

DCUSA Change Proposal Form

This form should be used by DCUSA Parties who wish raise a draft or formal Change Proposal and for DCUSA members and other interested parties to return their comments on DCUSA Change Proposals which have been circulated for consultation.

Originators - please complete Section A of this form and submit to DCUSA@electralink.co.uk.

Respondents – please complete Section B of this form and return it to DCUSA@electralink.co.uk your response should include your assessment of the solution and comments on the Change Proposal drafting. If you reject the solution then please supply your reason for rejection and an alternative solution. Even if you reject a solution your responses should state whether the proposed implementation date is acceptable to your organisation. If it is not acceptable, please indicate the reasons why and an alternative date.

SECTION A: To be completed by originator

Document Control	
CP Status	Standard
Date Submitted	14 th January 2008
CP Number*	DCP 015
Version Number	1.0
CP Ref*	01/08
Attachments	None

* Assigned by DCUSA Secretariat

Originator Details	
Party Name	ScottishPower Energy Retail Ltd
Originator Name	Marie Clark
Party Category	Supplier
Email Address	Marie.clark@scottishpower.com
Telephone Number	0141 568 3209

Change Proposal Details	
CP Title	Limitation on claiming DCUSA expenses to one attendee per Group within a Party Category per meeting
DCUSA Parties believed to be impacted	Distributor / Supplier / IDNO / DG

Proposal to Change	Part 1 Schedule / Clause: 8.1.
Summary of Change	Entitlement to claim expenses for attendance at DCUSA meetings will be limited to one attendee per Group within a Party Category per meeting.
Related CPs	<i>Please indicate if this CP is related to or impacts any other CP already in the DCUSA or other industry Change Process</i> N/A

Proposed Solution

When claiming expenses for the attendance of DCUSA meetings, only one attendee from each Group within a Party Category per meeting will be entitled to submit a claim.

No legal text provided.

Proposed Implementation Technique

Big Bang

Proposed Implementation Date

Please specify and give a reason if proposed date is outside the release schedule

June Release Year: 2008

Other:

DCUSA Objectives

Please state which DCUSA Objective(s) will be better facilitated by this CP

1. The promotion of efficiency in the implementation and administration of this Agreement.

As it currently stands, clause 8.1 does not specify that claims for expenses incurred in the attendance of meetings is limited to one attendee per Group within a Party Category per meeting. This uncertainty leads to difficulties in accessing the level of budgetary allowance required to meet expenses. The implementation of this change will clarify who is entitled to claim expenses in relation to meeting attendance and as a result will introduce a greater level of certainty when accessing budgetary requirements to cover meeting costs within in a Financial Year.

Business Justification Including Market Benefits

Reduces the uncertainty in the level of expenses claims submitted and allows more accurate assessment of budgetary costs required.
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Authority Consent

Yes (Part One)
