

# DCUSA Panel Meeting 168 (Open Session)

17 June 2020 at 10:00

Teleconference

Attendee	Role	Company
<b>Panel Members</b>		
Alessandra De Zottis [ADZ]	Alternate Panel Member	DCUSA Ltd
Karl Maryon [KM]	Alternate Panel Member	DCUSA Ltd
Kevin Woollard [KW]	Panel Member	DCUSA Ltd
Simon Yeo [SY]	Panel Member	DCUSA Ltd
Peter Waymont [PW]	Panel Member	DCUSA Ltd
Julia Haughey [JH]	Panel Member [Chair]	DCUSA Ltd
Rebecca Cailles [RC]	Panel Member	DCUSA Ltd
<b>Observers (Open Session Only)</b>		
Nadir Hafeez [NH]	Observer	Ofgem
Damian Clough [DC]	Observer	Exelon
Mark DeSouza Wilson [MDW]	Observer	Exelon
Andrew Bard [AB]	Observer	MRA
<b>Code Administrator</b>		
Dylan Townsend [DYT]	Secretariat	ElectraLink Ltd
Angelo Fitzhenry [AF]	Secretariat	ElectraLink Ltd
George Dawson [GD]	Technical Secretariat	ElectraLink Ltd
Michelle Simpson [MS]	Secretariat (part-meeting)	ElectraLink Ltd
Richard Colwill [RC]	Secretariat (part-meeting)	ElectraLink Ltd

## Part One: General (Open Session)

### 1. Administration

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- 1.1 The Chair welcomed all Parties to the meeting. The Chair noted the two apologies received by Andy Bard and Simon Brooke.
- 1.2 The minutes of the last meeting were reviewed and all in attendance agreed they were an accurate representation of the meeting.
- 1.3 The Panel reviewed the open actions and updates on all actions are set out in Appendix A.

### 2. Updates from Industry Codes

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#### **Balancing & Settlement Code (BSC)**

- 2.1 DC provided a verbal BSC update for the June Panel meeting.
- 2.2 Mark DeSouza Wilson will be taking over from Damian Clough on DCUSA work from July's Panel.
- 2.3 DC noted that the BSC planned elections process has started.
- 2.4 The BSC has also launched a balancing and settlement code for dummies, a book out there to give an overview of the BSC.

#### **Master Registration Agreement (MRA)**

- 2.5 The MRA representative provided an update to the Panel prior to the meeting and this was sent out via email and can also be found on the DCUSA website.
- 2.6 MDB met end of May and approved 3 changes. 2 of which are going live at the end of June and one which will be implemented on 21<sup>st</sup> August.
- 2.7 4 Change Proposals have gone out for Initial Assessment and will come back to the July MDB meeting.

#### **Ofgem**

- 2.8 The Ofgem representative provided a verbal update to the Panel. NH proceeded to speak around the status of certain DCUSA Change Proposals within the Change Process.
- 2.9 DCP 350: has been making good progress and Ofgem expect to make decision end of June.
- 2.10 DCP 266: The Ofgem representative also advised that the Authority would now consider providing a steer on DCP 266 'The Calculation and Application of IDNO Discounts' to indicate a minded to decision shortly based on the concerns raised by IDNOs regarding making calculations using two sets of analysis.
- 2.11 DCPs 314 and 368: both will be delayed due to policy teams diverted in Covid work.
- 2.12 DCPs 297, 313, 340 and 343: still remain de-prioritised.
- 2.13 The Annual Code Review Survey has been delayed, but Ofgem are thinking around when to restart the survey again soon. NH queried what the views would be of the Panel and ElectraLink representatives. AF noted that it is unlikely that survey respondents will respond and would be concerned about quality output for the cost.

## SEC

2.14 SEC did not provide an update for this month's Panel meeting.

### 3. Accession Applications

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3.1 GD presented the Accession Applications paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2020\_0617\_01).

3.2 GD noted that there were no new Accession Applications for the Panel to review and approve.

### 4. DCMDG Headline Report 27

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4.1 AF presented the DCMDG Headline Report 27 paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2020\_0617\_02).

4.2 The paper was taken as read.

### 5. DCMDG Headline Report 28

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5.1 AF presented the DCMDG Headline Report 28 paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2020\_0617\_03).

5.2 AF noted that there are two DCMDG headline reports this month due to the speed of the Secretariat's minute taking.

5.3 AF also noted that Kayt Button from Ofgem has become the new Ofgem representative for the DCMDG meetings.

5.4 The Panel took the paper as read.

### 6. Theft Issues Group Update on the Status of Theft Investigations

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6.1 MS presented the TIG Update on the Status of Theft Investigations paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2020\_0617\_04)

6.2 The paper is a follow up paper from the Electricity Theft Detection Incentive Scheme (ETDIS) Derogations meeting from May.

6.3 An update paper was taken to the TIG on 04 June where TIG members, and during the open part of the meeting, Revenue Protection Organisations (RPOs) were also invited to attend.. In this meeting it was agreed that the ETDIS could be restarted on 1 August 2020.

6.4 Some Suppliers noted that they had trialled Category C and B jobs to test how they fared and noted the success of these and the likelihood of being fully operational by the end of June (however, these were companies that had outsourced elements of their work).

6.5 MS noted that ElectraLink (Scheme Administrator) had on 12 May 2020, advised the DCUSA Panel that a 6-week lead time would be required to undertake all pre-scheme year activities outlined in Schedule 30. Therefore if the scheme was to resume on 01 August, ElectraLink will need to undergo pre-scheme activities, such as the assigning of each participating Supplier with their Theft Target and queried whether they should start such activities, to which the Panel agreed.

## 7. DCUSA Monthly Horizon Scan

- 7.1 DYT presented the DCUSA Monthly Horizon Scan to the Panel, which was circulated prior to the meeting. See paper (Panel\_2020\_0617\_05).
- 7.2 DYT noted that the updated areas in the commentary section were shaded orange.
- 7.3 The Panel had no additional comments.

### Part Two: Change Administration (Open Session)

## 8. Change Register

- 8.1 GD presented the Change Register updates to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2020\_0617\_06).
- 8.2 The Change Register updates were taken as read.

## 9. Initial Assessments

- 9.1 GD presented the Initial Assessment Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2020\_0617\_07).
- 9.2 GD informed the Panel that there were no CPs submitted for Initial Assessment this month and so the paper was taken as read.

## 10. Change Reports

- 10.1 GD presented the Change Reports Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2020\_0617\_08). The paper stated that since the last meeting two CPs (see below) have progressed to the Change Report phase and these CPs are submitted to the Panel for approval.
  - DCP 364 – ‘Provision of Information on Suppliers Emergency Metering Service Provisions’
  - DCP 369 – ‘Theft Charter’
- 10.2 DCP 364 – The Panel noted that in paragraph 1.4, there needed to be further clarification regarding the lack of additional obligations onto Suppliers when providing their service provision information. Otherwise the Panel were happy to proceed the Change to Voting.
- 10.3 DCP 369 – The Panel noted that on the front page the voting period end-date referred to the incorrect date and this would need to be updated. Otherwise the Panel were happy to proceed the Change to Voting.

**Action 168/01: ElectraLink to update DCPs 364 and 369 with the Changes noted above, prior to completing the following action.**

**Action 168/02: ElectraLink to issue DCPs 364 and 369 for Voting on 19 June 2020.**

## 11. Housekeeping Log

- 11.1 DYT presented the Housekeeping Log Summary Paper and Housekeeping Log to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2020\_0617\_09).
- 11.2 DYT noted the two sections added in the paper were lifted from the DCP 361 Working Group review of legal text amendments to the Charging Methodologies and queried whether these should be added into the Housekeeping Log from next month. The Panel agreed.

**Action 168/03: ElectraLink to add the two items presented in the June Housekeeping Log Summary Paper to the Housekeeping Log so they can be tracked accordingly.**

## 12. Any other Business

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- 12.1 No additional business was discussed.

## 13. Next Meeting – 15th July 2020 at 10:00am

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- 13.1 The meeting will be via teleconference.

## Appendix A: Summary of Actions

### New and Open Actions – Open Session

Action Ref.	Action	Owner	Update
<b>168/01</b>	ElectraLink to update DCPs 364 and 369 with the Changes noted above, prior to completing the following action.	ElectraLink	
<b>168/02</b>	ElectraLink to issue DCPs 364 and 369 for Voting on 19 June 2020.	ElectraLink	
<b>168/03</b>	ElectraLink to add the two items presented in the June Housekeeping Log Summary Paper to the Housekeeping Log so they can be tracked accordingly.	ElectraLink	

### Closed Actions Open session

Action Ref.	Action	Owner	Update
<b>167/01</b>	GD to open communication with BSC representative regarding their lack of attendance and provision of Industry Updates for recent Panel meetings.	ElectraLink	Completed
<b>167/02</b>	AF to review Clean Energy Package to ascertain any DCUSA impact.	ElectraLink	Completed
<b>167/03</b>	GD to locate an old DCUSA CP form and send to the CACOP representative to provide to the CACOP.	ElectraLink	Completed
<b>167/04</b>	GD to send the updated DCP 370 to Panel for ex-committee review before sending out on 22 May 2020.	ElectraLink	Completed
<b>167/05</b>	ElectraLink to issue DCPs 358, 359 & 360 to Parties for voting on 21 May 2020 and DCP 370 for voting on 22 May 2020.	ElectraLink	Completed
<b>166/02</b>	DYT to update the Commentary Tab in the DCUSA Monthly Horizon Scan.	ElectraLink	Completed