

Minutes

Meeting Name	DCP 008 Working Group	Meeting Number	009
Meeting Date	20 May 2008	Meeting Time	10.00
Meeting Venue	Teleconference		

In Attendance

Attendee

Nigel Menzies (Chair)
Bill Gunshon
Duncan Mills
Jen Daines
John Hill
John Lawton
Lynne Hargrave
Mike Smith
Peter Waymont
Tom Chevalier
Elizabeth Lawlor (Secretary)

Representing

EDF Energy
RWE Npower
Ofgem
RWE Npower
Central Networks
Electricity North West Ltd
CE Electric
Western Power Distribution
EDF Energy Networks
AMO
DCUSA Limited

1 ADMINISTRATION

- 1.1 The minutes of the last meeting were approved subject to being updated to reflect updates to parallel drafting in the Change Report.
- 1.2 A summary of new and outstanding actions is attached as Appendix A.

2 MEETING OBJECTIVES

- 2.1 NM informed attendees that the purpose of the meeting was to agree the Content of the Change Report for presentation to the DCUSA Panel on 21 May 2008. Members noted that the document had been updated to reflect all the comments received by email and that consensus needed to be reached on the few outstanding matters. Members noted that the Change Report will be updated following the Panel to reflect the Panel recommendations and the three variations to be issued for voting.

3 DCP 008 LEGAL DRAFTING

- 3.1 Members noted that DCP 008A had been updated following the recommendations made at the last meeting to update the definition of 'Vulnerable Customer' and to include the right of the Company to determine whether it considered a customer to be Vulnerable. Members confirmed that they were satisfied with the drafting.
- 3.2 LH informed members that DCP 008B had been updated to include the generic clauses within DCP 008A and DCP 008D as well as drafting to cover the opt in / out options and notice periods for termination. Members noted

that although the drafting of DCP 008B therefore differed from the consultation draft the addition was an enabling clause and did not alter the intention or scope of the variation.

4 DCP 008 CHANGE REPORT

- 4.1 Members considered each of the proposed revisions as outlined in Appendix B. In general the proposed amendments were accepted to improve clarity of the drafting and to better reflect the opinions of Working Group members and the outcome of the Consultation and Working Group vote.

5 ANY OTHER BUSINESS

- 5.1 PW informed members that, in accordance with Clause 11.24 of the DCUSA, the Panel will also need to determine the basis on which Parties will vote and asked whether the WG wished to consider the voting mechanism and make a recommendation to the Panel. Members noted that the Panel could either direct Parties to vote independently on each variation, or to vote either to accept one and reject the others or to reject all three. Working Group members considered that they did not wish to make a formal recommendation to the Panel but suggested that the Panel seek substantive comments from Parties as part of the voting process. Members noted that as a Part 1 matter Ofgem will be required to determine on the CP.

6 DATE OF NEXT MEETING

- 6.1 No further meetings of the DCP 008 Working Group have been convened.

Appendix A: Summary of Actions

This section provides details of actions placed at the meeting. The section is split into two sub-sections:

- New actions and progress against actions currently open; and
- Actions that were closed as a result of the meeting or a previous meeting.

Open Actions

Action No.	Description	Owner
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Closed Actions

Action No.	Description	Owner
04/01	Parties and AMO to assess whether they will be able to provide any indicative costs for the provision of a UMETS service to Ofgem. Ongoing, Parties to assess when DCP is fully defined. Closed – Summary of 'Costs' captured within the Change Report but only limited information available from Parties	All
08/01	Update DCP 008B to reflect the standard clauses in DCP 008A and DCP 008D Complete	LH
08/02	Update DCP 008A to include the revised definition of vulnerable customer and the Distributors right to determine if a customer is vulnerable Complete	EL
08/03	Update the proposed implementation date to June 2009 in each variation Complete	EL
08/04	Provide a view as to whether there are any competition issues associated with the implementation of any of the variations. Complete – captured in Change Report	DM
08/05	Provide the business justification for its variation for inclusion in the Change Report	LH, JL &

	Complete	GS
08/06	Draft and circulate the Change Report Complete	EL

APPENDIX B

Clause	Suggestion	Outcome
5.1	Note majority view that DCP did not better facilitate the DCUSA Objectives	Agreed modified: Drafting also to say that it did not hinder them.
5.3	Revised drafting to final bullet to better reflect current IDNO position	Agreed
5.7	Include reference to the cost of associate meter equipment	Agreed modified: Specific reference to meters and meter tails included.
5.10	Reference different views of group but reached consensus in order to progress the debate	Agreed modified: Reference 'majority view'
5.13	Re-wording for clarity	Agreed
6.7	Additional bullet to reference requirement for a skilled operative to correct meter faults at first visit	Rejected: Not applicable to all variations
7.2	Re-wording for clarity	Agreed
7.3	Additional bullet points by ENC for clarity	Approved modified: Bullet 2 updated for accuracy
7.10	Re-wording for clarity	Agreed modified: WG developed improved drafting
8.10	Add text to indicate a benefit of UMETS is that many customers will be put back on supply 'at first visit'.	Agreed