

Minutes

Meeting Name	DCP 211 Working Group
Meeting Number	01
Date	20 June 2014
Time	10:00am
Location	ElectraLink Ltd., Grafton House, Ground Floor, 2-3 Golden Square, London, W1F 9HR.

Attendee	Representing / Company
Tony Savka [TS] (Chair)	ENWL
Franck Latrémolière [FL]	Reckon LLP
Angus Rae [AR] (Teleconference)	SSE
Amanda Rooney [AR] (Teleconference)	Ofgem
Sue Calvert [SC] (Teleconference)	Northern Powergrid
Alex Greetham [AG]	UKPN
Delveer Johal [DJ] (Secretary)	ElectraLink Limited

1 ADMINISTRATION

1.1 No apologies were received.

2 COMPETITION LAWS DO'S AND DON'TS

2.1 The Working Group then reviewed the "Competition Law Dos and Don'ts" and all Working Group members agreed to be bound by the terms set out in the document.

3 TERMS OF REFERENCE FOR DCP 211

3.1 The Working Group reviewed the DCP 211 Terms of Reference and all Working Group Members agreed to be bound by these terms for the duration of the Working Group.

4 APPOINTMENT OF CHAIR

4.1 TS was appointed as the Working Group Chair by Working Group members.

5 BACKGROUND AND INTENT FOR DCP 211

5.1 The DCP 211 Change Proposal (CP) seeks to increase transparency of the DCUSA change process by providing for all matters, minutes, reports, consultation responses, data and other information (except in the cases covered by clause 57.1 “Confidentiality and the Panel”) to be publicly available on request and on the Public Pages of the DCUSA website.

5.2 The Proposer ran the Working Group through the DCP 211 Change Proposal form (Attachment 1).

5.3 The chair explained that Theft related documents have been removed by request.

5.4 The Ofgem representative said that documents can be requested and this will be reviewed. It was suggested that the Group should compare the transparency of the DCUSA with other industry codes.

5.5 The group discussed whether or not the new DCUSA website will be impacted by this change proposal and agreed that it will not.

6 WORKING GROUP ASSESSMENT AND REVIEW OF THE LEGAL DRAFTING AMENDMENTS FOR DCP 211

6.1 The Working Group then reviewed the legal text. The Chair read through the document and asked for feedback from the group.

6.2 The Group also discussed the practicalities of how the change will work in practice, and some of the difficulties associated with it.

6.3 The Group reviewed the document and developed potential consultation questions which can be found in the Consultation document (Attachment 2).

7 WORK PLAN

7.1 The work plan was agreed as follows:

- ElectraLink to draft consultation questions and send to the Working Group Chair by 23 June 2014.

Action: ElectraLink

- The Working Group members are to provide comments to the consultation questions and review the legal text by 4 July 2014 (via e-mail).

Action: All

- Consultation to be issued to industry on 7 July 2014.

8 ANY OTHER BUSINESS

8.1 No other business was raised at the meeting.

9 DATE OF NEXT MEETING

9.1 The Working Group agreed to reconvene by teleconference once the consultation responses have been received.

10 ATTACHMENT

- Attachment 1 – DCP 211 Change Proposal Form
- Attachment 2 – DCP 211 Consultation Document

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
01/01	ElectraLink to draft consultation questions and send to the Working Group Chair by 23 June 2014.	ElectraLink	
01/02	The Working Group members are to provide comments to the consultation questions and review the legal text by 4 July 2014 (via e-mail).	All	