

Minutes

Meeting Name	DCP 008 Working Group	Meeting Number	007
Meeting Date	10 March 2008	Meeting Time	10.30
Meeting Venue	ElectraLink, 289 – 293 Regent St, London, W1B 2HJ		

In Attendance

Attendee

Nigel Menzies (Chair)
Carole Pitkeathley
Chris Allanson
Duncan Mills
Glenn Sheern (Teleconference)
Gus Wood (Teleconference)
Jen Daines
John Dallimore (Teleconference / Part Meeting)
John Lawton
Kevin Woollard
Ljuban Milicevic
Mike Smith
Nicki Johnson
Tom Chevalier
Elizabeth Lawlor (Secretary)

Representing

EDF Energy
energywatch
CE Electric
Ofgem
E.ON UK
Wragge & Co
RWE Npower
ScottishPower Energy Retail
Electricity North West Ltd
British Gas
Ofgem
Western Power Distribution
Central Networks
Association of Meter Operators
DCUSA Limited

Apologies

Lynne Hargrave
Peter Waymont

Representing

CE Electric
EDF Energy

1 ADMINISTRATION

- 1.1 The minutes of the last meeting were approved subject to minor amendments to sections 33.1, 5.2, 5.8, 8.4, 8.6, 9.1 and 10.2
- 1.2 A summary of new and outstanding actions is attached as Appendix A.

2 SUMMARY OF DCP 008 STATUS

- 2.1 NM provided the group with a summary of the status of DCP 008. Members noted that the original proposal by ENW, DCP 008, remains on the table along with the Working Group variation – DCP 008 A and an alternative variation by CE Electric – DCP 008B.
- 2.2 The Working Group noted that following the last meeting John Lawton had updated the drafting for DCP 008A to v1.3 which had been issued to members for review and also to Wragge and Co for legal review. The group agreed to review the comments against v1.3 of the drafting and to review the proposed legal drafting from Wragges.

3 DCP 008A V1.3 CONSOLIDATED COMMENTS LOG

- 3.1 The Working Group reviewed the DCP 008A v1.3 comments log. The updated log is attached as Appendix B.

4 LEGAL DRAFTING CONSOLIDATED COMMENTS LOG

- 4.1 The Working Group reviewed the legal drafting for DCP 008A as produced by Wragge and Co. GW took an action to update the drafting in line with the comments made against v1.3 of the drafting and the legal drafting. The updated drafting is attached as Appendix B. The final version of the drafting will be issued to Parties with the Consultation.

Action: GW

5 DCP 008 – VARIATIONS

- 5.1 JL informed the group that ENW was willing to accept the amendments to DCP 008 proposed by the Working Group (DCP 008A) as a re-drafting of the original proposal. However he noted that ENW wished to reserve the right to raise an alternative variation at a later stage. The Working Group confirmed that it was satisfied with this approach.
- 5.2 CA presented DCP 008B to the group noting that it set out a different solution to the issue of UMETS. Under the proposal UMETS services will be provided on an optional basis should a Distributor choose to provide the services to Suppliers and Supplier chooses to take them. Suppliers will pay for all services provided at the price published by the Distributor unless the Supplier has notified the Distributor that it does not wish to receive these services.
- 5.3 CA informed members that CE Electric did not support the introduction of a requirement for Distributors to provide or procure metering services when there is no licence obligation to do so. He noted that a number of DNO and IDNO do not currently provide a metering service and therefore do not have the staff or resources to carry out such activities. CA informed the group that whilst CE Electric did not wish to indicate that it would not carry out UMETS activities it did not support the introduction of an obligation and suggested that if Ofgem felt that Distributors should be required to provide the service then it should make a change to the Licence. He noted that by

raising DCP 008B it gives the opportunity to Ofgem to decide how it sees the requirement being implemented.

- 5.4 Working Group members agreed that DCP 008B should be issued for consultation along with DCP 008A noting that DCP 008B presented an alternative that some categories of parties may feel they are better able to support. Members agreed to review the DCP in detail and provide any comments to CA by 14 March 2008. The DCP will then be issued to Wragges to bring the drafting in line with the terminology used in DCP 008A.

Action: All

Action: EL

6 DCP 008 CONSULTATION DOCUMENT

- 6.1 The Working Group agreed that the consultation document should be drafted to include DCP 008A and DCP 008B and that consistent terminology should be used throughout the document. TC recommended that the document should summarise the key points of each variation so that parties can clearly identify the differences between them and CP added that the consultation should set out the potential impact of the proposals on parties.
- 6.2 Members agreed that parties should be asked to provide detailed information on the cost implications of the proposals and how they envisaged a charging mechanism working, noting that information could be provided on a confidential basis. NM took an action to work up the document accordingly and agreed to issue it the group for comment. The Working Group agreed that the Consultation should be issued to all DCUSA Parties and the AMO on 28 March for a period of 15 Working Days.

Action: NM

Action: ALL

Action: EL

7 TIMETABLE OF ACTIVITIES

- 7.1 The Working Group agreed the following timetable for progression of the DCPs:

ACTIVITY	RESPONSIBILITY	DUE DATE
Review DCP 008B and sent comments to Chris Allanson	All	14/03/08
Update Consultation Document and circulate for comment	NM	14/03/08
Review Consultation Document and provide comments to NM	All	21/03/08
Issue Consultation	Secretariat	28/03/08
Meet to review Consultation Comments	All	25/04/08
Report to Panel	NM / Secretariat	21/05/08
Voting Ends	Parties	05/06/08
Authority Determination Due	Ofgem	04/07/08

Implementation	Secretariat	06/11/08
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8 ANY OTHER BUSINESS

8.1 There were no additional items of business.

9 DATE OF NEXT MEETING

9.1 The next meeting of the DCP 008 Working Group will convene at 10.30am on 25 April 2008 at ElectraLink's new offices, London.

Appendix A: Summary of Actions

This section provides details of actions placed at the meeting. The section is split into two sub-sections:

- New actions and progress against actions currently open; and
- Actions that were closed as a result of the meeting or a previous meeting.

Open Actions

Action No.	Description	Owner
04/01	Parties and AMO to assess whether they will be able to provide any indicative costs for the provision of a UMETS service to Ofgem. Ongoing, Parties to assess when DCP is fully defined.	All
05/02	Highlight Indemnities within consultation document Ongoing	NM
06/02	Provide a view on how the costs / charging mechanism should be agreed under UMETS	LM
06/03	Update MDB on the progression of DCP 008 Ongoing	GS
07/01	Update legal drafting to reflect this discussions at the meeting	GW
07/02	Review DCP 008B and send comments to CE Electric	All
07/03	Send DCP 008B to Wragges for legal review	EL
07/04	Update Consultation document and issue to Parties for comments	NM
07/05	Review Consultation document and send comments to Nigel Menzies	All
07/06	Issue Consultation document to Parties	EL

Closed Actions

Action No.	Description	Owner
06/01	Circulate drafting setting out the Working Group Variation	JL
04/02	CP agreed that she would circulate an electronic copy of the formal response from Ofgem to the group for information	CP
05/04	Seek legal advice from Wragge's that Clause 36.17 is not needed as Clause 36.15 provides all necessary Indemnities Ongoing	JL
06/04	Draft the consultation document	NM