

DCP 281 Working Group Meeting

30 November 2016 at 10:00am

Web-Conference

Attendee	Company
Claire Hynes [CH] (Chair)	ElectraLink
Donna Townsend [DT]	ESP Electricity Ltd
Gareth Jones [GJ]	The Electricity Network Company
Gemma Warren {GW}	The Electricity Network Company
Lynda Carroll [LC]	Ofgem
Mark James [MJ]	UK Power Networks
Natalie Hangar [NH]	Energy Network Company
Peter Waymont [PW]	UK Power Networks
Sean Young [SY]	Northern Powergrid
Steven Grant [SG]	Scottish Power Energy Networks
Tim Porter [TP]	SSE Energy Networks
Tracey Pitcher [TP]	Western Power Distribution
Dan Fittock [DF] (Secretariat)	ElectraLink

Apologies	Company
Michael Walls	ESP Electricity Limited

1. Administration

- 1.1 The Working Group reviewed the “Competition Law Do’s and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.
- 1.2 The Working Group reviewed the minutes of the last meeting and agreed that these were a fair and accurate representation of the discussions held.
- 1.3 All Working Group members agreed to the terms and agreed a revised work plan which acts as Attachment 1.

2. Review of DCP 281 Consultation Responses

- 2.1 The Working Group reviewed the consultation responses and discussed a number of points, details of which can be found as Attachment 2. Some key points raised during these discussions were:
 - That the majority of Parties preferred an approach using 3 columns for the breakdown of the block units;
 - All Parties agreed that for validation reasons, that columns without data should be set to 0 instead of leaving the cells blank on the returns spreadsheet;
 - That all EDNO Parties should complete and return both an MPAN Report and a HH Portfolio Data Report, even if they have no entries on either reports. This is to ensure that DNOs have clarity that the EDNO has no entries, rather than missing their reporting deadlines;
 - That the proposed template can be populated with a ‘Lead MPAN’ for associated metering points which would include data for all associated MPANs as this would ensure that manual manipulation of the data prior to loading into DNO systems would not be required;
 - Parties agreed that the proposed template should include examples of how the template should be used. MJ agreed to take an action to make amendments to the template to reflect the discussions of the Working Group and to circulate it to members for review;
 - That no additional tabs on the reporting template should be used and populated with additional data;
 - That a separate template return is required for each separate GSP Group; and
 - A number of minor wording changes for greater clarity.

ACTION 02/01: MJ

- 2.2 The Working Group also discussed the proposed implementation date for this change, with agreement made that the CP should have an implementation date of 01 April 2017 to ensure that all Parties have sufficient time to roll out the new reporting template and associated guidance.

3. Next Steps

- 3.1 The DCP 281 Working Group agreed the next steps as follows:
- ElectraLink to submit the legal text to the DCUSA legal advisor on 1 December 2016;
 - ElectraLink to compile the Change Report and circulate this to the Working Group for review via email on 2 December 2016; and
 - ElectraLink to circulate the draft legal text from the DCUSA legal advisor to the Working Group for review on 12 December 2016.

4. Any Other Business

- 4.1 There were no items of any other business and the Chair closed the meeting.

5. Next Meeting

- 5.1 The Working Group aims to submit the DCP 281 change report to the December DCUSA Panel. As a result, there are no further meetings scheduled for this CP.

Attachments

Attachment 1 – DCP 281 Work Plan

Attachment 2 – DCP 281 Consultation Responses with Working Group Comment.

New and open actions

Action Ref.	Action	Owner	Update
02/01	To make amendments to the template to reflect the discussions of the Working Group and to circulate it to members for review;	MJ	

Closed actions

Action Ref.	Action	Owner	Update
01/01	To compile a version of the spreadsheet with inclusive of examples.	MJ	Completed.
01/02	To circulate a copy of the draft consultation to the Working Group	ElectraLink	Completed post-meeting.