

DCP 232 Working Group Minutes

Meeting Name	DCP 232 Working Group
Meeting Number	03
Date	29 June 2015
Time	10:00
Venue	Web- Conference

Attendee	Company
Paul Duffus [PD] (Chair)	Western Power Distribution
Andrew Enzor [AE]	Northern Powergrid
Chris Ong [CO]	UK Power Networks
Donald Preston [DP]	SSE Power Distribution
Claire Hynes [CH] (Secretariat)	ElectraLink

1 ADMINISTRATION

- 1.1 The minutes of the last meeting were approved without amendment.
- 1.2 The Working Group updated the open and closed actions as set out in Appendix A.
- 1.3 The Working Group reviewed the “Competition Law Dos and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.

2 REVIEW OF THE DCP 232 DRAFT LEGAL TEXT

- 2.1 The DCP 232 Working Group considered the legally reviewed DCP 232 draft legal text and approved it for submission to the DCUSA Panel on the 08 July 2015. The DCP 232 draft legal text acts as Attachment 1.

3 REVIEW OF DCP 232 DRAFT CHANGE REPORT

- 3.1 The DCP 232 Working Group reviewed and amended the DCP 232 draft change report and approved it for submission to the DCUSA Panel on the 08 July 2015 should no material comments be received from other Working Group members
- 3.2 The Working Group agreed to submit the draft change report to the Working Group for review for a period of one week. The DCP 232 draft change report acts as Attachment 2.

ACTION 03/01: ELECTRALINK

4 NEXT STEPS

- 4.1 The DCP 232 Working Group agreed the next steps as follows:
 - The Working Group to review the draft Change Report and provide their final comments by the 06 July 2015.
 - The secretariat to submit the agreed Change Report to the DCUSA Panel on the 08 July 2015.

5 ANY OTHER BUSINESS

5.1 There were no items of any other business.

6 NEXT MEETING

6.1 The next meeting will be scheduled if there are any material comments on the DCP 232 change report that need to be addressed prior to its submission to the DCUSA Panel.

7 ATTACHMENTS

- Attachment 1 - DCP 232 draft legal text
- Attachment 2 – DCP 232 draft Change Report

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
01/04	Submit the Change Report to the July DCUSA Panel	All	On-going.
03/01	Submit the draft change report to the Working Group for review for a period of one week. The DCP 232 draft change report acts as Attachment 2.	ElectraLink	

CLOSED

Action Ref.	Action	Owner	Update
02/01	Address the respondents comments who preferred Option A (at question 3) in the change report.	Andrew Enzor and Chris Ong	Completed.
02/02	Submit the draft legal text to Wragge & Co. for a period of two weeks	ElectraLink	Completed.
02/03	Draft a skeleton change report for review by the proposer and chair of the Working Group	Electralink & PD	Completed.
02/04	Finalise the draft change report for submission to the July DCUSA Panel and review the Wragge & Co. comments on the legal text on the 29 June 2015.	All	Completed.