

Minutes

Meeting Name	DCP 021 Working Group	Meeting Number	001
Meeting Date	07 May 2008	Meeting Time	13.30
Meeting Venue	ElectraLink, Ground Floor, Grafton House, 2-3 Golden Square, London, W1F 9HR.		

In Attendance

Attendee

Glenda Simons (Chair)
Donna Townsend (Teleconference)
Frank Welsh (Teleconference)
John Lawton
Mike Smith
Elizabeth Lawlor (Secretary)

Representing

The Electricity Network Company
ESP Electricity
Electricity North West Limited
Electricity North West Limited
Western Power Distribution
DCUSA Limited

Apologies

Jonathan Purdy

EDF Energy Networks

1 APPOINTMENT OF CHAIR

- 1.1 The Working Group appointed Glenda Simons as Chair.

2 TERMS OF REFERENCE

- 2.1 The Working Group approved the ToR and EL took an action to update the document with the member details.

ACTION: EL

3 DCP 021 – DISTRIBUTION STANDARD LICENCE CONDITION 4A REVIEW (DCP009) AFFECTING SECTION 2B

- 3.1 JL informed the group that the purpose of DCP 021 was to reflect the revisions to the SLC 4A statement in Section 2B of the DCUSA. Members noted that DCP 009 had already made the required changes to Section 2A of the Agreement but as the introduction of Section 2B (DCP 012) had not been approved when DCP 009 was being progressed DCUSA was unable to make the changes in parallel. Members agreed that they were supportive of the principle of the CP.

4 DCP 021 – LEGAL DRAFTING

- 4.1 JL informed the group that he had mirrored the approved drafting from DCP 009 into DCP 021 as a starting point but recognised that not all the Clauses would be applicable for Distributor to Distributor relationships. Members agreed that this was a pragmatic approach.
- 4.2 The Working Group walked through the proposed legal drafting noting that the definition section would need to be updated following the implementation of DCP 020 on 09 May 2008.
- 4.3 Having reviewed the proposed legal text, the Working Group agreed:
- That the proposed definitions were appropriate.
 - The proposed amendment to Clause 9.5.3 to delete references to 'Use of System' as the Clauses 43.1 and 43.2 cover broader charges.
 - The proposed addition to Clause 19.1 to refer specifically to Section 2A. Members agreed that this area should be specifically highlighted to Supplier Parties as part of the consultation exercise.
 - The deletion of reference to 'Use of System' in Clause 36.4.3 and the addition of a reference to 'Connection Points on the Company's Distribution System'.
 - The amendment to Clause 43 to align it with Clause 19.1 in Section 2A.
 - The amalgamation of Clauses 43.1 and 43.2 in line with Clause 19.1 in Section 2A.

- To delete Clauses 43.2.2 and 43.2.3 of the revised text as none of the services referenced are applicable in Distributor to Distributor relationships.
 - The amendment of charges to Charges in Clause 43.3 to reflect Clause 19.3 of Section 2A.
 - The deletion of the reference to Transactional Charges in Clause 43.9 in line with Clause 19.8 of Section 2A.
 - The re-drafting of Clause 44.1 to reflect Clause 21.1 of Section 2A.
 - The deletion of the last sentence of Clause 45.1 as it is not relevant to Distributor to Distributor relationships. Such a deletion results in no amendment to Clause 45.1 and would therefore not form part of the Change Proposal.
- 4.4 JL agreed to re-draft the proposed legal text after the implementation of DCP 020 (09 May 2008) so that the definitions will be based on v2.2 of the DCUSA.

Action: JL

5 REVIEW OF DCUSA OBJECTIVES

5.1 Working Group members noted that ENW Limited considered that DCUSA Objective 4¹ is better facilitated by the proposal because it will ensure that the DCUSA fully reflects the Licence changes and is accurate. Members agreed with JL and also suggested that, as with DCP 009, the CP would better facilitate Objective 3² by:

- Providing further clarity, consistency and transparency of the services covered by the Relevant Charging Statements; and
- Implementing an enduring solution to facilitate the enhanced regime being put into place by the revision to the SLC 4a statement.

6 DCP 021 VARIATIONS

6.1 Working Group members considered that they were satisfied with the principle of the proposal and proposed solution and did not wish to raise any alternative proposals.

7 DCP 021 PROJECT TIMETABLE

7.1 The Working Group noted the project timetable as proposed by the DCUSA Panel and agreed that in order to present its final report to the Panel on 16 July the following timetable would be applied:

Due Date	Activity	Responsibility
14/05/08	Circulate revised legal drafting and draft Consultation to the Working Group	JL / EL
21/05/08	Review revised drafting and Consultation and	All

¹ The promotion of efficiency in the implementation and administration of this Agreement.

² The efficient discharge by distributors of the obligations imposed upon them by their licence.

	submit comments to ElectraLink	
27/05/08	Issue Consultation to Parties	EL
18/06/08	Circulate Consultation comments and draft Change Report to members for review	EL
24/06/08	Meeting to review consultation comments, agree legal drafting and the content of the Change Report	All
25/06/08	Submit drafting to Wragges for Legal Review	EL
07/07/08	Teleconference to approve the drafting and sign off Change Report	All
16/07/08	Panel Meeting to approve Change Report	Panel

8 ANY OTHER BUSINESS

8.1 There were no additional items of business.

9 DATE OF NEXT MEETING

9.1 The next meeting of the DCP 021 Working Group will convene at 13.00 on Tuesday 24 June 2008.

Appendix A: Summary of Actions

This section provides details of actions placed at the meeting. The section is split into two sub-sections:

- New actions and progress against actions currently open; and
- Actions that were closed as a result of the meeting or a previous meeting.

Open Actions

Action No.	Description	Owner
01/01	Update ToR to reflect membership	EL
01/02	Circulate revised Legal Drafting to the Working Group	JL
01/03	Circulate Consultation to the Working Group	EL
01/04	Review revised drafting and consultation and submit comments to EL	All

Closed Actions

Action No.	Description	Owner
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