

DCP 238 Working Group Minutes

Meeting Name	DCP 238 Working Group
Meeting Number	02
Date	24 June 2015
Time	10:00
Venue	Teleconference/Webinar

Attendee	Company
Pat Wormald [PW] (Chair)	Northern Powergrid
Andy Pace [AP]	ENWL
Chris Ong [CO]	UK Power Networks
Paul Duffus [PD]	Western Power Distribution
Michael Walls [MW] (Secretariat)	ElectraLink

1 ADMINISTRATION

- 1.1 There were apologies received from Claire Campbell (SP Energy Networks), Andy Pace (ENWL) and Beth Hanna (Ofgem).
- 1.2 The minutes of the previous meeting were agreed without amendment. The list of actions opened and closed at this meeting is included as Appendix A.

2 COMPETITION LAWS DO'S AND DON'TS

- 2.1 The Working Group agreed to be bound by the Competition Laws Do's and Don'ts during the course of the Working Group.

3 REVIEW OF THE CONSULTATION RESPONSES

- 3.1 The Working Group reviewed the collated consultation responses. The full document along with the Working Group responses is included as Attachment 1.
- 3.2 The Working Group agreed to amend legal text as set out in the consultation response from UKPN before submitting to the DCUSA legal advisors for review.

Action 02/01: ElectraLink

4 WORK PLAN AND TIMETABLE

- 4.1 The work plan was agreed as follows:
 - ElectraLink to amend the legal text and send to the DCUSA legal advisors
 - ElectraLink to draft the Change Report for the Working Group to review by 1 July 2015
 - Working Group to review the draft Change Report by 6 July 2015
 - ElectraLink to submit DCP 238 Change Report to the July Panel

5 ANY OTHER BUSINESS

- 5.1 There were no items of any other business.

6 NEXT MEETING

- 6.1 The Working Group will likely not meet again unless there is a significant issue raised in regard to the legal text or Change Report.

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
02/01	ElectraLink to amend the legal text as per UKPN's response, and submit to the DCUSA legal advisors	ElectraLink	
02/02	ElectraLink to progress DCP 238 through the agreed work plan	ElectraLink	

CLOSED ACTIONS

Action Ref.	Action	Owner	Update
01/01	Ofgem requested that some additional text be included within the consultation to explain why the charges included within this CP cannot be included with the 15 month notice period.	ElectraLink	Closed – Action has been completed.
01/02	The Working Group requested that additional text should be included within the consultation for the DCUSA Objectives section in order to bolster the rationale behind the CP.	ElectraLink	Closed – Action has been completed.
01/03	It was agreed that along with the standard consultation questions, that a specific question should be asked that states “Do you feel there are any additional charges that should not be subject to the 15 month notice and that should be included within this	ElectraLink	Closed – Action has been completed.

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