

Minutes

Meeting Name	DCP 206 Working Group
Meeting Number	08
Date	2 March 2015
Time	14:00
Location	Teleconference/Webinar

Attendee	Representing
Franck Latremoliere [FL] (Chair)	Reckon LLP
Andy Pace [AP]	ENWL
Chris Ong [CO]	UK Power Networks
Claire Campbell [CC]	SP Energy Networks
Keith Burwell [KB]	Ofgem
Pat Wormald [PW]	Northern PowerGrid
Richard Ellis [RE]	Western Power Distribution
Steven Inglis [SI]	Northern PowerGrid
Michael Walls [MW] (Secretariat)	ElectraLink Limited

1 ADMINISTRATION

- 1.1 There were no apologies received for the meeting
- 1.2 The minutes of the previous meeting were agreed without amendment.
- 1.3 The actions from the previous meeting, along with those opened and closed at this meeting are included as Appendix A.

2 COMPETITION LAW

- 2.1 The Working Group then reviewed the “CDCM Competition Law Dos and Don’ts” and all Working Group members agreed to the terms set out in the document.
- 2.2 It was noted to the Working Group members that the guidance is published on the DCUSA website with the meeting papers.

3 REVIEW OF THE DRAFT CHANGE REPORT

- 3.1 The Working Group then reviewed the draft Change Report. The amendments agreed by the Working Group are shown in tracked changes and are included as Attachment 1.

4 WORK PLAN AND NEXT STEPS

- 4.1 The Working Group agreed that the finalised Change Report should be circulated to all Working Group members for a final review before being submitted to the DCUSA Panel
- 4.2 It was also agreed that it would be asked of all Working Group members to vote on whether they feel the relevant DCUSA Objectives are better facilitated by the CP; this information will be tallied and included within section 7 of the Change Report.
- 4.3 The Working Group agreed the following work plan:
- ElectraLink to email the finalised draft Change Report to the Working Group for final comments
 - ElectraLink to ask all Working Group members to indicate whether or not they feel this CP better facilitates the relevant DCUSA Objectives so this information can be tallied and included within the Change Report.
 - Once all the comments are received, ElectraLink to submit the Change Report to the DCUSA Panel for progression.

5 ANY OTHER BUSINESS

- 5.1 There were no other items of business raised at the meeting.

6 DATE/LOCATION OF NEXT MEETING

- 6.1 The Working Group will not have any further meetings as the Change Report will be issued to the March DCUSA Panel.

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
08/01	ElectraLink to progress the CP through the Work Plan, and its associated actions, as agreed by the Working Group. Including following up on all actions by other WG members for the next meeting	ElectraLink	

ACTIONS AGREED CLOSED AT THE MEETING

Action Ref.	Action	Owner	Update