

Minutes

Meeting Name	DCP 009 Working Group	Meeting Number	003
Meeting Date	06 December 2007	Meeting Time	09.30
Meeting Venue	Teleconference		

In Attendance

Attendee

Mike Smith
Frank Welsh
Gus Wood
John Lawton
Lorna Gibb
Mark Askew
Mark Field
Nicholas Rubin
Elizabeth Lawlor (Secretary)

Representing

Western Power Distribution
United Utilities Electricity Ltd
Wragge & Co
United Utilities Electricity Ltd
Scottish Power Energy Retail
Ofgem
RWE Npower
Ofgem
DCUSA Limited

1 ADMINISTRATION

- 1.1 Apologies were received from Glenn Sheern.
- 1.2 The minutes of the previous meeting were approved without amendment.

2 DCP 009 LEGAL DRAFTING

- 2.1 The group reviewed the legal drafting for DCP 009 as provided by Wragge & Co. The group agreed that the definition of Use of System Charges should align to charging statement produced under Licence Condition 4a of the Distribution Licence. The group therefore agreed that the DCUSA drafting would need to differentiate between Use of System Charges and other charges because (subject to the Authority approval) from 01 April 2008 the SLC 4a statement will relate only to Use of System charges.
- 2.2 The group walked through the DCUSA document to ensure that all references to charges were appropriate. GW took an action to update the legal drafting to fully reflect all the required amendments.

3 DCP 009 CHANGE REPORT

- 3.1 The DCP 009 Working Group reviewed the Change Report and approved the document subject to the inclusion of:
 - A more detailed evaluation of the CP against the DCUSA Objectives;
 - Confirmation from British Gas that its concerns about the CP had been addressed; and
 - An update to summarise the discussions of the meeting.

- 3.2 EL took an action to update the report and circulate to the group for sign off.

4 ANY OTHER BUSINESS

- 4.1 There were no additional items of business.

5 DATE OF NEXT MEETING

- 5.1 No future meetings of the DCP 009 Working Group have been scheduled.

Appendix A: Summary of Actions

This section provides details of actions placed at the meeting. The section is split into two sub-sections:

- New actions and progress against actions currently open; and
- Actions that were closed as a result of the meeting or a previous meeting.

Open Actions

Action No.	Description	Owner
03/01	Update the legal drafting to fully reflect differentiate between Use of System Charges and other charges	GW
03/02	Update the change report and circulate to the group for sign off.	EL

Closed Actions

Action No.	Description	Owner
02/01	Provide a summary of the groups' responses to the consultation comments to those respondents not present at the meeting	EL
02/02	Work up the two variations for legal review	JL
02/03	Draft Change Report for 12/12/07	EL