
Meeting Name	DCUSA Panel
Meeting Date	21 March 2007
Paper Title	Initial Assessment Report – DCP002
Purpose of Paper	For Decision
Synopsis	This paper presents a Change Proposal that has been submitted to the DCUSA Secretariat this month and requests agreement on its progression.

1 INTRODUCTION

- 1.1 This paper refers one DCUSA Change Proposal (DCP) to the DCUSA Panel for agreement on its progression.
- 1.2 The CP has been assessed by the Secretariat in accordance with Section 10.11 of the DCUSA. The CP has met the requirements and ElectraLink has prepared a recommendation for consideration by the Panel.

2 SUMMARY OF CHANGE PROPOSAL FOR CONSIDERATION

- 2.1 DCP002 'Removal of the ability of parties to recover travelling costs associated with Panel or Working group meetings' is attached as Appendix A. The following table shows a summary of the CP:

Raising Party	E.ON UK
CP Status	Standard (non urgent)
Change Synopsis	To remove the ability of parties to recover travelling costs associated with Panel or Working Group meetings
Parties Impacted	Distributors, Suppliers, IDNOs and Generators
Part 1 / Part 2	Part 1
Authority Consent	Required
Proposed Implementation	June 2007

- 2.2 DCP002 has been assessed as a standard (non urgent) change that impacts Part 1 matters (Section 1B – Governance) that should be accepted and entered into the Assessment Phase. It is recommended that the CP should be progressed directly to the Report Phase as the CP is unlikely to be the subject of significant controversy between the Parties.
- 2.3 If the Panel progresses the CP to the Report Phase a Change Report will be presented to the April Panel meeting for agreement in accordance with Clause 11.20. The Change Report will then be issued to Parties for voting in line with a timetable agreed by the Panel.

3 RECOMMENDATIONS

- 3.1 The DCUSA Panel is invited to:
- Accept the referral of DCP002;
 - Agree that the CP should be entered into the Assessment Procedure;

- Agree that the CP should be treated as a Part 1 matter; and
- Agree that the CP should be progressed through the Report Phase.

DCUSA Change Proposal Form

This form should be used by DCUSA Parties who wish raise a draft or formal Change Proposal and for DCUSA members and other interested parties to return their comments on DCUSA Change Proposals which have been circulated for consultation.

Originators - please complete Section A of this form and submit to DCUSA@electralink.co.uk.

Respondents – please complete Section B of this form and return it to DCUSA@electralink.co.uk your response should include your assessment of the solution and comments on the Change Proposal drafting. If you reject the solution then please supply your reason for rejection and an alternative solution. Even if you reject a solution your responses should state whether the proposed implementation date is acceptable to your organisation. If it is not acceptable, please indicate the reasons why and an alternative date.

SECTION A: To be completed by originator

Document Control	
CP Status:	Standard
Date Submitted:	28 th February 2007
CP Number*:	DCP 002
Version Number:	1.0
Ref*:	03/07
Attachments:	n/a

** Assigned by DCUSA Change Control Administrator*

Originator details	
Party Name	E.ON UK
Originator Name:	Glenn Sheern
Constituency:	Supplier
Telephone number:	01473 554369
Fax number:	
Email address:	Glenn .sheern@eon-energy.com

CP Details	
Title of Change:	Removal of the ability of parties to recover travelling costs associated with Panel or Working group meetings

DCUSA Parties believed to be impacted:	Distributor / Supplier / IDNO / Generator
Proposal to Change: <i>Any proposal to add, delete or amend a Part 1 matter will be subject to Authority Consent</i>	Part 1 matter
Summary of Change:	To remove the ability of parties to recover travelling costs associated with Panel or Working Group meetings
Related CPs: <i>Please indicate if this CP is related to or impacts any other CP already in the DCUSA or other industry Change Process</i>	None

Proposed Solution:

(Please also attach proposed legal drafting here)

To amend clause 8 to read as prescribed below.

8. Costs of the DCUSA

Recovery of costs

The Panel shall be entitled to recover, in accordance with the procedures set out in this clause 8 all its reasonable costs and expenses properly incurred, which may include:

8.1.1 any general administration costs associated with the Panel, the Secretariat and DCUSA Ltd including any costs incurred in holding any meetings and costs and expenses of any consultant or advisor retained by the Panel in the proper performance of its or his duties and responsibilities. Recoverable costs will not include any costs incurred by parties in travelling to meetings or any payment to Panel members, to Directors of DCUSA Ltd or to those who serve on Working Groups in respect of their time.

Proposed Implementation Technique:

Following acceptance of this change the new arrangements would take effect from the next Panel meeting and the commencement of any new working groups.

Proposed Implementation Date:

Month: June Year: 2007

How will the CP facilitate the DCUSA relevant objectives

[please state which one(s)] :

This CP will better facilitate the following DCUSA objective:

“the promotion of efficiency in the implementation and administration of this agreement”

By reducing uncertainty in costs incurred by DCUSA and allowing the Panel to set an appropriate budget.

Authority Consent Required: Part 1 or Part 2 matter

Yes

Business Justification Including Market Benefits:

Reducing the uncertainty in the costs associated with the administration of the DCUSA, would allow parties to realise better the business costs justifications envisaged by the authority in their conclusions document of November 2005.

SECTION B: To be completed by respondent**Respondent details**

Name:

Company:

Telephone number:

Fax number:

Email address:

Response	
Issue Definition:	Support / Reject / No Interest
Proposed Solution:	Support / Reject / Alternative Solution
Implementation Date:	Support / Reject / Alternative Solution
Alternative Solutions and / or Comments	