

DCUSA CHANGE REPORT	
CHANGE PROPOSAL	DCP 074 – PORTFOLIO BILLING SCHEDULE RE-NUMBERING
DATE OF ISSUE	20 October 2010
ISSUED TO	DCUSA Contract Managers
PARTIES ENTITLED TO VOTE	All Parties
RETURN DEADLINE (Voting End Date)	03 November 2010 – DCUSA@electralink.co.uk

1 PURPOSE

- 1.1 This document is issued in accordance with Clause 11.20 of the DCUSA. The Change Report details DCP 074 – Portfolio Billing Schedule Re-Numbering. The voting process for the proposed variation and the timetable of the progression of the Change Proposal (CP) through the DCUSA Change Control Process is set out in this document.
- 1.2 Parties are invited to consider the proposed amendment attached as Appendix A and submit votes using the form attached as Appendix B to dcusa@electralink.co.uk by 03 November 2010.

2 DCP 074 – PORTFOLIO BILLING SCHEDULE RE-NUMBERING

- 2.1 DCP 074 has been raised by Electricity North West Limited and seeks address two housekeeping errors in the DCUSA.
- 2.2 DCP 046B - Common Distribution Charging Methodology Governance was implemented into the DCUSA on 01 January 2010. The implemented drafting identifies that future Schedules will be introduced into the Agreement for EHV Distribution Charging Methodology A (Schedule 17) and EHV Distribution Charging Methodology B (Schedule 18) on 01 April 2011.
- 2.3 However DCP 060 - Introduction of Portfolio Billing Alternative Solution was implemented on 16 April 2010 and has created Schedule 17 'Portfolio Billing'. This has resulted in an error within the agreement with cross references linking to EHV Distribution Charging Methodology A to Schedule 17. In addition, the implementation of the EDCM has been delayed until 01 April 2012.
- 2.4 DCP 074 seeks to address the issues by re-numbering the Portfolio Billing Schedule and amending the implementation date of the EDCM Schedules to 01 April 2012. This solution will minimise the level of change required to the rest of the Agreement.

3 PROPOSED AMENDMENT AND LEGAL DRAFTING

- 3.1 The proposed legal drafting for DCP 074 has been reviewed by Wragge and Co and is attached as Appendix A.

4 ASSESSMENT AGAINST THE DCUSA OBJECTIVES

- 4.1 The proposer considers that the Change Proposal will better facilitate the General DCUSA Objective 3.1.41. The drafting of the DCUSA is currently incorrect and potentially confusing to Parties. Addressing the errors will aid understanding and navigation of the Agreement thus promoting efficiency in the administration of the Agreement.

5 IMPLEMENTATION

- 5.1 This CP is deemed to be a Part 2 matter in accordance with Clause 9.6 of the DCUSA.
- 5.2 The CP is recommended for implementation on 04 November 2010.

¹ The promotion of efficiency in the implementation and administration of this Agreement

6 PANEL RECOMMENDATION

- 6.1 The Panel approved the DCP 074 Change Report at its meeting on 20 October 2010.
- 6.2 In accordance with Clause 12.4 of the DCUSA the Panel has determined that DCP 074 should be issued to all Parties for voting for a period of 10 Working Days.
- 6.3 The timetable for the progression of the Change Proposal is set out below:

Activity	Latest Date
Change Report Agreed	20 October 2010
Party Voting	20 October – 03 November 2010
Implementation	04 November 2010

Appendices:

- A. DCP 074 – Legal Drafting
- B. DCP 074 – Voting Form