 July 2017	
Change Declaration Issued to Parties	18 July 2017	
Implementation	02 November 2017 <sup>1</sup>	

<sup>1</sup> To align with SPAA CP17 396

## 1 Executive Summary

### What

- 1.1 The Distribution Connection and Use of System Agreement (DCUSA) is a multi-party contract between electricity Distributors and electricity Suppliers and large Generators. Parties to the DCUSA can raise Change Proposals (CPs) to amend the Agreement with the consent of other Parties and (where applicable) the Authority.

### Why

- 1.2 This Change Proposal has been raised to add a requirement for Electricity Distributors to notify the Energy Theft Tip Off Service (ETTOS) Service Provider of instances where tip-offs cannot be linked with a currently traded MPAN.

### How

- 1.3 It is proposed that a requirement be added to the ETTOS Schedule 26 clause 8.5 setting out the Electricity Distributor reporting requirement to the ETTOS Service Provider as follows.

*Where a DNO/IDNO Party receives a tip-off for a premises for which it is the electricity distributor, the DNO/IDNO Party shall:*

*b) identify the electricity supplier and notify this to the ETTOS Service Provider or identify that there is no currently traded MPAN and notify this to the ETTOS Service Provider;*

## 2 Governance

### Justification Part 2 Matter

- 2.1 DCP 299 has been classed as a Part 2 Matter therefore, Authority consent is not required.

### Requested Next Steps

- 2.2 The Panel considered that the Theft Issues Group (TIG) has carried out the level of analysis required to enable Parties to understand the impact of the proposed amendment and to vote on DCP 299.
- 2.3 The DCUSA Panel recommends that this CP:
- Be issued to Parties for Voting

## 3 Why Change?

### Background of DCP 299

- 3.1 During a review of the ETTOS reporting process, the TIG identified that the ETTOS process does not place an obligation on Electricity Distributors to inform the ETTOS Service Provider when tip-offs cannot be linked with a currently traded MPAN. Where the Distributor is unable to identify the Supplier, due to the absence of a currently traded MPAN the ETTOS Service Provider should be informed accordingly. The TIG has recommended for Schedule 26 of the DCUSA be updated to clarify the Distributors' reporting requirements.
- 3.2 Paragraph 8.5(b) of DCUSA Schedule 26 will be updated to add a further requirement stating that Distributors notify the ETTOS Service Provider when a tip-off cannot be linked with a currently traded MPAN.

## 4 Solution

### DCP 299 Working Group Assessment

- 4.1 With recommendation from the Theft Issues Group (TIG), the DCP 299 Change Proposal was raised by UK Power Networks to add a reporting requirement for Electricity Distributors to the ETTOS Service Provider.
- 4.2 The CP has been raised to clarify the ETTOS service reporting requirements. Where network operators are unable to identify a Supplier or address for a received tip off, the ETTOS Service Provider should be notified. As part of the ETTOS reporting process DNO/IDNO Parties should inform the ETTOS Service Provider that a tip-off cannot be linked to a currently traded MPAN.
- 4.3 The DCUSA legal text has been updated with the proposed changes to ensure that Electricity Distributors provide feedback on all received tip offs.

## 5 Relevant Objectives

### Evaluation Against the DCUSA Objectives

- 5.1 For a DCUSA Change Proposal to be approved it must be demonstrated that it better meets the DCUSA Objectives. There are five General DCUSA Objectives and six Charging Objectives. The full list of objectives is documented in the CP form provided as Attachment 3.
- 5.2 The Theft Issues Group and DCP 299 proposer consider that the following DCUSA Objective is better facilitated by DCP299:

#### **General Objective four - The promotion of efficiency in the implementation and administration of the DCUSA**

- 5.3 General Objective 4 is better facilitated as this change will help to ensure the effective operation of ETTOS arrangements and provide Parties with clear reporting processes.

## 6 Impacts & Other Considerations

### Consumer Impacts

- 6.1 The Working Group did not identify any material impact on consumers from the implementation of this CP.

### Environmental Impacts

- 6.2 In accordance with DCUSA Clause 11.14.6, the proposer assessed whether there would be a material impact on greenhouse gas emissions if DCP 299 were implemented. The proposer did not identify any material impact on greenhouse gas emissions from the implementation of this CP.

## 7 Implementation

- 7.1 Subject to Party approval, the DCP 299 change will be implemented on 02 November 2017.
- 7.2 DCP 299 is classified as a Part 2 matter and therefore Authority determination is not required.

## 8 Legal Text

- 8.1 The proposed legal text acts as Attachment 1. In respect of Schedule 26, a reporting requirement has been added to clause 8.5 as follows:

Where a DNO/IDNO Party receives a tip-off for a premises for which it is the electricity distributor, the DNO/IDNO Party shall:

- (a) identify the full address and notify this to the ETTOS Service Provider;
- (b) identify the electricity supplier and notify this to the ETTOS Service Provider or identify that there is no currently traded MPAN and notify this to the ETTOS Service Provider;
- (c) (where applicable) comply with its obligations under the Revenue Protection Code of Practice;
- (d) if none of the above apply, then feed back to the ETTOS Service Provider that no action can be taken, with the reason the tip-off could not be matched, so that the tip-off can be logged as unmatched.

- 8.2 The proposed legal text was reviewed by the TIG who agreed that the amended text met the intent of the CP.

## 9 Recommendations

### Panel's Recommendation

- 9.1 The Panel approved this Change Report on **21 June 2017**. The Panel considered that a sufficient level of analysis had been carried out to enable Parties to understand the impact of the proposed amendment and to vote on DCP 299.
- 9.2 The DCUSA Panel recommends that this CP:
- Be issued to Parties for Voting and DCUSA Parties should consider whether they wish to submit views regarding this Change Proposal.

### Attachments

- Attachment 1 – DCP 299 Proposed Legal Text
- Attachment 2 – DCP 299 Voting Form
- Attachment 3 – DCP 299 Change Proposal Form