

DCUSA CHANGE REPORT	
CHANGE PROPOSAL	DCP 005A - Change to the notification period for Non-Standard Connection Terms
DATE OF ISSUE	25 September 2007
ISSUED TO	DCUSA Contract Managers
PARTIES ENTITLED TO VOTE	All Supplier, DNO and IDNO Parties
RETURN DEADLINE (Voting End Date)	16 October 2007 – DCUSA@electralink.co.uk

1 PURPOSE

- 1.1 This document is issued in accordance with Clause 11.20 of the DCUSA. The Change Report details DCP 005A - *Change to the notification period for Non-Standard Connection Terms*. The voting process for the proposed variation and the timetable of the progression of the CP through the DCUSA Change Control Process is set out in this document.
- 1.2 Parties are invited to consider the proposed amendment attached as Appendix A and submit votes using the form attached as Appendix G to dcusa@electralink.co.uk by 16 October 2007.

2 BACKGROUND

- 2.1 DCP 005A was raised on 12 June 2007 and submitted to the Panel on 20 June 2007. DCP 005A was assessed as a standard (non urgent) CP. The Panel determined that the CP should be entered into the Assessment Phase and requested that the CP be progressed directly through to the Report Process. The CP impacts Part Two Matters and as such is not subject to Authority Consent.
- 2.2 The content of the Change Report was approved by the Panel on 19 September 2007.

3 SUMMARY OF DCP 005A

Raising Party	E.ON UK
CP Status	Standard
Change Synopsis	The DCUSA currently places an obligation on Distribution businesses to notify Suppliers if they negotiate Non-Standard connection terms with a customer which affect the Use of System Charges payable. This change seeks to make this notification time bound so as to enable Suppliers

	to amend their records in time to be able to invoice customers in a timely and accurate fashion.
Parties Impacted	Suppliers / DNOs / IDNOs
Part 1 / Part 2	Part 2
Authority Consent	Not Required
Proposed Implementation	November 2007 Release

4 DCP 005A WORKING GROUP

4.1 The DCP 005A Working Group comprised the following members:

- Craig Neill – Scottish & Southern Energy
- Glenn Sheern – E.ON UK
- Jamie Lowe – CE Electric
- Jennifer Daines – RWE Npower
- Lorna Gibb – Scottish Power Energy Retail.
- Peter Waymont – EDF Energy
- Susannah Garwell – E.ON UK
- John Lawton – United Utilities

4.2 The Working Group met three times, twice by teleconference and held one physical meeting. The minutes of the meetings are attached as Appendices A, B and C.

4.3 At its first meeting on 05 July 2007, the Working Group approved its Terms of Reference (Appendix D) and assessed the CP. The group noted that the purpose of the CP was to enable suppliers to amend their records in time to be able to invoice customers in a timely and accurate fashion. It was noted that the amended process should improve the customer experience through accurate billing and reduce the amount of work for suppliers. The Working Group agreed it was broadly supportive of the issue raised and the nature of the CP.

4.4 Working Group members made a number of suggestions to enhance the drafting of the CP and developed the variation as DCP 005A. The proposer of the CP withdrew DCP 005 and recommended that the Working Group progress with the DCP 005A. Members agreed that they remained supportive of the principle of original CP but that DCP 005A better met the requirements of parties and better facilitated the DCUSA Objectives.

4.5 At its second meeting on 18 July the Working Group agreed consider a number of additional elements put forward by one party. The Working Group agreed that the consultation should seek feedback from parties on the following areas:

- Whether the 5 days timescale should refer to the time of sending by the Distributor, or the time of receipt by the Supplier of the communication;
- Whether the items to be included in the communication should be specified and if so what they should be and where they should be maintained; and
- Whether the CP should mandate the requirement for parties to provide a single point of contact for enquiries.

- 4.6 At its third meeting on 24 August 2007, the Working Group reviewed the Consultation Responses and directed ElectraLink to draft the Change Report.

5 DCP 005A CONSULTATION

- 5.1 The DCP 005A Consultation was issued to all DCUSA Contract Managers on 27 July 2007 for a period of 15 Working Days. 11 Responses from 17 Parties were received by the closing date of 17 August 2007. No late responses were received. The consultation responses are attached as Appendix E.

6 WORKING GROUP CONCLUSIONS

- 6.1 The Working Group reviewed the consultation responses at its meeting on 24 August 2007. The group noted that respondents considered that DCUSA Objectives 2 and 4¹ were better facilitated by the change.
- 6.2 The Working Group considered the proposed revised drafting to Clause 17.10 in detail and voted unanimously to Agreement signed by both parties with no outstanding terms and completion of any necessary reinforcement works.
- 6.3 All Working Group members confirmed that they supported the inclusion of minimum data set noting that this would not prevent parties sending more information if they chose to. The group agreed that this solution removed the need for any other data items to be mandated in the CP. The Working Group's view was that the data items should be specified in the Event Log but the subsequent legal review suggested that the event log is about means of communication rather than what should be communicated and so this data set was better specified in the main body of the agreement.
- 6.4 The working group noted that one respondent indicated that it may incur costs by implementing the CP and that it did not support the proposed implementation date of 01 November 2007. Members noted that no other parties expected to incur costs and that all other respondents were supportive of the implementation date. The Working Group concluded that the CP does not propose an automated solution which and that it was up to individual parties to decide how they wished to implement the change and therefore limit any cost impacts. The Working Group noted that it supported the proposed implementation date.

7 PROPOSED AMENDMENT AND LEGAL DRAFTING

- 7.1 The proposed amendment to the DCUSA in support of DCP 005A has been drafted by Wragge and Co as follows:

¹ Objective 2 - The facilitation of effective competition in the generation and supply of electricity and (so far as is consistent therewith) the promotion of such competition in the sale, distribution and purchase of electricity; Objective 4 - The promotion of efficiency in the implementation and administration of this Agreement.

Clause 17.10

Where the User, or any Relevant Exempt Supplier, has procured an agreement on behalf of the Company in accordance with this Clause 17 and the Company intends to negotiate non-standard connection terms to apply in addition to or in substitution for the terms of such agreement, the Company shall notify the User of any of those non-standard terms which affect the Use of System Charges payable in respect of the Customer or Generator in question. The Company shall use reasonable endeavours to notify the User, by a method agreed between the Company and the User, of such non-standard terms within 10 Working Days after the later of their being entered into and any conditions therein being satisfied. Such notification shall specify, as a minimum, the relevant Metering Point(s) or Metering System(s), the relevant Maximum Import Capacity and/or Maximum Export Capacity and the effective date for such non-standard terms.

Schedule 7 (Event Log)

[No changes to existing text.]

8 TIMETABLE

8.1 In accordance with Clause 12.4 of the DCUSA the Panel has determined a 15 Working Day voting period.

8.2 The timetable for the progression of the Change Proposal is set out below:

Date	Activity	Purpose	Responsibility
25 September	Change Report Issued	Change Report issued to all Parties for 15 WD	Secretariat
16 October	Voting End Date	Last date for submission of votes	Parties
17 October	Change Declaration	Outcome of voting published to Parties and Authority	Secretariat
01 November	DCUSA Release	If accepted, DCUSA updated to reflect CP drafting (if outcome not appealed)	Secretariat

Appendices:

- A. DCP 005A
- B. DCP 005A Working Group Meeting Minutes
- C. DCP 005A Working Group Meeting Minutes
- D. DCP 005A Working Group Meeting Minutes
- E. DCP 005A Working Group Terms of Reference
- F. DCP 005A Consultation Responses
- G. DCP 005A - Voting Form