Meeting Session	DCUSA Panel (Open Session)
Paper Reference	Panel_2020_1118_XX_CACoP Headline Report
Action	For Information

Code Administrators Code of Practice (CACoP) Update

This paper provides an update to the DCUSA Panel on the work being undertaken by the CACoP Group.

1. Background

1.1 The CACoP was established following Ofgem's Code Governance Review in 2015, with the aim of ensuring a consistent approach and level of service is delivered by all Code Administrators. The CACoP contains 14 principles to facilitate convergence and transparency in all aspects of Code Administration, particularly focused on ensuring ease of understanding and engagement with the Code change processes. CACoP promotes accessibility, working to improve regulatory engagement with all parties operating in the energy market as well as considering consumers interests.

1.2 This paper is produced by the DCUSA representative on the CACoP Group, to update the DCUSA Panel on meeting discussions and actions arising.

2. Update

2.1 **Newsletter:** The latest CACoP newsletter was released in October and can be viewed by using the link within the CACoP Communication Matrix which can be found in Appendix 1 of this paper. The next newsletter is scheduled for January 2020.

2.2 **Central CACoP Website:** The business case for a central CACoP website is now in the final stages, and the CACoP Chair has agreed to obtain costings from web developers based on the specification agreed by CACoP members.

2.3 **Cross-Code Engagement Day:** CACoP will be holding a cross-code engagement event on 19 November 2020 to present information from each code on the implementation of the Retail Code Consolidation (RCC) Significant Code Review (SCR), and how this affects individual codes. A DCUSA representative will present slides regarding the impacts on DCUSA.

2.4 **Ofgem Modernising Energy Data Workshop:** Steven Steer, Head of Data at Ofgem, has attended several CACoP meetings in 2020 to raise the profile of the work being undertaken to modernise the use of energy industry data. Modernising energy data use is seen by government as one of the Grand Challenges in Britain's modern industrial strategy. This work involves creating the frameworks, permissions and security measures required to enable both industry and consumers to benefit more from access to existing industry data. A series of workshops are being held with interested parties from across the gas and electricity sectors to begin to define how this challenge is approached. CACoP are receiving monthly updates from Ofgem on the progress of this work, and Code Administrators are viewed as important stakeholders because of their central position and ability to coordinate messaging and change in virtually all areas of the energy industry. If you are

interested in attending these workshops, please contact OfgemDataServices@ofgem.gov.uk or Steven Steer directly.

2.5 CACoP were also advised that RIIO-2 Draft Determinations for Transmission, Gas Distribution and Electricity System Operator was recently published, and Ofgem are now looking at data licence conditions for different market operators. Ofgem is considering the right time to consult upon these licence conditions and updating their data best practice guidance, with January 2021 likely to be a realistic timeline.

2.6 **Consumer Benefits Assessment Guidance:** CACoP have agreed to develop new guidance around the consumer impacts of change proposals/modifications, that could be inserted into change templates to assist industry parties in assessing and articulating how changes affect consumers. This guidance was reviewed and substantively agreed by CACoP members at the CACoP meeting on 13 October 2020. The draft guidance focusses on the assessment of whether code changes offer improved safety, lower bills, reduced environmental damage, improved service, and benefits for wider society. The SPAA representative suggested the guidance in relation to the impacts/benefits of change to vulnerable customers is also included, this being currently omitted from the draft guidance. The draft guidance is provided in Attachment 2 and the DCUSA Panel are invited to discuss the guidance and provide feedback, prior to final agreement by CACoP and insertion into change proposal templates.

2.7 **Annual Ofgem Cross-Code Survey:** Ofgem confirmed the annual cross code survey for 2020 has been postponed indefinitely due to the impacts of COVID-19 and the likelihood of low response rates owing to industry parties focussing on the effects of the pandemic and supporting consumers and their businesses.

3. Action

3.1 The DCUSA Panel is invited to:

- **NOTE** the content of this paper; and
- **DISCUSS** the consumer benefit analysis guidance provided in Attachment 2.

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Code Administrators Code of Practice (CACoP) Communications Matrix

Communications Matrix

Please see below a CACoP Communications Matrix, with useful links to the CACoP products.

Communication/ Product	Purpose	Medium	Frequency
CACoP Meetings/ CACoP Principles	As part of Ofgem's Code Governance Review the Code Administrator Code of Practice was established which aims to provide a consistent approach and level of service across associated code modifications. It contains 14 principles to facilitate convergence and transparency in code Modification processes and to help protect the interests of small market participants and consumers. The CACoP Principles can be found here. Minutes from CACoP meetings can be found here.	Face to face/ Teleconference	Monthly

CACoP Newsletter	The CACoP Newsletter provides an overview on recent CACoP activities. The latest newsletter can be found at the following link. If you would like to sign-up to the newsletter, visit the link above, open the latest newsletter and click on the link within the newsletter.	Online/ Email	Quarterly
CACoP Central Modification Register	The Central Modification Register details the changes across the Codes and their potential impacts on each other. The Central Modification Register can be found here.	Online	Monthly
CACoP Horizon Scan	The Horizon Scan provides the Code Administrators combined view of the key the key legislative and regulatory changes expected to impact the industry. The latest Horizon Scan can be found here.	Online	Monthly