

# DCP 204 Working Group Minutes

<b>Meeting Name</b>	DCP 204 Working Group Meeting
<b>Meeting Number</b>	11
<b>Date</b>	24 February 2014
<b>Time</b>	10:00
<b>Venue</b>	ElectraLink's Offices (Grafton House, 2-3 Golden Square, London W1F 9HR)

Attendee	Company
David Brogden [DB] (Chair)	SSEPD
Andrew Monks [AM]	SSE
Dominique Tilquin [DT]	SSEPD
David Boyer [DB] (part meeting)	UKPN
Emslie Law [EL]	SSE
Helen Fosberry [HF]	E.on
John Lawton [JL] (teleconference)	ENWL
Keren Kelly [KK] (teleconference)	Npower
Kevin Woollard [KW] (teleconference) (part meeting)	British Gas
Maria Hesketh [MH] (teleconference)	Scottish Power
Rosalind Timperley [RT] (Secretariat)	ElectraLink Limited

Apologies	Company
Chris Allanson [CA]	Northern Powergrid
Paul Saker [PS]	EDF energy
Peter Morgan [PM]	DECC

## 1 ADMINISTRATION

- 1.1 The minutes of the last meeting were approved without amendment.
- 1.2 All Working Group members agreed to the terms set out in the "Competition Law Dos and Don'ts" document.
- 1.3 The group reviewed the open actions. Updates on all actions are set out in Appendix A.

## 2 REVIEW OF UPDATED NOTIFICATION TEMPLATE

- 2.1 The Working Group reviewed the latest version of the DCP 204 notification template, which had been circulated prior to the meeting.
- 2.2 The group noted that the total number of affected MPANs may over time become too large to include within the Excel spreadsheet template. It was agreed that MPAN data should be provided separately in CSV format. This CSV file can then be loaded into Suppliers' systems and the spreadsheet template will be used to give an overview of the active notifications in a format that does not need to be uploaded into any systems. For ease of use, it was agreed

that there should be separate tabs in the spreadsheet for Load Managed Areas (LMAs), Security Restriction Notices (SRNs) and Emergency SRNs.

- 2.3 An updated version of the notification spreadsheet, containing the amendments agreed at the meeting, is provided as Attachment 1. An action was taken for Supplier Working Group members to confirm whether they are happy with the updated template.

**Action 11/01: Suppliers**

- 2.4 It was suggested that it would be useful for Suppliers if DNOs were to publish guidance on what to do where there is an LMA. It was cautioned that this could create a very restrictive process. The group agreed that any such guidance should be outside of the scope of DCP 204. It was highlighted that the work coming out of DCP 204 should help to facilitate DNOs and Suppliers to work together to find the best solution for the customer.
- 2.5 The group discussed a suggestion by a Working Group member that it would be preferable to incorporate notification information into registration systems, rather than providing the information using the template developed by the group. The Working Group agreed that there would be merit in this suggestion in the longer term. However, given Ofgem's recent decision that registration systems will come into the Data Communications Company (DCC) in due course, it was the view of the group that now would not be an appropriate time to progress changes to registration systems. It was also noted that DNOs that do not have any LMA areas would need to make changes to their registration systems for no benefit if a change were progressed at present.
- 2.6 To ensure that LMA notifications are included within the scope of work for future registration systems changes Working Group members took an action to consider responding to the Ofgem consultation on *'Moving to reliable next-day switching: Consultation on Target Operating Model and Delivery Approach'*<sup>1</sup>.

**Action 11/02: Suppliers**

- 2.7 ElectraLink took an action to capture within the DCP 204 Change Report that the Working Group believes that when registration systems are redeveloped, notification information should be incorporated into these systems.

**Action: 11/03: ElectraLink**

### **3 DISCUSSION ON HALF HOURLY CUSTOMERS**

- 3.1 The group discussed an email that had been received from a Working Group member, on Half Hourly (HH) settled metered customers, stating:

*"It is our assumption that HH metering is implicitly excluded from the scope of Schedule 8 as Suppliers have no control over load switching regimes for HH customers. This would align with the current process whereby they are currently implicitly excluded from Schedule 8 as they don't have SSCs allocated to them. I think we need to agree that is the case and potentially document that for clarity, I am not sure what actions Suppliers might be to take in relation to*

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<sup>1</sup> <https://www.ofgem.gov.uk/publications-and-updates/moving-reliable-next-day-switching-consultation-target-operating-model-and-delivery-approach>

*HH customers in LMAs, who would in any case have a connection agreement with the DNO which would include details of their demand requirements.”*

- 3.2 The Working Group agreed that HH settled meters should be excluded from the DCP204 arrangements. It was noted that what is meant by this is *existing* HH customers, i.e. those that are HH settled because they exceed 100kW. In the future all smart metered customers could be settled HH.
- 3.3 The group noted that “Load Switching Device” is a means of defining what Suppliers has control of. To clarify that existing 100KW HH settled systems are not included, the definition of “Load Switching Device” was amended to include the text “under the control of the Company or User”.
- 3.4 ElectraLink took an action to confirm with the DCUSA legal advisor whether this additional text was necessary.

**Action 11/03:** ElectraLink

#### **4 REVIEW OF LEGAL TEXT**

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- 4.1 The group then walked through the DCP 204 legal text and agreed amendments to it. The latest version of the legal text, which includes amendments agreed at the meeting as redlined text, is provided as Attachment 2.
- 4.2 The changes applied were as follows:
  - The term “*changes to*” was added to paragraphs 6.3(b) and 7.3(b)
  - Paragraph 3.1 was reverted back to an earlier version, as new load switching regimes are covered off under the BSC processes and thus do not require consideration within the DCP 204 legal text. An action was taken to capture this within the Change Report.

**Action 11/04:** ElectraLink

#### **5 REVIEW OF DRAFT CHANGE REPORT**

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- 5.1 The Working Group walked through the DCP 204 Change Report and agreed amendments to it. The latest version of the report, with amendments agreed at the meeting shown as tracked changes, is provided as Attachment 3.
- 5.2 The Working Group discussed the implementation date of the CP. It was noted that under the legal text, the requirement to provide MPAN data will take effect once the CP is implemented. Supplier Working Group members were asked when they would need to start receiving this data. In response, it was noted that this data will not be required until 2016, based on the current smart rollout and DCC go-live timescales.
- 5.3 Based on the feedback from Working Group members, it was agreed that the proposed implementation date for DCP 204 should be 1 April 2016. It was observed that this will give network operators time to review all existing LMAs and develop a means to provide the granular MPAN data that is required.

#### **6 WORK PLAN**

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- 6.1 The next steps for DCP 204 were agreed as follows:

- ElectraLink to send the DCP 204 legal text to Working Group member Paul Saker asking if his concerns raised via email have been addressed;
- Supplier Working Group members to confirm that they are happy with the revised notification template by 13 March 2015;
- ElectraLink to send the DCP 204 legal text to the DCUSA legal advisor by 2 March 2015 (subject to Paul Saker's comments);
- the DCP 204 Change report and legal text is to be issued to the Working Group for review by 16 March, with comments requested by 30 March 2015; and
- Change Report to be submitted to the DCUSA Panel on 8 April 2015.

## **7 ANY OTHER BUSINESS**

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- 7.1 There were no items of any other business.

## **8 NEXT MEETING**

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- 8.1 The next DCP 204 Working Group meeting is provisionally scheduled for Tuesday, 24 March at 10:00 via webinar. The meeting will not go ahead if the Change Report and Legal text can be agreed via email.

**APPENDIX A: SUMMARY OF ACTIONS****NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
09/01	Provide information on why Load Managed Areas (LMAs) exist so that this information can be captured in the Change Report (e.g. investment would be needed in new subsea cable).	DNOs	On going SSEPD received Action on other DNOs to provide information
11/01	Confirm whether you are happy with the updated LMA notification template.	Suppliers	
11/02	To ensure that LMA notifications are included within the scope of work for future registration systems changes, consider responding to the Ofgem consultation on 'Moving to reliable next-day switching: Consultation on Target Operating Model and Delivery Approach' <sup>2</sup> .	All	
11/03	Capture within the DCP 204 Change Report that the Working Group believe that when registration systems are redeveloped, notification information should be incorporated into these systems.	ElectraLink	
11/04	Capture in the DCP 204 Change Report that new load switching regimes are covered off under the BSC processes and thus do not require	ElectraLink	

<sup>2</sup> <https://www.ofgem.gov.uk/publications-and-updates/moving-reliable-next-day-switching-consultation-target-operating-model-and-delivery-approach>

	consideration within the DCP 204 legal text.		
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**ACTIONS AGREED CLOSED AT THE MEETING**

Action Ref.	Action	Owner	Update
08/03	Consider the confidentiality clause (paragraph 9.1) and how it might better be worded.	All	closed
09/02	Review position on the provision of MPAN data and feedback back to the Working Group. If a list of MPANs is desired then the feedback should include how this information will be used.	Suppliers	Closed
10/01	Check that there are no confidentiality issues with sending all LMA MPANs to Suppliers (rather than just sending them to the registered Supplier). Also, consider whether this data should be encrypted.	All	Closed – feedback suggests that there is not a confidentiality issue.
10/02	Feedback to ElectraLink on how you would like the information in the LMA notification template to be presented.	Suppliers	Closed
10/03	Update the notification template based on the feedback received.	ElectraLink	Closed
10/04	Review instances of “Supplier” and “User” in the legal text to confirm that they are correct.	John Lawton	Closed
10/05	Update the Change Report to clarify the difference between “Supplier” and “User”.	ElectraLink	Closed

10/06	Check that the legal text is 'baselined' against the current version of the DCUSA.	ElectraLink	Closed
10/07	<p>Update the Change Report as follows:</p> <ul style="list-style-type: none"><li>• Add information on the SIG issue to the report;</li><li>• Add an executive summary to the report which captures the issue and the key changes.</li></ul>	ElectraLink	Closed