

Code Administration Code of Practice (CACoP) Workshop 01

26 June 2018 at 10:30am

ElectraLink's Offices, Northumberland House, London, WC1V 7JZ

Attendee	Company	Code
Chris Shanley [CS]	Joint Office	UNC
Colin Down [CD]	Ofgem	N/A
David Spillett [DS]	ENA	D Code
Dylan Townsend [DT]	ElectraLink	DCUSA
Hannah Proffitt [HP]	ElectraLink	SPAA
Sasha Townsend [ST]	ELEXON	BSC
Talia Addy [TA] (Teleconference)	Gemserv	SEC
Secretariat		
Elizabeth Lawlor [EL] (Chair)	ElectraLink	DCUSA
Hollie Nicholls [HN] (Secretariat)	ElectraLink	DCUSA

Apologies	Company	Code
Chris Wood	ELEXON	BSC
Naomi Davies	National Grid	CUSC/Grid Code
Rachel Bird	Gemserv	IGT UNC
Simon Fox-Mella	Gemserv	MRASCo

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Secretariat highlighted that the group should be vigilant in their discussions and be mindful of the Competition Act throughout the meeting.

2. Review of CACoP Principle 12

- 2.1 CACoP members reviewed the comments from industry that were provided following D Code's open letter asking for feedback on the CACoP document.
- 2.2 One member questioned what Ofgem use the reporting information for and if they have any information regarding how many industry participants look for the information on Ofgem's website. The Ofgem representative voiced that they currently did not do much with the reporting matrix and was unsure how many people wanted access to this data.
- 2.3 The group walked through Principle and discussed each comment in turn. Amendments will be made to reflect the discussions held and the updated version will be submitted to Ofgem for their approval.

3. Review of Ofgem's Quarterly Reporting Matrix

- 3.1 CACoP members reviewed the quarterly reporting matrix to ensure that they understood what each question was intending. Amendments to the template and the guidance document will be made to reflect the discussions held by the group and a recommendation will be made to Ofgem.
- 3.2 The CACoP group agreed that they needed to be aware that the matrix submitted to Ofgem would only provide quantitative analysis and does not reflect the quality. This would be covered in the customer satisfaction surveys.
- 3.3 It was also noted that Ofgem should be aware that in question 1, the numbers may not always be reflective as a modification can change from needing Authority Consent to Self-Governance if the solution is not as complex as initially thought.
- 3.4 In regards to question 10 of the matrix, Ofgem agreed to provide rationale of what information should be provided. It was also noted that Ofgem should consider removing question 12 as there are significant differences as to how each Code Administrator is providing this information. If the question is not removed a heavy caveat should be included to state that the information should not be used to compare Code Administrators.

ACTION: Ofgem

4. Sign-off of Innovation Principle

- 4.1 The Chair questioned whether all Codes Administrators in attendance were happy to include the innovation principle into the CACoP.
- 4.2 The majority of Code Administrators were happy to proceed and would like the recommendation to include the principle to go to Ofgem.
- 4.3 The SEC representative highlighted that there were a couple of comments that they will be sending to Ofgem separately for their consideration.

5. Any Other Business

- 5.1 The SEC representative provided an update on [SECMP 0046 'Allow DNOs to control Electric Vehicle chargers connected to Smart Meter infrastructure'](#). The first Working Group was held on 05 June 2018 where four potential solutions were discussed. SECAS will be meeting with each of the impacted Codes (DCUSA, Grid Code and BSC) to have an initial discussion as to what the potential impacts of this change would be.

- 5.2 The SEC representative also questioned how the CACoP group should vote on deliverables. It was agreed that the group should review the terms of reference for the group and discuss at the next CACoP meeting on 23 July 2018.