

DCP 211 Working Group Minutes

Meeting Name	DCP 211 Working Group Meeting
Meeting Number	06
Date	11 February 2015
Time	10:00
Venue	Web-conference

Attendee	Company
Tony Savka [TS] (Chair)	ENWL
Franck Latrémolière [FL]	Reckon LLP
Alex Greetham [AG]	UKPN
James Stainer [JS]	Wragges
Amanda Rooney [AR]	Ofgem
Rosalind Timperley [RT] (Secretariat)	ElectraLink Limited

1 ADMINISTRATION

- 1.1 Apologies were received from Sue Calvert (Northern Powergrid), Angus Rae (SSE) and Maria Hesketh (Scottish Power Distribution).
- 1.2 The minutes of the previous meeting were approved without amendment.
- 1.3 All Working Group members agreed to the terms set out in the “Competition Law Dos and Don’ts” document.

2 REVIEW OF PROPOSED DCP 211 LEGAL TEXT

- 2.1 The Working Group discussed the DCP 211 legal text with the DCUSA legal Advisor. It was explained that under DCP 211, any change management document can be requested and documents after 31 May 2014 will be available on the public pages of the website (subject to confidentiality restrictions). For DCP 211A, change management documents can only be requested if they are on the public pages of the DCUSA website.
- 2.2 An attendee asked what would happen in the case of a document that is first received before 31 May but is then re-published for a meeting that occurs after 31 May, should this document be treated as confidential? It was noted that for DCP 211 this is less of an issue as the document would be available upon request.
- 2.3 In response, it was suggested that if the document is received a second time, it would count as a new document and should be published.
- 2.4 The group discussed what “created” means within the DCP 211A legal text, e.g. when it was written or when it was “created” on the website. JS advised that it would be the date of creation in the document (e.g. the date of the minutes). The group agreed that the legal text should be updated to remove any ambiguity.
- 2.5 JS took an action to update the DCP 211 legal text to capture the points raised by the group during the meeting.

Action JS: 06/01

- 2.6 Attendees confirmed that they were happy that the DCP 211A legal text did not require any further refinement.

3 WORK PLAN

- 3.1 The next steps for DCP 211 were agreed as follows:

- ElectraLink to circulate the updated legal text once received from Wragges, along with the DCP 211/211A change report for review by Working Group members
- Working Group members to review legal text and Change Report and provide comments within 10 Working Days
- ElectraLink to submit the Change Report to the March 2015 DCUSA Panel meeting.

4 ANY OTHER BUSINESS

- 4.1 There were no items of any other business.

5 NEXT MEETING

- 5.1 No further meetings of the Working Group are scheduled.

APPENDIX A: SUMMARY OF ACTIONS

NEW AND OPEN ACTIONS

Action Ref.	Action	Owner	Update
06/01	Update the DCP 211/211A legal text in line with the feedback from the Working Group	James Stainer	

ACTIONS AGREED CLOSED AT THE MEETING

Action Ref.	Action	Owner	Update