

DCUSA Panel Meeting 174 (Open Session)

16 December 2020 at 10:00

Teleconference

Attendee	Role	Company
Panel Members		
Kevin Woollard [KW]	Panel Member	DCUSA Ltd
Tim Ellingham [TE]	Panel Member	DCUSA Ltd
Peter Waymont [PW]	Panel Member	DCUSA Ltd
Julia Haughey [JH]	Panel Member [Chair]	DCUSA Ltd
Vicky Bell [VB]	Panel Member	DCUSA Ltd
Karl Maryon [KM]	Alternate Panel Member	DCUSA Ltd
Observers		
Nadir Hafeez [NH]	Observer	Ofgem
Mark Hogan [MH]	Observer	Ofgem
Jeremy Caplin [JC]	Observer (part-meeting)	BSC
Code Administrator		
Angelo Fitzhenry [AF]	Secretariat	ElectraLink Ltd
Richard Colwill [RC]	Secretariat	ElectraLink Ltd
Dylan Townsend [DYT]	Secretariat	ElectraLink Ltd
George Dawson [GD]	Technical Secretariat	ElectraLink Ltd

Apologies	Company
Simon Yeo	DCUSA Ltd
Andrew Bard	MRA
Mark DeSouza Wilson	BSC

Part One: General (Open Session)

1. Administration

- 1.1 The Chair welcomed all attendees to the meeting. The Chair noted the apologies received.
- 1.2 The minutes of the last meeting were reviewed and all-in attendance agreed they were an accurate representation of the meeting.
- 1.3 The Panel reviewed the open actions and updates on all actions are set out in Appendix A.

2. Updates from Industry Codes

Balancing & Settlement Code (BSC)

- 2.1 No BSC update was provided to the December DCUSA Panel meeting.

Master Registration Agreement (MRA)

- 2.2 Andrew Bard provided an update to the Panel prior to the meeting and this was sent out via email and can also be found on the DCUSA website.

Ofgem

- 2.3 NH provided a verbal update to the Panel regarding recent status changes of the DCPs with Ofgem for decision.
- 2.4 NH introduced his colleague Mark Hogan, the policy lead for DCP 297, to provide an update to the Panel regarding its progression. MH acknowledged the length of time a decision has been pending. MH stated that it was likely that an updated set of statistics would be required to assist in concluding a decision.
- 2.5 NH confirmed that DCP 266 is ready to be signed off and understands that this will happen early in 2021.
- 2.6 DCP 372 – This CP has been approved by Ofgem.
- 2.7 DCP 374 – This CP has been approved by Ofgem.

2.8 **SEC**

- 2.9 SEC did not provide an update for this month's Panel meeting.

3. Accession Applications

- 3.1 GD presented the Accession Applications paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2020_1216_01).
- 3.2 GD confirmed that there was one new Accession Application for the Panel to review and approve this month from BGI Trading Ltd as a Supplier, with the details noted in the table below.

Applicant/s	Party Category	License Granted Date	MPID	Contract Manager
BGI Trading Limited	Supplier	In Application	CMRO	Harry Pick

- 3.3 The Panel approved the application to be progressed to an Accession Agreement.

Action 174/01: ElectraLink to progress BGI Trading Ltd’s Accession Application to an Accession Agreement.

4. DCMDG Headline Report

- 4.1 AF presented a verbal DCMDG Headline Report paper to the Panel.
- 4.2 AF stated that the Group, together with the Sponsor of DCPs 352 to 355 (changes which CEPA/TNEI provided recommendations on for improvements to the Legal Text) agreed it was sensible to withdraw the changes given that if implemented, their currency would be short-lived due to the outcome of the Access SCR.
- 4.3 There was notification that a new DCP would be raised as an urgent change (DCP 380) as a means of addressing alignment issues within for DCPs 358 and 360.
- 4.4 One Supplier shared an issue for wider group discussion following the implementation of DCP 268 (specifically new RAG time bands) the application of fixed tariff times as contained within Schedule 8 and Ofgem’s Tariff Cap, which creates a unique commercial pressure on the Supplier with certain customers in extreme geographical locations such as the north of Scotland.

5. CACOP Headline Report

- 5.1 RC presented the CACOP Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2020_1216_02).
- 5.2 RC noted that this paper would be a brief overview.
- 5.3 CACOP is in the process of establishing a 2021 forward looking work plan. The next CACOP newsletter will be published in January 2021 and all codes are working on the creation of the CACOP website. CACoP held a cross-code engagement event on 19 November 2020 to present information from each code on the implementation of the Retail Code Consolidation (RCC) Significant Code Review (SCR), and how this affects individual codes.
- 5.4 CACoP is developing new guidance around the consumer impacts of Change Proposals/Modifications, that could be inserted into change templates to assist industry parties in assessing and articulating how changes affect consumers. The Panel requested to review a version of an updated template of the Change Proposal form at the January Panel meeting

Action 174/02: ElectraLink to update a Change Proposal template with the suggested CACOP amendments and present this to the Panel at the January meeting.

6. IWG Headline Report

- 6.1 RC presented the IWG Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2020_1216_03).
- 6.2 RC noted that the WPD Smart Meter Pilot in Derby has been postponed to May 2021, so hopefully RC will be able to return in summer 2021 with an update of the project.
- 6.3 IWG held a workshop to look at DTN data flows and identify any areas for improvements on 11th November. IWG are currently digesting the outputs of this workshop and further updates will be provided shortly.
- 6.4 The rest of the paper was taken as read.

7. DCUSA Monthly Horizon Scan

- 7.1 DYT presented the DCUSA Monthly Horizon Scan to the Panel, which was circulated prior to the meeting. See paper (Panel_2020_1216_04).
- 7.2 DYT noted that the areas in yellow are areas which have been updated since the last meeting. The Panel noted that White paper and codes review work need to be added to the Horizon Scan.

Action 173/03: ElectraLink to update the Monthly Horizon Scan with white paper and codes review works.

Part Two: Change Administration (Open Session)

8. Change Register

- 8.1 GD presented the Change Register updates to the Panel, which had been circulated prior to the meeting. See paper (Panel_2020_1216_05).
- 8.2 The Change Register updates were taken as read.

9. Initial Assessments

- 9.1 GD presented the Initial Assessment Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2020_1216_06).
- 9.2 GD informed the Panel that there was one Initial Assessment to present to the Panel this month, DCP 380 '*TCR Housekeeping Changes*'.
- 9.3 DCP 380 – The Panel queried how the Change can be urgent if it is a housekeeping Change. DYT noted that this is because it is related to the Charges which need to be updated before they are issued at the end of December. A Panel member felt that it did not make sense to be both urgent and Housekeeping and so queried if the document could be amended to replace any notation of 'housekeeping' with 'alignment', the Secretariat noted that this could be taken as an action, prior to the CP's progression to Change Report.

Action 173/04: ElectraLink to engage with DCP 380 proposer about suggested amendments and then progress to Change Report if accepted.

10. Change Reports

- 10.1 GD presented the Change Reports Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2020_1216_07). The paper stated that since the last meeting there had been no new Change Reports.

11. Housekeeping Log

- 11.1 GD presented the Housekeeping Log Summary Paper and Housekeeping Log to the Panel, which had been circulated prior to the meeting. See paper (Panel_2020_1216_08).
- 11.2 GD informed the Panel that there had been no new Housekeeping issues raised since the previous Panel meeting.
- 11.3 DCP 380 referred to earlier, when implemented would resolve one of the items on the Housekeeping Log.

12. Any other Business

- 12.1 No items of any other business were raised.

13. Next Meeting – 20 January 2021 at 10:00am

- 13.1 The meeting will be via teleconference.

Appendix A: Summary of Actions

New and Open Actions – Open Session

Action Ref.	Action	Owner	Update
174/01	ElectraLink to progress BGI Trading Ltd's Accession Application to an Accession Agreement		
174/02	ElectraLink to update a Change Proposal template with the suggested CACOP amendments and present this to the Panel at the January meeting.		
174/03	ElectraLink to update the Monthly Horizon Scan with white paper and codes review works.		
174/04	ElectraLink to engage with DCP 380 proposer about suggested amendments and then progress to Change Report if accepted.		

Closed Actions Open session

Action Ref.	Action	Owner	Update
173/01	ElectraLink to withdraw iSupply Energy Limited's Accession to DCUSA on 20 November 2020.	ElectraLink	Completed
173/02	ElectraLink to set up 2021 DCUSA Panel meetings on the agreed dates.	ElectraLink	Completed
173/03	ElectraLink to progress DCPs 377 and 378 to Change Report	ElectraLink	Completed
173/04	ElectraLink to progress DCP 379 to Change Report, whilst obtaining models from CEPA TNEI to accompany the Change Report to the December Panel meeting.	ElectraLink	Completed

173/05	ElectraLink to send DCPs 373 and 376 for Party Voting once amendments have been made.	ElectraLink	Completed
172/01	Panel Elections – ElectraLink to email CVA Registrants directly to encourage nominations for the vacant DCUSA Panel CVA member and alternate positions.	ElectraLink	Completed
172/02	ElectraLink to progress DCP 374 & 375 to Change Report and Working Group respectively	ElectraLink	Completed
171/01	ElectraLink to initiate the Panel Election process on 01 October 2020.	ElectraLink	Completed
171/02	ElectraLink to progress DCP 373 to Change Report.	ElectraLink	Completed
171/03	ElectraLink to progress DCP 372 to Voting stage	ElectraLink	Completed
171/04	ElectraLink to obtain confirmation from the Proposer of DCP 314 on whether or not they wish to progress the change.	ElectraLink	Completed