Meeting Session	DCUSA Panel (Open Session)
Paper Reference	Panel_2021_0217_03_CACoP Headline Report
Action	For Information

Code Administrators Code of Practice (CACoP) Update

This paper provides an update to the DCUSA Panel on the work being undertaken by the CACoP Group.

1. Background

1.1 The CACoP was established following Ofgem's Code Governance Review in 2015, with the aim of ensuring a consistent approach and level of service is delivered by all Code Administrators. The CACoP contains 14 principles to facilitate convergence and transparency in all aspects of Code Administration, particularly focused on ensuring ease of understanding and engagement with the Code change processes. CACoP promotes accessibility, working to improve regulatory engagement with all parties operating in the energy market as well as considering consumers interests.

1.2 This paper is produced by the DCUSA representative on the CACoP Group, to update the DCUSA Panel on meeting discussions and actions arising.

2. Update

2.1 **2021 Forward Work Plan (FWP):** CACoP has agreed their 2021 FWP and this can be found in attachment 1. The FWP will include items such as CACoP website development, embedding consumer benefit analysis approach and development of a consistent approach to identifying cross-code impacts.

2.2 **Newsletter:** The latest CACoP newsletter was released in January 2021 and can be viewed by using the link within the CACoP Communication Matrix which can be found in Appendix 1 of this paper. The next newsletter is scheduled for April 2021.

2.3 **Central CACoP Website:** It is hoped that development of the CACoP website can start early in the New Year, following approval of all industry codes.

2.4 **2020 CACoP Report:** This report provides a review of the work and output of the CACoP Forum during 2020. The report can be found in Attachment 2.

2.5 **Annual Ofgem Cross-Code Survey:** Ofgem confirmed the annual cross code survey for 2020 has been postponed indefinitely due to the impacts of COVID-19 and the likelihood of low response rates owing to industry parties focussing on the effects of the pandemic and supporting consumers and their businesses.

3. Action

3.1 The DCUSA Panel is invited to:

- **NOTE** the content of this paper.

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Code Administrators Code of Practice (CACoP) Communications Matrix

Communications Matrix

Please see below a CACoP Communications Matrix, with useful links to the CACoP products.

Communication/ Product	Purpose	Medium	Frequency
CACoP Meetings/ CACoP Principles	As part of Ofgem's Code Governance Review the Code Administrator Code of Practice was established which aims to provide a consistent approach and level of service across associated code modifications. It contains 14 principles to facilitate convergence and transparency in code Modification processes and to help protect the interests of small market participants and consumers. The CACoP Principles can be found here. Minutes from CACoP meetings can be found here.	Face to face/ Teleconference	Monthly
CACoP Newsletter	The CACoP Newsletter provides an overview on recent CACoP activities.	Online/ Email	Quarterly

	The latest newsletter can be found at the following link. If you would like to sign-up to the newsletter, visit the link above, open the latest newsletter and click on the link within the newsletter.		
CACoP Central Modification Register	The Central Modification Register details the changes across the Codes and their potential impacts on each other. The Central Modification Register can be found here.	Online	Monthly
CACoP Horizon Scan	The Horizon Scan provides the Code Administrators combined view of the key the key legislative and regulatory changes expected to impact the industry. The latest Horizon Scan can be found here.	Online	Monthly