

DCP 253 Working Group Minutes

Meeting Name	DCP 253 Working Group
Meeting Number	03
Date	11 March 2016
Time	10:00am
Venue	Web- Conference

Attendee	Company
Paul Morris [PM] (Chair)	UK Power Networks
Chris Lawton [CL] (part-meeting)	British Gas
Dave Brogden [DB]	SSEPD
Dave Wright [DW]	npower
Martin Murphy [MM]	Northern Powergrid
Mike Ross [MR]	SSE Supply
Claire Hynes [CH] (Secretariat)	ElectraLink

Attendee	Company
Gordon McKenzie [GM]	Scottish Power Networks

1 ADMINISTRATION

- 1.1 The minutes of the previous meeting were agreed without amendment. The actions log is included as Appendix A.
- 1.2 The Working Group reviewed the “Competition Law Dos and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.

2 REVIEW OF THE DCP 253 CONSULTATION RESPONSES

- 2.1 The DCP 253 Working Group reviewed and commented upon the DCP 253 consultation collated responses as set out in Attachment 1. 6 DNOs, 3 Suppliers and 1 IDNO responded to this consultation.
- 2.2 A number of respondents requested that the Working Group clarify in the legal text that this change included the DNO tightening of the incoming and the outgoing meter tails. The Working Group modified the legal text proposed by UK Power Networks as follows:
 - 25.23 In circumstances where the Company may replace, maintain or operate Connection Equipment that provides the connection to a Metering Point that is measured for settlements with a whole current Metering System, the user permits access to the terminals of the whole current Metering System to adjust those terminals and where appropriate remake the connections to those terminals to remedy possible disturbance of the connections to the whole current Metering System that may have **unintentionally arisen as a consequence of the Company’s actions.**
- 2.3 One respondent requested that the Working Group include legal text where it is necessary for the DNO to temporarily move a meter to allow the work to be undertaken, such as when a

security bridge is installed. The Working Group drafted the following sentence to add to the legal text:

“Where the Company’s work could only be facilitated by the temporary removal of the meter, permission is given to temporarily remove meter equipment and replace in its existing position”.

- 2.4 The Working Group reviewed the intent of the DCP 253 change which states *“to permit a DNO/IDNO, when it replaces its service cut-out, to retighten the meter tails and customer tails connecting into and out of a whole current meter and/or remake connections to meter terminals as necessary prior to re-energisation”* and agreed to confirm with the DCUSA Panel whether the addition of temporarily moving a meter to facilitate the work being undertaken would be permitted under the intent of this change.

ACTION 03/01: ELECTRALINK

- 2.5 The Working Group discussed the request from a Supplier to be notified of the DNOs works on the meter. Members considered that three alerts are sent from a smart meter to a Supplier for meter cover removal, power off and power on. If no job is registered on the system that day, the Suppliers Revenue Protection team will be asked to investigate it DW agreed to take up the action 02/01 to contact Jane Franklin of the SMETS DECC TBDG to define what sets of a tamper alert under the SMETS specification at this meeting before progressing this change.

The Working Group advised that a reporting obligation or a process on how a Supplier requests information from a distributor would be set out in DCUSA. If the Secretariat is unable to locate this requirement in DCUSA, this question will be submitted to the DCUSA legal advisor.

ACTION 03/02: ELECTRALINK

- 2.6 The Working Group agreed to check what the perceived liabilities are from the DNO accessing the meter under MOCOPA with Paul Smith.

ACTION 03/03: ELECTRALINK

- 2.7 The Working Group agreed that the next meeting would be scheduled as necessary following the completion of actions 02/01 and 03/01.

3 NEXT STEPS

- 3.1 The DCP 253 Working Group agreed the next steps as follows:
- Request approval from the DCUSA Panel that the addition of legal text allowing DNOs to temporarily remove and replace meters when undertaking work fits with the spirit of the intent of the DCP 253 change;
 - Check what sets of a smart meter alert in accordance with the SMETS specification with Jane Franklin; and
 - Organise the next DCP 253 Working Group meeting once the outcome of the above actions is known and have been circulated to members by e-mail.

4 ANY OTHER BUSINESS

- 4.1 There were no items of any other business.

5 NEXT MEETING

- 5.1 The next meeting will be scheduled as required.

6 ATTACHMENTS

Attachment 1 – DCP 253 Consultation Collated Responses With Working Group Comments

Attachment 2 – DCP 253 Draft Legal Text

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
01/02	Check whether any changes would be required to MOCOPA as a result of this change	Paul Smith	On-going
01/03	Electralink to request a legal view to confirm that the reciprocal arrangement for Suppliers recorded in DCUSA is adequately covered including the defining of liability that would be afforded in the DCUSA.	ElectraLink	On-going. 01/03 will be actioned when the final DCP 253 proposed legal text is sent to the DCUSA legal advisor to review.
02/01	Ask a technical expert on SMETS ¹ in DECC ² 's TBDG ³ what would set off a tamper alert on a smart meter.	Dave Wright	Dave Wright agreed to contact Jane Franklin on to define what sets of a tamper alert under the SMETS specification at this meeting.
03/01	Confirm with the DCUSA Panel whether the addition of temporarily moving a meter to facilitate the work being undertaken would be permitted under the intent of this change.	ElectraLink	16 March 2016.
03/02	Check for a reporting obligation or a process on how a Supplier requests information from a distributor. If the Secretariat is unable to locate this requirement, this question will be submitted to the DCUSA legal advisor.	ElectraLink	
03/03	Check what the perceived liabilities are from the DNO accessing the meter under MOCOPA with Paul Smith	ElectraLin	

¹ Smart Metering Equipment Technical Specifications (SMETS)

² Department of Energy and Climate Change (DECC)

³ Technical and Business Process Design Group (TBDG)

CLOSED ACTIONS

Action Ref.	Action	Owner	Update
02/02	<ul style="list-style-type: none">• Review the draft consultation by the 28 January 2016;• Issue the DCP 253 consultation on the 29 January 2016 with a closing date of the 19 February 2016.• Reconvene on the 11 March 2016 to consider the consultation responses.	All	Completed. The Working Group review the consultation collated responses at this meeting.