

DCP 210 Working Group Minutes

Meeting Name	DCP 210 Working Group
Meeting Number	04
Date	8 January 2015
Time	10:00
Venue	Web-conference

Attendee	Company
Alex Greetham [AG] (Chair)	UK Power Networks
Angus Rae [AR]	SSE
John Lawton [JL]	ENWL
Katherine Rushton (Secretariat)	ElectraLink

1 ADMINISTRATION

- 1.1 The Working Group agreed the minutes of the previous meeting with no amendments.
- 1.2 All Working Group members agreed to the terms set out in the “Competition Law Dos and Don’ts” document.
- 1.3 A list of all actions opened and closed at this meeting is attached as Appendix A at the end of this document.

2 REVIEW OF THE ANALYSIS SPREADSHEET FOR DCP 210

- 2.1 The Working Group reviewed the Analysis Spreadsheet and noted a few discrepancies, namely incorrect dates for DCP 26, DCP 46B and DCP 191, which were amended at the meeting and post-meeting (Attachment 1).
- 2.2 The Working Group is satisfied that the amended Analysis Spreadsheet can be included in the Change Report.

3 REVIEW OF THE DCP 210 LEGAL TEXT

- 3.1 The Working Group reviewed the legal text and agreed that no amendments were needed.

4 REVIEW OF THE DCP 210 CHANGE REPORT

- 4.1 The Working Group reviewed the Change Report and agreed to the following:
 - Amendments to the dates for the progression of the Change Proposal (CP) in Clauses 1.2; 12.1; 12.2 and 13.1 in anticipation of the Change Report being considered at the January Panel meeting.
 - The addition of the wording ‘to determine the Assessment Timetable’ to Clause 1.3 to add more clarity on the reason why the CP was raised.

- The replacement of references to ‘two months’ with ‘three months’; percentage CPs with actual numbers of CPs; and references to ‘days’ with ‘Working Days’.

5 NEXT STEPS

5.1 The attendees agreed to the following next steps:

- The revised Change Report would be circulated to members of the Working Group for comments prior to the deadline for the panel paper day for the January DCUSA Panel meeting, for the Change Report

ACTION 04/01: ELECTRALINK

6 ANY OTHER BUSINESS

6.1 There were no items of any other business.

7 NEXT MEETING

7.1 No further meeting of the Working Group is planned.

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
04/01	Circulate the amended Change Report to Working Group members with a deadline of Close of Play 13 January 2015 for comments.	ElectraLink	

NEW AND OPEN ACTIONS

Action Ref.	Action	Owner	Update
03/01	Add the work plan for DCP 210 to Appendix 6 of the Change Report: Recommended TOR Changes.	ElectraLink	Closed.
03/02	Send suggestions on the Legal Text to Wragge's with a final deadline of the 5 December 2014.	ElectraLink	Closed.
03/03	Modify the Change Report in light of the Working Group's comments.	ElectraLink	Closed.
03/04	Circulate the modified Change Report and Legal text to members of the Working Group.	ElectraLink	Closed.
03/05	Arrange a provisional webinar for the 8 December at 10 am to discuss the modified Change Report and Legal Text.	ElectraLink	Closed. The Working Group agreed to cancel this meeting.