

DCP 293 Working Group Meeting 02

14 July 2017 at 10:00am

Web-Conference

Attendee	Company
Working Group Members	
Edda Dirks [ED]	Ofgem
Giao Le [GL] yes	SSE Networks
Julia Haughey [JH]	EDF Energy
Oliver Day [OD]	UK Power Networks
Simon Yeo [SY]	Western Power Distribution
Code Administrator	
Dylan Townsend [DT] (Chair)	ElectraLink
Hollie Nicholls [HN] (technical secretariat)	ElectraLink

Apologies	Company
Claire Campbell	SP Energy Networks
Pat Wormald	Northern Powergrid
Sean Hennity	Ofgem

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Do’s and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.

- 1.3 The meeting minutes for the previous meeting were circulated to the Working Group and it was agreed that these would be reviewed and any comments sent to the Secretariat to ensure that they are a true reflection of the discussions held. The previous meeting minutes will be included as Attachment 1.

ACTION 02/01: The minutes from the March Working Group meeting to be circulated for review and comment by the Working Group members.

2. Purpose of the Meeting

- 2.1 The secretariat set out that the purpose of the meeting is to review and analyse the Consultation Responses and the draft Change Report (CR).

3. Review of the DCP 293 Consultation Responses

- 3.1 The Working Group reviewed the collated consultation responses that act as Attachment 2 to these meeting minutes.
- 3.2 The Working Group agreed that they had no further comment and noted the responses to consultation questions one and two.
- 3.3 In response to question three, the Working Group agreed that they would accept the overall majority in favour of accepting a three-month time window for changes to charging methodologies ahead of the 15-month price change notification period. One Working Group member highlighted that other Change Proposals (CPs) will need to be made aware of this decision. The Chair of the group agreed to do this on behalf of the Working Group.

ACTION 02/02: The Chair to notify other change proposal working groups with the decision to accept the three-month time window.

- 3.4 One respondent provided various comments on the draft legal text. The Working Group reviewed the comments and ultimately agreed that the legal advisors would need to provide clarification on the points raised in their review of the legal text.
- 3.5 The Working Group had no further comments on question five responses but agreed that a summary of the comments received should be included in the draft Change Report for voting.
- 3.6 In regards to interactions with other DCPs, the Working Group noted that there could be impacts on implementation dates of other DCPs that are already undergoing the DCUSA Change Process, however, there shouldn't be any material effects. Some of the DCPs that may be impacted are; DCP 243, 251, 252, 266, 268, 283 and 291.
- 3.7 The Working Group noted that enough rationale was provided within the consultation to suggest that providing a one-month time window would not be enough.

- 3.8 The Working Group discussed that the legal text will state that the cut-off date will be the 1st October. If this change is not implemented until 1st November 2017 it will not come into effect until 1st October 2018, as this would be the first cut-off date.

4. Review of the DCP 293 Draft Change Report

- 4.1 The Working Group reviewed the draft Change Report and the document was amended to reflect the discussions held. A copy of the amended draft Change Report can be found as Attachment 3 to these meeting minutes.
- 4.2 The Chair of the Working Group agreed to forward the draft legal text to the legal advisors for their approval.

ACTION 02/03: The Chair to forward the Legal Text to the Legal Advisors.

5. Work Plan

- 5.1 The DCP 293 Working Group reviewed the Work Plan and an updated version can be found as Attachment 4.

6. Any Other Business

- 6.1 There were no items of AOB and the Chair closed the meeting.

7. Date of Next Meeting

- 7.1 The Working Group agreed that no further meetings were required and communication would be via email.

8. Attachments

- Attachment 1 – DCP 293 Working Group Meeting Minutes 01
- Attachment 2 – DCP 293 Collated Consultation Responses
- Attachment 3 – DCP 293 Draft Change Report
- Attachment 4 – DCP 293 Work Plan

New and open actions

Action Ref.	Action	Owner	Update
02/01	The minutes from the March meeting to be circulated for review and comment by Working Group Members.	Working Group Members	
02/02	The chair to inform other change proposal working groups of the decision to accept the three-month time window for changes to the charging methodologies ahead of the 15-month price change notification period.	Dylan Townsend	
02/03	The Chair of the Working Group agreed to forward the draft legal text to the legal advisors for their approval.	Dylan Townsend	

Closed actions

Action Ref.	Action	Owner	Update
01/01	Draft the legal text and circulate to Working Group members for review next week.	Oliver Day	Completed
01/02	Draft the DCP 293 consultation and circulate to the Working Group on the 28 March 2017 for review.	ElectraLink	Completed