

DCP 273 Working Group Minutes

Meeting Name	DCP 273 Working Group
Meeting Number	01
Date	08 July 2016
Time	10:00
Venue	Teleconference

Attendee	Company
John Lawton [JL] (Chair)	ElectraLink
Gill Courtneil [GC]	UK Power Networks
Wilma Leighton [WL]	SSE Power Distribution
Pamela Howe [PH]	Northern Powergrid
Lee Wells [LW]	Northern Powergrid
Dan Fittock [DF]	ElectraLink
Fungai Madzivadondo [FM] (Secretariat)	ElectraLink

Apologies	Company
Chris Ong	UK Power Networks

1 ADMINISTRATION

- 1.1 The Working Group reviewed the “Competition Law Do’s and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.
- 1.2 It was noted that John Lawton would be chairing the DCP 273 Working Group meeting on behalf of ElectraLink.
- 1.3 The Working Group reviewed the DCP 273 Terms of Reference (ToR), and noted that there are no additional requirements to the ToRs for DCP 273. All Working Group members agreed to the terms and agreed a revised work plan which acts as Attachment 1.

2 BACKGROUND OF DCP 273 CHANGE PROPOSAL (CP)

- 2.1 The proposer advised that this change is seeking to align table 1001 in the CDCM to the current format of table in Schedule 15. Table 1001 needs to be updated to ensure revenue allowances within the CDCM are aligned to the RIIO-ED1 Distribution licence, failing to update this would contradict Schedule 16 Clause 54 . The Working Group considered whether Schedule 16 Clause 54 is still fit for purpose. It was agreed that no legal text changes are required to Schedule 16.
- 2.2 It was noted that this proposal does not change the inputs of the model but the formatting of the table only. As a result, the draft legal text only changes the version number of the CDCM model. The draft legal text has been provided as Attachment 2.
- 2.3 Members of the Working Group confirmed that they understood the intent DCP 273 and agreed with proposed solution.

3 WORKING GROUP ANALYSIS

- 3.1 The Working Group discussed how the change would be progressed. It was agreed that a modelling specification should be developed stipulating the changes required to the CDCM model. It was highlighted that the requested model should be inclusive of the DCP 161¹ modelling change. LW took an action to draft the modelling specification request and circulate to the Working Group for review.

ACTION 01/01: LW/ALL

- 3.2 It was noted that the modelling request will be submitted to the DCUSA Panel for approval. On receipt of approval, the DCP 273 modelling support request will be issued to the DCUSA modelling consultant for the proposed changes to be made.

ACTION 01/02: ELECTRALINK

- 3.3 The group agreed that once updated the model should be tested by DNO members to check if it is still fit for purpose and that the figures are still accurate considering the 2017/2018 prices. The changes made should be in line with the proposed solution. LW acknowledged that he would confirm whether all DNOs will be available to test the updated model.

ACTION 01/03: LW

- 3.4 The Working Group agreed not to consult on DCP 273 as this is a straightforward change and is changing the format of the input table only to ensure consistency with table 1 of Schedule 15. It was noted that DCP 273 is to be progressed as a Part 2 matter as it does not impact tariffs.

- 3.5 In regard to the implementation date JL pointed out that although DCP 273 is to be implemented on 1 April 2018, the updated model should be made available by the end of November 2016 as DNO tariffs are published in December. It was agreed that the DCP 273 Change Report is to be submitted to the September Panel meeting for approval.

Next Meeting Agenda Items

- 3.6 The following items are to be added to the next meeting agenda:
- Review Legal text
 - Review Draft Change Report

4 NEXT STEPS

- 4.1 The DCP 273 Working Group agreed the next steps as follows:
- To draft a modelling request and submit it to the DCUSA Panel for approval to issue to the modelling consultant ;
 - ElectraLink to circulate the updated model on receipt for Working Group approval and testing by all DNOs;
 - Issue legal text to the DCUSA legal advisor for approval;
 - To circulate Draft Change Report to the Working Group for review;
 - To schedule the next Working Group for the beginning of September to review legal text and draft Change Report; and

¹ DCP 161 – Excess Capacity Charges

- To submit the change report to the September DCUSA Panel.

5 ANY OTHER BUSINESS

- 5.1 There were no items of any other business.

6 NEXT MEETING

- 6.1 The next meeting is to be scheduled for the beginning of September. ElectraLink took an action to issue a doodle poll to the Working Group.

ACTION 01/04: ELECTRALINK

7 ATTACHMENTS

- Attachment 1 – DCP 273 Work Plan
- Attachment 2 – Draft Legal Text

APPENDIX A: SUMMARY OF ACTIONS

NEW AND OPEN ACTIONS

Action Ref.	Action	Owner	Update
01/01	Draft the modelling specification request and circulate to the Working Group for review.	Lee Wells/All	
01/02	Submit modelling request to the DCUSA Panel for approval. On receipt of approval issue the DCP 273 modelling support request to the DCUSA modelling consultant	ElectraLink	
01/03	Confirm whether all DNOs will be available to test the updated model once delivered.	Lee Wells	
01/04	Schedule the next DCP 273 Working Group meeting	ElectraLink	